Mission Statement

"Historically committed to meeting the changing needs of women, Stephens College engages students in an innovative educational experience focused on pre-professional fields and the performing arts and grounded in the liberal arts. Graduates of Stephens are career-ready women of distinction, connected through a supportive network of alums across the world, confident in themselves, and inspired by our tradition of the Ten Ideals as core values that enrich women's lives."

— Adopted February 2004

Ten Ideals

Inherent in the culture at Stephens College is the tradition of the Ten Ideals, which originated in 1921. Each year, 10 students whose activities represent the overall ideals of Stephens College are selected as personifications of individual Ideals.

The Ten Ideals are as follows:

1. Respect for our own dignity and for the dignity of others, embodied in a sense of social justice
2. Courage and persistence
3. Independence, autonomy and self-sufficiency
4. Support for others through the willingness to take and give criticism, acceptance and love
5. Sensitivity to the uniqueness and fragility of the natural world of which we are part
6. Responsibility for the consequences of our choices
7. Belief in our changing selves and in our right to change
8. Creativity in the spiritual and aesthetic dimensions of life
9. Intelligence that is informed and cultivated, critical yet tolerant
10. Leadership which empowers others

Accreditation

Stephens is accredited by the Higher Learning Commission of the North Central Association.
Message from the President

Dear Stephens students,

Welcome to Stephens College! We are pleased that you have chosen Stephens as the institution at which you will continue your education. The college offers a variety of programs on campus for undergraduate women, as well as distance-learning and on-campus certification, undergraduate and graduate programs for both men and women.

Stephens College has a strong commitment to the performing arts, pre-professional programs and liberal arts, as evidenced by our mission statement. We uphold a values-driven living and learning environment that contributes to each student’s success. Close interaction with faculty and student peers, hands-on experience in your major starting your first year, and resources found inside and outside the classroom will build your skills, knowledge and confidence. Our national alumnae network is there to help you locate internships and employment after graduation. During your time at Stephens, I encourage you to take an active role in your education by participating in campus activities and engaging in discussions with your classmates and faculty. Again, we are glad to have you with us!

Warmly,

Wendy B. Libby, Ph.D.
President, Stephens College
Majors and Minors

Stephens' educational environment draws its strength from a unique blend of career-professional, fine arts and liberal arts programs in three baccalaureate degree programs. The majors and minors available are listed below.

Majors
Accounting
Biology
Creative Writing
Dance
Digital Filmmaking
Education
   Early Childhood
   Elementary
English
Entrepreneurship and Business Management
Equestrian Business Management
Equestrian Science
Fashion Communication
Fashion Design and Product Development
Fashion Marketing and Management
Graphic Design
Human Development
Interior Design
Liberal Studies
   Child Development
   Commercial Media Writing
   Early Childhood Education
   English and Women's Studies
   Studio Art
   Writing and Language
Marketing: Public Relations and Advertising
Mass Media
   Electronic Media
   Print Media Production
   Public Relations
Psychology
Theatre Arts
Theatrical Costume Design
Theatre Management

Minors
Students are urged to elect at least one minor offered at Stephens College. Although not required for graduation, minors enrich a degree program.

Art History
Biology
Chemistry
Creative Writing
Dance
Education
English
Entrepreneurship and Business Management
Equestrian
Graphic Design
History
Legal Studies
Mass Media:
   Electronic Media Production
   Print Media Production
   Public Relations
Mathematics
Music
Political Science
Psychology
Spanish
Special Events Planning & Management
Theatre
Visual Arts
Women's Studies
Student-Initiated Majors

The student-initiated major (SIM) is available for the student whose academic interests, abilities and career goals are not directed toward a traditional major. This nontraditional major is designed by the student with the assistance of a faculty planning committee. Student-initiated majors, such as fashion-art, biology-dance and mass communication-women's studies, are drawn primarily from and named by two or more disciplines offered in a major or minor at Stephens College. Transfer credit may be included in a student-initiated major only when the courses are approved by the appropriate department chair(s) to substitute for courses within the discipline that offers the major or minor. A student-initiated major may plan to incorporate study abroad, such as the Cambridge Program or the Institute for European Studies, as well as programs that are available through other accredited colleges or universities.

To explore the possibilities of a student-initiated major, a student discusses her interests with the faculty adviser. When plans progress, a planning committee is formed which includes the student, the adviser and department chairs from the primary disciplines or faculty members who represent particular academic or career interests. The student writes a rationale for the major and prepares a projected four-year academic plan that is inclusive of all degree requirements. The proposal must meet the general guidelines for a major in the bachelor of arts, the bachelor of science or the bachelor of fine arts degree programs. The original proposal is subject to discussion and revision until approved by the planning committee and reviewed by the registrar. Once approved, the plan for the major is forwarded to the Office of the Registrar where it becomes a permanent part of the student's academic record. The application and approval process is to be completed by the end of the students' sophomore year, usually the fourth semester of full-time enrollment. Transfer students entering with junior standing will be allowed one semester for the approval process to be completed.

The liberal studies major is another form of student-initiated major in which the student combines study in selected concentrations and minors.

Guidelines for the preparation of a proposal for a student-initiated major are available in department offices and the Office of the Registrar. A form for declaring a Liberal Studies major is also available in the Office of the Registrar.
Admission to the College

General Policy

The College requires that all candidates for admission are graduates of accredited four-year high schools or have satisfied high school requirements through the GED or other officially specified arrangements. Students applying for transfer to Stephens College must submit all College transcripts for evaluation. Admission to Stephens College is based on academic ability and potential seriousness of purpose, character and certain other qualifications. Offers of admission are extended to students most likely to benefit from the educational opportunities at Stephens. The Office of Admission staff will assist all applicants in applying for admission and in planning their future at Stephens College.

Stephens College does not discriminate on the basis of color, race, religion, national origin, sexual orientation, veteran status or disability or handicap in administration of its educational policies; admission policies; scholarship, and loan, athletic and or other College-administered programs; or in its employment practices. Stephens College is committed to meeting fully its obligations of nondiscrimination under Federal and State laws as they are currently written or as they may be amended from time to time, and is further committed to creating a community in which a diverse population can live and learn and work in an atmosphere of respect for the rights and sensibilities of each individual, without regard to economic status, ethnic background, political views, or other personal characteristics or beliefs. Inquiries concerning compliance with applicable law may be directed to the Office of Vice President of Student Services, Campus Box 2033, Stephens College, Columbia, MO 65215.

Application Procedure

FRESHMAN APPLICANTS

Please submit the following to the Stephens College Office of Admission in order for your application to be reviewed.

