



# Office of Financial Aid

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Student Name (Last, First)	Student ID Number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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## 2023-2024 Special Circumstances Form (Dependent)

The Office of Financial Aid understands that a family’s ability to contribute toward 2023-24 academic expenses may change since the time of filing the Free Application for Federal Student Aid (FAFSA). This form will allow you to explain any circumstances that you feel may affect your ability to cover your educational costs.

Attach supporting documentation with dollar amounts and clear explanations. **We cannot process this appeal without specific details regarding your special circumstances or without appropriate supporting documentation. Families with an Expected Family Contribution (EFC) of 0 will not be reviewed for Special Circumstances. Appeals are handled on a case-by-case basis, with the judgment of the administrator serving as the final decision. Requests may be denied for other reasons such as excessive requests, progress toward degree completion, or excessive student loan debt.**

Check the appropriate box or all boxes that pertains to the circumstance(s) which best describes your situation.

Special Circumstance	Documents Needed and Checklist
<p>You and/or your parents were employed in 2021 and have been unemployed in 2023.</p> <p><input type="checkbox"/> Check this box if this best describes to your circumstance</p>	<ul style="list-style-type: none"> <li>○ Personal statement explaining circumstance</li> <li>○ Parent 2021 W-2(s)</li> <li>○ Letter(s) of Separation from Employer(s)</li> <li>○ 2023 Unemployment Benefits Statement (if applicable)</li> <li>○ Most recent pay stub(s)</li> </ul>
<p>You and/or your parents are receiving less pay in 2023.</p> <p><input type="checkbox"/> Check this box if this best describes to your circumstance</p>	<ul style="list-style-type: none"> <li>○ Personal statement explaining circumstance</li> <li>○ Parent 2021 W-2(s)</li> <li>○ Letter(s) from current employer(s) estimating 2023 adjusted gross income</li> <li>○ Current pay stub(s)</li> </ul>
<p>Since you have applied for financial aid for the 2023-24 academic year your parents have become separated or divorced.</p> <p><input type="checkbox"/> Check this box if this best describes to your circumstance</p>	<ul style="list-style-type: none"> <li>○ Parent 2021 Federal Tax Transcript</li> <li>○ Parent 2021 W-2(s)</li> <li>○ Copy of Divorce Decree (if divorced) or</li> <li>○ Documentation of current separate households (i.e. utility bill, cell phone bill, housing lease)</li> </ul>
<p>Since you have applied for financial aid for the 2023-24 academic year one of your parents has died.</p> <p><input type="checkbox"/> Check this box if this best describes to your circumstance</p>	<ul style="list-style-type: none"> <li>○ 2021 W-2(s) of deceased Parent</li> <li>○ Copy of Death Certificate or</li> <li>○ Copy of Obituary</li> </ul>

