



Office of Financial Aid

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Columbia, MO 65215
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Student Name (Last, First) Student ID Number

2024-2025 Book Voucher Request Form

To assist you in purchasing your course materials prior to the beginning of school, students who have excess financial aid funds are eligible to receive a book voucher through MBS. The book voucher allows a student to charge their books with MBS utilizing their excess financial aid. Students must go to the MBS website and select the term, site, course ID, and select course materials for all courses (plus shipping) to get the total for the voucher request. Your book voucher request amount MUST be in whole dollars—we are unable to process book vouchers that include cents. The MBS website is mbsdirect.net.

Once you have completed a Book Voucher Request Form and we have sent to MBS for processing, you will receive a voucher ID from MBS to your Stephens College e-mail address. You will follow the instructions in that e-mail to utilize your voucher.

Book Voucher Request Information

Table with 2 columns and 2 rows: Book Voucher Term, Requested Voucher Amount

Student Signature

Date

FOR OFFICE OF FINANCIAL AID USE ONLY

Term Processed:
Excess Financial Aid Amount: \$
Book Voucher Approved Amount: \$
FA Staff Initial:

Provide copy to Office of Accounting