- Completed and signed application for admission
- Non-refundable application fee of $25 or alumna referral card fee waiver. If you have visited campus prior to applying, Stephens will waive the application fee.
- Official high school transcript with a cumulative 2.5 GPA on a 4.0 scale through the end of your junior year. An official transcript must be sent directly to Stephens College by your high school. The General Equivalency Diploma (GED) is also accepted.
- Official results of the ACT with a minimum composite score of 21 OR an SAT I minimum combined score of 990
- High school guidance counselor/adviser recommendation form

Please mail materials to: Office of Admission, Stephens College, 1200 E. Broadway, Columbia, MO 65215

Admission Options for Freshmen

REGULAR ADMISSION: Stephens College reviews applications on a rolling admission basis. Applicants are encouraged to submit their application and credentials as early as possible in the fall of their senior year of high school in order to receive preferential consideration for merit scholarships.

DUAL-CREDIT ADMISSION: Qualified applicants currently attending an area high school may apply to enroll in coursework at Stephens College for college credit. Candidates must complete the Dual-Credit Program Student Admission Application.

Transfer Applicants

Please submit the following to the Stephens College Office of Admission in order for your application to be reviewed.

- Completed and signed application for admission
- Non-refundable application fee of $25 or alumna student referral card fee waiver. If you have visited campus prior to applying, Stephens will waive the application fee.
- Official high school and college transcripts with a cumulative 2.5 GPA on a 4.0 scale. An official transcript must be sent directly to Stephens College by your high school and college. The General Equivalency Diploma (GED) is also accepted.
- Official results of the ACT or SAT I exam.

Please mail materials to: Office of Admission, Stephens College, 1200 E. Broadway, Columbia, MO 65215.
Transfer applicants are evaluated and notified of their admission status on a rolling basis. Transfer credit evaluations will be forwarded after acceptance. Unofficial evaluations can be arranged before the application is filed. Transfer credit, including dual credit taken while in high school, will count as elective credit if not approved to count in a major or minor or toward liberal arts requirements.

International Students

Stephens College invites students from other countries to apply for admission. International students are required to submit the following:

- Completed International Application for Admission
- $25 U.S. non-refundable application fee
- Certified Photostat copies of all diplomas or certificates received
- Certified copy in English, or English translation, of secondary school record showing subjects studied, grades received and numerical rank in class
- A 500-word essay written in English
- Official results of the Test of English as a Foreign Language (TOEFL), SAT I or ACT

In order to be assured full consideration, international applicants must file their application no later than April 15 for the fall term and November 1 for the spring term. Upon receipt of a "Certification of Finances" demonstrating means of support while studying at Stephens College and the U.S. advance enrollment deposit, admitted applicants will be issued the I-20 Form, which is required by the United States Immigration and Naturalization Service.

Readmission or Reinstatement of Former Students

Former Stephens College students who have been absent from the College at least one semester (not to include study abroad, leave or summer session), must reapply for admission. Those who wish to be considered for reinstatement following suspension must also have approval from the Academic Standing Committee. Official transcripts of any college or university coursework attempted or completed must be submitted for evaluation by the Registrar. No one will be permitted to register for classes until officially readmitted or reinstated to the College. Students who have been absent from Stephens College one or more years will be subject to degree requirements in the catalog of the re-entry year.

Previously earned grades and credit are carried forward, except for those students who enter a continuing education degree program.

Second Degree

A student applying to Stephens College to pursue a second bachelor's degree must apply through the Continuing Education Program if the major declared is offered through that program. When the declared major is not currently offered through the Continuing Education program, the student must apply through Admissions into the Residential Program regardless of the student's age.

Acceptance of Offer of Admission

When a student has been accepted for admission, the student may enroll at the College by submitting her enrollment deposit. This deposit will be credited to the student's account during her first semester of enrollment.

Campus Visits

Prospective students and their parents are encouraged to visit the Stephens College campus. The campus visit coordinator is pleased to arrange individual visits for students and their families and/or register students to attend one of our regularly scheduled Preview Days. Students are welcome to spend a night with an admission student assistant in one of the residence halls during the academic year as guests of the College. Opportunities to meet with faculty, students and admission and financial aid staff, and to participate in classes and become familiar with the living and learning atmosphere at Stephens College can be experienced firsthand during a campus visit. The Office of Admission is open from 8 a.m. to 5 p.m. on weekdays, on scheduled Saturdays and by special arrangement. Appointments for campus visits should be made in advance of the desired date by calling the Office of Admission.

Stephens College Office of Admission
Campus Box 2121
Columbia, MO 65215
Phone: (800) 876-7207 Fax: (573) 876-7237
E-mail: apply@stephens.edu
Financial Aid

Stephens College understands that a college education represents a major financial investment for a student and her family. This financial investment may be beyond the resources of the student who otherwise has the academic and personal qualifications needed to experience a successful college career at Stephens. The following information is to acquaint you, the student, and your parents with alternatives that can be provided to assist you in financing your higher education.

As an institutional commitment, Stephens College endeavors to provide assistance to its admitted students who demonstrate financial need. This assistance is made possible through the generosity of friends of the College, alumnae, state and federal government programs and the College itself. More than 80 percent of Stephens students receive financial assistance from the College.

There are two basic categories of financial assistance: (1) scholarships that are based on academic ability and special skills; and (2) financial aid that is awarded on the basis of need. The chart below is a summary listing of various types of scholarships and financial aid available at Stephens College through Federal, state and institutional sources.

Student Cost of Education

In planning to attend Stephens College, a student should expect the following typical costs for an academic year based on the 2004–2005 residential fee structure.

| Tuition and General Fees: $19,300 |
| Single room: $4,540 |
| Board: $3,090 |

**TOTAL DIRECT FEES:** $26,930 (includes amount for 14-meal/$0 flex cash)

**Additional Estimated Expenses:** (Books, supplies, etc.) $3,150

These fees are subject to change at the discretion of the Stephens College Board of Trustees. In addition, allowances for transportation costs of at least two (2) round trips per academic year from your residence to campus should be anticipated. The Office of Financial Aid will consider the total cost of education, which consists of the above items, when awarding financial aid.

Educational costs of independent students and nonresidential students will vary from the above amounts. Please contact the Financial Aid office for the exact costs of attendance for these categories of students.

Academic Standing Criteria for Financial Assistance

Students receiving financial aid must fulfill certain criteria to determine that they are in good standing and maintaining satisfactory progress in their course of study. For financial assistance purposes, a full-time student must maintain satisfactory academic progress defined as successful completion of at least 21 semester hours per year with a cumulative 2.0 GPA. Students who carry a normal load of 15 semester hours per semester, who maintain a 2.0 cumulative GPA and who meet other degree requirements, can expect to receive a baccalaureate degree in four academic years. For purposes of financial aid, Stephens College sets a maximum time frame of six academic years for a full-time student to complete a baccalaureate degree. At the end of each semester, a determination of continued eligibility for financial assistance is made. Any student who fails to meet the established criteria will be placed on financial probation for one semester. Continued failure to meet the established criteria will result in financial assistance suspension and loss of all eligibility for financial assistance.

In the event of loss of eligibility for financial assistance due to extenuating circumstances, the student may appeal to an Appeals Committee for reinstatement of financial assistance eligibility. The student must complete the Financial Assistance Appeal Statement, which is available from the director of financial aid. Examples of extenuating circumstances, which must be documented by the student and which would be considered by the Appeals Committee, include the death of a relative of the student or an injury or illness of the student.

Where there are no extenuating circumstances, the student may petition for reinstatement of financial assistance eligibility when she subsequently obtains academic standing consistent with the established criteria as stated in the first paragraph of this section.
Successful course completion requirements for financial assistance eligibility will be pro-rated for transfer, three-quarter and half-time students. GPA requirements are the same for part-time students as for full-time students.

Eligibility for Financial Assistance

To establish eligibility for need-based institutional, federal and state financial assistance, students must complete a need analysis form. Stephens College requires the Free Application for Federal Student Aid (FAFSA). Completion of this form establishes what the student's family can reasonably be expected to contribute to the student's education.

The expected family contribution (parents' contribution plus student contribution) is subtracted from the cost of education (as discussed under "Student Cost of Education") to determine the amount of financial assistance for which the student is eligible.

Students who have been determined eligible for financial assistance are offered a financial aid "package" consisting of various types of assistance such as grants, scholarships, loans and student employment. Financial aid award letters will be sent to each student applying for financial assistance. The award letter will list each amount of financial assistance offered. The student may accept or decline any portion of the award offered.

All students who complete the financial assistance process by the publicized priority deadline (March 15) will be given first consideration in awarding financial assistance. Applications received after the priority deadline will be considered only if funds are available.

How to Apply for Financial Aid

1. Apply for undergraduate admission to Stephens College. The student must be accepted for admission before financial aid can be awarded. Students may apply for admission as early as September 1 to be considered as candidates for merit-based institutional scholarships. Scholarships will be awarded from October through May. All students who are accepted for admission will be considered as a candidate for these scholarships if they meet the academic criteria.

2. Complete the Free Application for Federal Student Aid (FAFSA) as soon after January 1 as possible. The Stephens College priority deadline is March 15. For Missouri residents, the deadline for state aid is April 1. The FAFSA should be available from your high school or the Stephens College Office of Financial Aid after December 1. This form should be completed either via Internet at www.fafsa.ed.gov or on the paper form and submitted to the Department of Education. Be sure to designate Stephens College as a recipient of the results of this FAFSA form by including the Stephens College school code: 002512. Upon receipt of the required form from the processing service, the Stephens College Office of Financial Aid will analyze the report to determine eligibility for assistance. The basis for computing financial need is the difference between the cost of education and the expected family contribution (EFC) as established by the need analysis form.

   "If your family chooses not to complete the FAFSA and only wants institutional merit scholarships, you will need to contact the Financial Aid office for the appropriate institutional application. The Financial Aid office will provide the "Financial Aid Application for Scholarship-Only Students" upon your request. You need to request and complete this form each year in order for your merit scholarships to be renewed.

3. Certain students (approximately 30 percent) will be selected for verification under federally mandated guidelines. The family will be asked to provide a signed photocopy of the student and parents' most recent U.S. income tax return and W-2 forms, and fill out an institutional verification form. Therefore, we recommend that you keep copies of tax returns.

4. You must reapply each year for financial assistance.

Applications for financial assistance should be received by the March 15 priority deadline. Financial aid decisions will be made after completing items 1–3. Late applications will be considered only if funds are available.

Sources of Financial Aid

Stephens College provides financial assistance through Federal aid, state-administered aid, gifts from alumnae, parents, friends, faculty and staff, business firms, foundations, trusts, corporations and the Columbia community.
In addition to its own funds, Stephens College participates in the following federal programs: the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Perkins Loan, Federal Work Study Program (FWS), Federal Subsidized Stafford Student Loan, Parent Loans for Undergraduate Students (PLUS) and Unsubsidized Stafford Student Loan for independent students as defined by the federal regulations.

Institutional Merit-Based Aid

*Freshman Scholarships:*

**High Honors Scholarship**
High school GPA of 3.60 to 4.00. ACT 27+, SAT I 1300+. $8,000 to $10,000 per year. Renewable.

**Presidential Scholarship**
High school GPA of 3.00 to 3.50. ACT 25+, SAT 1070+. $6,500 to $8,000 per year. Renewable.

**Stephens Award**
High school GPA of 2.5 to 2.9. ACT 20+, SAT 1000. $2,000 to $6,000 per year. Renewable.

**Leadership Award**
Freshmen with outstanding achievements. $1,000 to $3,000 per year. Renewable by earning Leadership points through participation in scheduled events and activities.

**A+ Leadership Award**
High school GPA of 3.0 or higher, ACT 21+, Missouri resident, verified participation in the A+ program. $1,000 per year. Renewable.

*Transfer Students Scholarships:*

**Phi Theta Kappa Founders Scholarship**
AA degree and 3.0 + GPA. $7,000 to $10,000 per year. Renewable.

**Transfer Scholarship**
24+ hours of transfer credit with 2.5 + college GPA. $5,000 to $6,000 per year. Renewable.

Institutional and Federal Need-Based Aid

**Stephens Grants**
Full-time students with proven financial need. Value varies with established need.

**Mid-Missouri Grant**
Full-time student from Audrain, Boone, Callaway, Cole, Cooper, Howard, Moniteau, Randolph counties. Family must have resided there one full year prior to student’s enrollment. $1,700 per year.

**Midwest Student Exchange Program (MSEP)**
Freshmen residing in Kansas, Michigan, Minnesota, Nebraska or North Dakota; Student must indicate "MSEP Applicant" on Application for Admission. Award equals 10% of tuition each year.

**Sister Grant**
Sisters concurrently enrolled full-time in Stephens College will receive award. $500 per year.

**Federal Pell Grant**
Full- or half-time undergraduate students meeting program requirements. Up to $4,050 per year.

**Neighbor Grant**
Freshmen residing in a state which borders Missouri (Iowa, Illinois, Kentucky, Tennessee, Arkansas, Oklahoma and Nebraska). Family must have resided there one full year prior to student’s enrollment. $1500 per year.

**Federal Supplemental Education Opportunity Grant**
Undergraduate students with proven financial need, who also receive the Pell Grant. Value varies. Maximum cumulative to $9,000 for undergraduate program; $4,500 maximum for first two years of study.
Federal Perkins Loan
Undergraduate students with proven financial need. Value varies. Cannot exceed $4,000 per year.

Federal Work Study Program (FWS)
Undergraduate students with proven financial need. Value varies according to need. Paid hourly rate (minimum wage) every two weeks. Students must earn these funds.

Stephens Employment Program
Full-time undergraduate students with preference to financial aid students. Value varies. Paid hourly rate (minimum wage) every two weeks.

Federal Stafford Student Loan Program (subsidized and unsubsidized)
Full- or half-time students meeting program requirements. Up to $2,625 per year for freshmen; $3,500 per year for sophomores; $5,500 per year for juniors and seniors.

Parent Loans for Undergraduate Students (PLUS)
Full- or half-time students meeting program requirements. Cost of education less other financial aid.

Federal Stafford Additional Unsubsidized Loan
Full- or half-time students meeting program requirements who are independent or dependent students denied PLUS. Up to $4,000 for freshmen and sophomores; up to $5,000 for juniors and seniors.

State-Administered Programs

Charles Gallagher Grant Program
Legal residents of Missouri with proven financial need. Full-time undergraduate students. Up to $1,500. Renewable by application with continued determined need. Free application for Federal Student Aid (FAFSA) must be processed by April 1.

Missouri Bright Flight Scholarship Program
Missouri resident with composite ACT or SAT I score in top 3% of all Missouri students. $2,000 per year.

Other Sources of Financial Aid

Veterans Administration (G.I. Bill)
Veterans, widows of veterans and children of disabled or deceased veterans. Value varies.

Rehabilitation Commission
Students with certain physical or emotional disabilities. Value varies.

Local Awards
Value varies.

Reserve Officer Training (ROTC)—Army, Navy, Air Force
Full-time undergraduate students who are physically qualified. Three-year and two-year scholarships available. Tuition, fees, books and monthly subsistence for duration of scholarship.
Degrees, Credit, Calendar

Stephens offers three baccalaureate degree programs: bachelor of arts, bachelor of fine arts, and bachelor of science. The associate in arts degree is also available.

At Stephens, course credit is counted in semester hours. Some courses are completed in a semester, some are completed in a session (half a semester); however, the same amount of instructional time is scheduled for courses receiving the same amount of credit, whether taught in the semester or session format. Credit transferred from other regionally accredited colleges or universities is converted into semester hours.

The Stephens academic calendar consists of first semester (fall term) and second semester (spring term). There are at least 70 instructional days in a semester, plus a final examination period. Each semester contains two sessions. Summer programs are offered in some residential and performing arts programs.

Semester I (Fall Term)
15 weeks
Session 1: 7.5 weeks; Session 2: 7.5 weeks

Semester II (Spring Term)
15 weeks
Session 3: 7.5 weeks; Session 4: 7.5 weeks

Students are held responsible for knowing the academic policies and procedures of the College, as published in the catalog, the course schedule and advising materials. Degree programs are planned in accordance with the catalog of the year the student entered Stephens. Faculty advisers, program chairs, support staff and student life and academic administrators of the College welcome the opportunity to assist students as they plan a degree program. Potential graduates are required to file a degree plan and an application for graduation with the registrar at least one semester prior to the semester in which they expect to receive a degree. A graduation fee of $100.00 will be charged. The registrar and department chairs evaluate each senior’s degree plan. Students and their advisers receive copies of the evaluations. When deficiencies are identified in a degree plan, it is the student’s responsibility to make the necessary adjustments that will allow them to complete graduation requirements.

General Degree Requirements: Bachelor of Arts, Bachelor of Fine Arts and Bachelor of Science Degrees

The following general requirements apply to students in the residential program who earn the bachelor of arts degree, the bachelor of fine arts degree or the bachelor of science degree. A student in the residential program is one admitted through the Office of Admission, regardless of where the student resides.

Academic Residency Requirement

Academic residency for the residential program is met by one of the following: full-time enrollment for at least seven semesters, full-time enrollment for at least six semesters with at least 12 hours of advance placement or college hours earned before initial enrollment, or full-time enrollment (12 semester hours) for at least three semesters for transfer students. Part-time students meet the academic residency requirement. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs.

Liberal Arts Program

As Stephens’ Mission Statement explains, the Liberal Arts curriculum grounds all the College’s degree programs, striking an appropriate balance between preparing students for the careers they hope to pursue and educating them for the lives they’ll lead in the 21st century. The College provides for all students, regardless of their majors, a women-centered, globally-oriented, ten-course, thirty-semester hour Liberal Arts Program. Within that program, students take three Core Courses, four Learning Community Courses, and three Choice Courses. All students take required Liberal Arts Program (LBA) courses unless they bring to the College advance placement, international baccalaureate or transfer credit that matches these requirements. All Liberal Arts courses, regardless of the topics they cover, provide opportunities for students to sharpen their critical thinking and communication skills.
In addition to the LBA courses they take to fulfill LBA program requirements, students may take other LBA courses for elective credit. Departments may approve various LBA courses as electives in their majors and minors. LBA courses may not count as required courses in any major or minor.

**CORE COURSES – 9 to 12 semester hours**

**Composition 1 and Composition and Research 2 – (6 hrs.)**

Sophomore Seminars = (3 – 6 hrs.)

Students usually take one or two LBA Sophomore Seminars during their second year. One of these courses focuses on American Government and Economics while the other focuses on Human Geography. Both are offered in a mixed format of larger lectures combined with small research/discussion groups, and both include symposia where, at the end of the semester, students present the findings of their research.

- LBA Sophomore Seminar 1: American Government / Macro Economics (3 hrs.)
- LBA Sophomore Seminar 2: Human Geography / Global Village (3 hrs.)

**LEARNING COMMUNITY COURSES — 12 hrs.**

Students take four area studies courses during their first and second years within a mixed-major Learning Community:

- LBA Historical Studies (3 hrs.)
- LBA Cultural Studies (3 hrs.)
- LBA Social Sciences (3 hrs.)
- LBA Literary Studies (3 hrs.)

**CHOICE COURSES — 9 hrs.**

To complete their Liberal Arts Program requirements, students choose one approved three hour course in Quantitative Literacy, one approved 3 hour course in the Natural Sciences, and one approved 3 hour Ethics course. Students may take these courses any time during their enrollment.

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quantitative Literacy</td>
<td>3</td>
</tr>
<tr>
<td>Approved courses include Math for Elementary School Teachers, Statistics, Personal Finance, College Algebra, and Calculus. If a student's major or minor requires a specific quantitative literacy course, that required course will satisfy the LBA program's quantitative literacy requirement.</td>
<td></td>
</tr>
<tr>
<td>Natural Science</td>
<td>3</td>
</tr>
<tr>
<td>Approved courses include Ecology, Biological Concepts, Crime Scene Analysis, Horticulture, Physics) If a student's major or minor requires a specific Natural Science course, that required course will satisfy the LBA program's Natural Science requirement.</td>
<td></td>
</tr>
<tr>
<td>Ethics</td>
<td>3</td>
</tr>
<tr>
<td>Students meet the LBA program Ethics requirement either by taking an LBA Ethics course or by taking an ethics course required by their major or minor and approved by the Curriculum Committee as meeting LBA program requirements.</td>
<td></td>
</tr>
</tbody>
</table>

The College will give to students who transfer to Stephens every consideration in determining which transfer courses fulfill Liberal Arts Program requirements. Stephens Students who wish to complete part of the Liberal Arts Program requirements at another regionally accredited college or university may seek approval to do so by providing to the Registrar and the Dean of Liberal Arts, for their review, catalog descriptions of the courses they wish to take. Students should seek approval from the appropriate department chair for transfer courses in the major or minor. To ensure transferability, students need to secure approvals prior to enrolling in transfer courses. (Forms are available in the Office of the Registrar.)
Application for a Degree, Graduation

Potential degree candidates receive and must file degree-check materials and a degree application with the registrar at least one semester prior to the intended date of graduation. A graduation fee of $100.00 will be charged. Associate and baccalaureate degrees are granted in December, May and August to students who qualify. Commencement is held only in May of each academic year. Students who graduated the previous December and those who file a plan with the registrar that enables them to graduate the following August may participate in May Commencement.

Waivers of Degree Requirements or Other Academic Policies

Under unusual or extraordinary circumstances, some students will have reason to petition for the waiver of an academic policy or procedure. Such students submit a written petition to the Academic Standing Committee for consideration. Supportive statements written on behalf of the student by the faculty adviser, other faculty or a student life staff member are usually requested by the committee. After thoughtful consideration of the petition, a decision is made by the committee and communicated to the student.

Degrees

A baccalaureate degree requires completion of at least one major. Students are expected to declare a major prior to attaining junior standing. General information about the types of degrees offered at Stephens is given below. Specific information about the requirements for each major is found in the academic sections of the catalog.

The Bachelor of Arts Degree

Bachelor of arts degrees may be in a single-discipline, interdisciplinary or student-initiated major.

A bachelor of arts degree includes at least 24 semester hours of specified credit, of which at least 15 semester hours must be at or above the 300 level. As many as 45 semester hours may be required in the major, including those specified in the prefix of the major and those specified in other prefixes. The last 15 semester hours in all degree programs must be earned through Stephens College or its programs.

A student-initiated bachelor of arts degree, including the liberal studies major, is subject to the above guidelines and is planned by the student in conjunction with her adviser and the department chairs or coordinators who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.

The Bachelor of Science Degree

Bachelor of science degrees may be in a single discipline, interdisciplinary or student initiated major.

A bachelor of science degree includes at least 45 semester hours of specified credit, of which at least 15 semester hours must be at or above the 300 level. As many as 57 semester hours may be required in the major, including those specified in the prefix of the major and in other prefixes. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs.

A student-initiated bachelor of science degree is subject to the above guidelines and is planned in conjunction with the faculty adviser and the department chairs who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.

The Bachelor of Fine Arts Degree

Bachelor of fine arts degrees may be in a single discipline, interdisciplinary or student-initiated major.

The bachelor of fine arts degree must include at least 60 semester hours of specified credit of which at least 15 semester hours must be at or above the 300 level. A bachelor of fine arts degree may specify up to 75 semester hours of required credit in the major, including those to be taken in the prefix of the major and those to be taken with other prefixes. The last 15 semester hours of credit in all degree programs must be earned through Stephens College or its programs.

A student-initiated bachelor of fine arts degree is subject to the above guidelines and is planned in conjunction with the faculty adviser and the department chairs who represent the primary disciplines that will comprise the major. Declaration forms and guidelines are available in the Office of the Registrar.
Minors

Students completing a baccalaureate degree program may elect to include a minor, as offered by the academic areas of the college; there is no student-initiated minor. The requirements for minors are found in the academic sections of the catalog. A minor requires a minimum of 15 semester hours, of which 6 semester hours must be 300-level or above. Students may elect additional courses in the prefix of the minor, up to a maximum of 24 hours. Lower-level courses required for a major, but not in its prefix, may also count toward a minor (not applicable to interdisciplinary majors). Minors completed are recorded on the student's academic record but not on the diploma.

Concentrations

A concentration consists of 15 to 24 semester hours organized exclusively for inclusion in the liberal studies major. The concentration may be disciplinary, interdisciplinary or interdepartmental. One advanced-level course (3 semester hours) is to be designated as the capstone (senior requirement) course.

Double Majors or Minors and Dual-Degree Programs

Students may earn a double major by completing all general and specific requirements for two majors that are available in the same degree program, after which a single diploma is awarded. A double minor may be completed in any baccalaureate degree program. Students who complete the general and specific requirements that pertain to two degree programs, such as a bachelor of arts major and a bachelor of science major, and who complete a minimum of 150 semester hours, will receive a diploma for each degree program. A dual-degree may require additional semesters to complete. Double majors or dual degrees may not be earned within the same department or combination of departments, if the major is interdisciplinary.

Associate in Arts Degree

The associate in arts degree signifies completion of a two-year academic program, primarily in the liberal arts. The associate in arts degree may be conferred in December, May or August. Applications for this degree must be filed in the Office of the Registrar one semester in advance of the date on which the degree is to be awarded (the graduation fee will be charged). The requirements are as follows:

**Residency:** Students who enter as freshmen must be a full-time student for at least four semesters; transfer students must enroll full-time for at least two semesters. Part-time students must earn 24 semester hours through Stephens to meet the residency requirement. The last 15 semester hours in the degree program must be earned through Stephens College.

**Liberal Arts:** Completion of all lower division liberal arts courses including Composition I and II or its equivalent.

**Number of Courses and GPA:** A minimum of 60 semester hours of college-level credit and a cumulative GPA no lower than 2.0 (C) are required.
Graduate and Continuing Studies

Stephens College School of Graduate and Continuing Studies encompasses the nontraditional educational opportunities available to women and men at Stephens College. Enrollment options range from taking a single course for enrichment to meeting the requirements for a baccalaureate or master's degree. With the assistance of an academic adviser, a student plans a degree program that allows for the continuation of professional and family responsibilities while furthering educational goals.

Undergraduate Programs

Undergraduate Programs offers an online-based degree completion program for women and men (age 23 or older) whose life situations do not permit them to enroll in a traditional residential program. This distance learning program offers Internet-based courses in a 7-14 week semester format (3 semesters a year). In addition, credit for documented college-level learning gained outside the classroom enables some students to reduce the time needed to complete their degree.

Degrees Offered

Undergraduate students can obtain a Bachelor of Science degree in Entrepreneurship and Business Management, Health Science & 2nd area and Health Care and 2nd area. Students can obtain a Bachelor of Science degree in Health Information Administration.

Graduates of accredited associate degree programs and accredited non-collegiate programs in an allied health field may combine their specialized training with an integrated core of courses in an academic department to earn a dual disciplinary degree. These dual disciplinary programs typically lead to a Bachelor of Science degree. Students also have the option to earn a student-initiated major (SIM) combining two areas of academic discipline.

Health Information Administration (HIA) Program

The HIA major and certification program are offered on-line-based program. The HIA Program was the first accredited external degree program in health information administration in the country. Completion of the degree or certificate program prepares students for the national registration examination, which leads to certification as a Registered Health Information Administrator (RHIA). The HIA Program is accredited by the Commission on Accreditation of Allied Health Education Programs in collaboration with the Council on Accreditation of the American Health Information Management Association.

Graduate Programs

In keeping with the tradition of offering coeducational programs to nontraditional students, Stephens College offers graduate programs in business and education. The graduate programs incorporate delivery systems similar to those in the undergraduate program while utilizing communication technology to a much greater degree. For more information, please refer to the graduate program catalog.

Degrees Offered

Graduate students can obtain master's-level degrees in business administration and education. The on-line-based M.B.A. Program offers emphasis areas in Management, Entrepreneurial Studies, Clinical Information Systems Management and Risk Management/Financial Services. The on-campus M.Ed. Program offers a track in Counseling. Other areas of specialization are currently under consideration.

Admission

For further information contact Graduate and Continuing Studies.

Campus Box 2083
1211 E. Broadway
Columbia, MO 65215
Phone: (800) 388-7579
Fax: (573) 876-2320
Undergraduate and Graduate programs: online@stephens.edu
Preprofessional Study

Law

Stephens College offers excellent preparation for students interested in a law career. The Association of American Law Schools (AALS) recommends that students who wish to enter law focus their preparation on advanced skills in reading, writing and speaking; logical and analytical reasoning; and creative thinking. An understanding of human institutions and values, especially those affected by law, is also important. "Taking demanding courses with the best teachers" can develop the mental capacity for exacting work and study.

To prepare students for law school, Stephens College offers both a Minor in Legal Studies and a Three-Three J.D. Program, which provides high-caliber, highly motivated students the opportunity to earn a law degree (J.D.) in six years rather than the traditional seven years. The Three-Three J.D. Program permits qualified students to begin law school at the University of Missouri at Columbia after completion of three years of undergraduate courses at Stephens. After completing the first year of law school (full-time, 30 semester hours) in academic good standing (grade of 70 or above), the student earns a bachelor's from Stephens College.

Medicine, Dentistry and Veterinary Medicine

The Stephens College Department of Natural Sciences specifically offers a dynamic pre-professional course of study for women. The professions of medicine, dentistry and veterinary medicine require advanced study at a professional school and require the following pre-professional course of study to be completed by the spring semester of the year in which admission is sought.

English Composition/Research requirement (6 hrs.)
Mathematics up to, but not including calculus (however, many professional schools require one full year of calculus) (3-6 hrs.)
College Chemistry I and II with Laboratory (4 hrs., 4 hrs.)
Organic Chemistry I and II with Laboratory (4 hrs., 4 hrs.)
Physics I and II with Laboratory (Algebra based) (4 hrs., 4 hrs.)
Investigations in Biological Concepts I and II (4 hrs., 4 hrs.)
9-15 semester hours in social science and/or humanistic studies

Some schools may require additional courses of study in biochemistry, nutrition, statistics or animal science. Students may wish to take these courses at Stephens College or at the University of Missouri–Columbia through the Mid-Missouri Associated Colleges & Universities (MMACU). Stephens College offers exciting and demanding courses to meet the pre-professional requirements taught by a talented, diversified and dynamic team of faculty who focus especially on women's education in the sciences.
Special Programs

Academic Partnerships (*qualified students only*)

**Accounting**
B.S. from Stephens College *Entrepreneurship and Business Management*
M.Acc. from the University of Missouri–Columbia

**3:3 J.D. Law Program** *Law Partnership*
Bachelors degree from Stephens College
J.D. from the University of Missouri-Columbia School of Law

**3:2 Occupational Therapy Program in Biology** *Natural Sciences*
B.A. from Stephens College
Master's in Occupational Therapy from Washington University (St. Louis)

**3:2 Physicians Assistant Studies Program** *Natural Sciences*
B.A. from Stephens College
Master of Physician Assistant Studies from Chatham College (Pittsburgh)

**Doctor of Physical Therapy Program** *Natural Sciences*
B.S. from Stephens College
Doctor of Physical Therapy from Chatham College (Pittsburgh)

**3:2 Equestrian Science/Occupational Therapy** *Equestrian Science*
B.A. in Equestrian Science from Stephens College
Master's in Occupational Therapy from Washington University (St. Louis)

**Dual Degree Programs**

**Equestrian Science/Animal Science** *Equestrian Science*
B.S. in Equestrian Science from Stephens College
B.S. in Animal Science from University of Missouri (Columbia)

**Biology/Animal Science** *Equestrian Science*
B.S. in Biology from Stephens College
B.S. in Animal Science from University of Missouri (Columbia)

**Law Partnership**
The Three-Three J.D. Program provides high-caliber, highly motivated students the opportunity to earn a law degree (J.D.) in six years rather than the traditional seven years. This program permits qualified students to begin law school at the University of Missouri at Columbia after completion of three years of undergraduate courses at Stephens. After completing the first year of law school (full-time, 30 semester hours) in academic good standing (grade of 70 or above), the student earns a bachelor's from Stephens College.

**The House Plan**
The House Plan, a combined living-learning experience currently housed in Pillsbury Hall, began in the 1960s with Ford Foundation support; it has become a permanent feature of Stephens College. The House Plan offers a program for freshmen honor students interested in taking basic, related liberal arts courses under the leadership of a team of teachers. House Plan students quickly develop a feeling of community and rapport with their teachers and student staff who are former House Plan participants.

**Study Abroad**

Stephens College expands the boundaries of the campus with a wide variety of overseas study opportunities. At a given moment Stephens women may be found studying in Cambridge; at London College of Fashion or elsewhere in the British Isles; in Australia, Israel, France, South Korea, Spain, Ecuador, Denmark, Austria, Switzerland or Norway; in Africa or the Far East; or doing internships in London or Paris. Stephens students may select from hundreds of academically sound, well-regarded programs offered by the approved, credit-granting institutions listed in the catalog.
of the Council on International Educational Exchange. Students who plan to take advantage of these opportunities obtain advance approval for transfer credit and financial aid.

Students must have completed a minimum of one year in residence at Stephens and have a cumulative GPA of 3.0 or better to qualify for study abroad. They must re-enroll at Stephens College for a minimum of one semester after their study abroad experience to qualify for financial aid.

Cambridge Program
Stephens College began its Cambridge Program in 1973 to offer its students the opportunity to study—for Stephens credit—in Cambridge, England, for a full year.

The program is restricted to juniors and seniors who have at least a 3.4 cumulative GPA, an ACT score in Math and English of 29 and are well recommended by their Stephens professors and advisers.

Ewha Woman's University
Ewha Woman's University, situated in Seoul, Korea, is a university of 20,000 women where Stephens students have an opportunity to study for full academic credit. Students may attend this university for a semester, year or summer program. Beginning classes are taught in the Korean language, however all other classes offered to Stephens students are taught in English.

Pontificie Universidad Católica del Ecuador (P.U.C.E.)
Students whose interest is in Latin America may choose to attend P.U.C.E. in Quito, Ecuador. This program is geared toward students who have a fair knowledge of the Spanish language, as all classes are taught in Spanish.

Summer Sessions Abroad
Stephens College has recently developed a series of new summer seminar programs led by Stephens faculty. Destinations have included such places as Florence, Italy; Paris, France; Japan; and Costa Rica.

Additional information is available through the Study Abroad office.
Administrative Personnel


Executive Director, Division of Graduate and Continuing Studies, Suzanne Sharp, B.S., 1990, St. Cloud State University; M.S., 2000, Central Missouri State University. Stephens 2004.

Director of Health Information Administration Program, Rose Dunn, B.S., 1974, M.B.A., 1979, St. Louis University; RHIA. Stephens 2005.


Director of Marketing and Public Relations; Special Assistant to the President, Amy Gipson, B.J., 1994, University of Missouri-Columbia. Stephens 1995.


Director of Alumnae Relations and Special Events, Beth Ackerman, B.S., 1994, Syracuse University. Stephens College 2002.


Faculty

Archer, Paula "Kelly"
Music

Allen, Linda
Psychology

Bennett, Julie
Fashion

Bichler, Lois A. (sabbatical Fall 2005)
Natural Sciences

Bier, Karla
Natural Sciences

Blakemore, John S.
Mass Media

Bowling, Michael
Mathematics

Buchanan, Kirsteen
Fashion

Campbell, Margaret A.
Women's Studies

Carr, Deborah
Dance
Clark, Judith Petterson  
English  

Clervi, Becky  
Equestrian  

Doyen, Robert  
Theatre  

Doyle, Mary Alice  
Theatre  

Elder, Rusty  
Music  

Ellsworth-Smith, Pamela  
Vocal Music  

Friedman, Robert  
Art  

Giblin, Tara  
Natural Sciences  

Hao, Jian-min (Jimmy)  
Dance  

Havig, Alan R.  
History  

Hedge, Lamby  
Theatre  

Hedges, Mimi  
Theatre  

Keene, Wayne  
Business Administration  

LaZebnik, Ken  
Dean, School of the Performing Arts  

Leonard, Beth  
Theatre  

Lowary, Maureen  
Performing Arts  

McMurry, Monica  
Fashion  

Mendelson, Adam  
Performing Arts  

Missiri, Olga  
Mass Communication  
Certificate, I-St. Moscow Medical Academy; Diploma in History and Archivalkeeping, Russian State Humanitarian University; M.A., University of Missouri. Stephens 2002.

Parke-Sutherland, Tina  
English; Dean, Liberal Arts  

Phillips, Jeffrey M.  
Natural Sciences  

Pledge, Deanna S.  
Psychology  

Prentiss, Peter Brett  
Theatre  

Rotella, Mary  
Dance  
Ruppert, Mary
Fashion

Schneeberger, Sharon
Education

Shackelford, Pam
Business Administration

Smith, Michele
Equestrian

Song, Terry
English

Terry, James H.
Art History

Walker, Andrew L.
History

Wehnert-Skinner, Prudence
Performing Arts

Willey, Leslie
Education

Yost, Kerri
Mass Media

Zylstra, Alexandria
Law, Philosophy and Rhetoric
Board of Trustees

Gretchen Bush Kimball '57
Chair of the Board of Trustees
Belvedere, CA

Hank Waters
Columbia, MO

George Ann Harding '58
Denver, CO

Dr. Lenard Politte
Columbia, MO

Patricia Barry
Alumna
Los Angeles, CA

Mary Bitzer
St. Louis, MO

Bruce Crittenden
St. Louis, MO

Katherine Dietzen '86
New York, NY
Sara Jane Johnson '56
Orcas, WA

Nikki Krawitz
Columbia, MO

Carolyn Kuttenkuler
Springfield, MO

Lyah B. LeFlure
Woodland Hills, CA

Teresa Maledy '78
Columbia, MO

Jane Marcus
Long Grove, IL

Donna Marshall '58
New York, NY
Julia Muller
St. Louis, MO

Don Munce
Lee's Summit, MO

Annie Potts
Alumna
Los Angeles, CA
Christy Powell '68
Coral Gables, FL

Cheryl Steinkamp '64
Liberty, MO

Craig Van Matre
Columbia, MO

Helen Washburn
Columbia, MO

Alyce Roberts Cheatham '40
Portland, OR
Trustee Emerita

J. S. Pillsbury
Ladue, MO
Trustee Emeritus

Jean Clinton Roeschlaub '44
Los Angeles, CA
Trustee Emerita

Mary Silverthorne
Dallas, Texas
Trustee Emerita

Ann Wroblewski '72
Washington, D.C.
Trustee Emerita
Alumnae Association Board

The members of the Alumnae Association Board are volunteers who provide leadership and serve as a voice for more than 20,000 alumnae of Stephens College. This dynamic group formulates and implements programs for alumnae to assist their College in the areas of fund raising, student recruitment, club and class programming, career development and general outreach.

Mary Josie Cain Blanchard ’67
President
Washington, DC

Wendy Parish Anderson ’92
Executive Vice President
Austin, TX

Carol Anderson ’66, ’68
Vice President, Development Division
New York, NY

Heidi Balentine ’01
Little Rock, AR

Kimberly Bennett ’92
Little Rock, AR

Choo Choo Hannemann Boyer ’65
Laguna Niguel, CA

Kathleen Strader Brandt ’81
Kansas City, MO

Patricia Burnett ’87
Colorado Springs, CO

Karen Carver ’81
Powell, OH

Linda Podas Chapman ’65
Leadership Development
Carpinteria, CA

Angela Cremeens-Quinn ’86
O’Fallon, MO

Joan Dutt Crocker ’65
Portsmouth, RI

Carol Mehmert Davidson SCWW ’90
Jefferson City, MO

Alison Peters DeDicque ’92
West Hartford, CT

Barbara Johnson Geller ’80
Coppell, TX

Rachel Gross ’93
Arlington, VA

Stacy Gruenloh ’93
Venice, CA
Amanda Lytz Hellman ’94
Houston, TX

Kathleen Krider Hawken ’67
Vice President, Enrollment Division
Fargo, ND
Amy McGill Higgins ’94
Portland, OR
Margaretanne Huffman ’98
Pickerington, OH

Janan Perkins Huntsberry ’66
San Rafael, CA

Carol Jones Jung ’73
New Orleans, LA

Jennifer McCallum Juckett ’66
Vice President, Marketing/PR Division
Everett, WA

Margaret Phillippe Kelley ’52
St. Peters, MO

Carolyn Skoglund Kutenkuler ’65
Leadership Development Springfield, MO

Linda Axelson Masters ’64
Fremont, CA

Mary McCain McAllister ’63
Olympia, WA

Leah Neese ’94
Houston, TX

Anne Boyd Newtown ’67
Houston, TX

Pam Pochel ’99
Columbia, MO

Michael Quevli ’84
Leadership Development
North Hollywood, CA

Cynthia Redel ’79
Mattapoisett, MA

Ashley Wellman Renton ’99
Richmond, KY

Diane Hunter Robertson ’86
Mckinney, TX

Elizabeth "Cookie" Sears ’73
Latham, NY

Evelyn "Neel" Stallings ’67
Charlotte, NC
Ex-Officio Members
Beth Ackerman
Director of Alumnae Relations and Special Events

Joy Underdown ’54
AAB Archivist and Secretary
Academic Policies and Procedures

Advising

At Stephens, each student plans an individual program of studies and activities with the assistance of a faculty adviser. Students have the freedom to explore many areas of subject matter and to major and minor in one or more areas that suit their particular career or graduate study plans. Students make educational decisions with the help of faculty advisers and other college support staff.

The faculty adviser is available to students for advice, encouragement, information and support. Specified days are scheduled for students to meet with their advisers. Students may meet frequently with their adviser throughout each semester. Many of these meetings are on an informal basis.

Faculty members work to be competent advisers, both in their academic fields and in the liberal arts, and to establish a positive, personal relationship with students based on confidence and respect. Students frequently discuss academic, career and personal concerns with their advisers. When appropriate, referrals are made for professional counseling. Faculty members treat student-adviser conferences confidentially.

Assessment

Stephens College has a strong traditional commitment to curricular innovation as part of its pursuit of academic excellence. In recent years, a nationwide effort to assess the outcomes of students' educational experiences has focused attention on the need to demonstrate that academic programs achieve their stated goals and that students have developed skills and acquired knowledge consistent with the academic or programmatic goals of the institution. Stephens College, which is accredited by the Higher Learning Commission of the North Central Association, has developed and is initiating assessment processes for all academic majors and for its liberal arts requirements. All students will participate in the assessment process. For the student, the benefits will be twofold: she will have a concrete record of her achievements, and she will have confidence that her degree, as assessed by the College and the accrediting association, is demonstrably excellent.

Policies on Access to Students' Records

The Office of the Registrar maintains an official folder of academic information for all current students. A permanent academic record card that shows credit attempted and the resulting grade point average is also on file. Students may review their academic records by showing appropriate identification. Records open to students elsewhere on campus include those maintained in the Office of the Vice President for Student Services, Health Services, the Office of Financial Aid, Career Services, and by the faculty adviser. Students may not review financial information submitted by parents; confidential letters associated with admission, employment or job placement; or any material for which they waived the right to review. Any student who believes that inaccurate, misleading or otherwise inappropriate information may be in one of her record files may request a hearing with the Academic Standing Committee about academic matters or the Advising Committee about non-academic matters. Information about a student, other than directory information allowed by the Family Education Rights and Privacy Acts of 1974 (as amended), will not be released without the student's written consent. A copy of the FERPA—1974 is available for review in the Office of the Registrar. The following directory-type information may be released about a student: name, campus address and phone, home address, classification, major field of study, dates of attendance, degrees earned and honors received. A student who wishes to prevent the release of directory-type information must make the request in writing to the Vice President for Student Affairs by September 15 each year. Only College personnel who have a direct educational interest in the student, the parents who provide financial support, or identified representatives of local, state and national governmental law agencies have access to non-directory information. Should information be requested to comply with a judicial order or pursuant to any lawful subpoena, efforts will be made to notify the student. Upon written request and payment of necessary fees, the Office of the Registrar will issue statements of academic standing and official transcripts for students in good financial standing; the vice president for student services will complete recommendations, employment forms and statements of good standing; and Career Services will provide placement papers. If a fee is required, the student will bear the cost (see Transcripts, below).

Grade Reports

Grade reports are issued at mid-semester and at the end of each semester and summer term. Mid-semester reports are distributed only on campus, to students and their advisers, semester grade reports are sent to students and the
parents of financially dependent students at the home address. Students whose records in the Financial Aid office show that they are financially independent may request that parents not receive grades.

Transcripts
A transcript is an official copy of the student's permanent academic record; it bears the College seal and the signature of the registrar. Official transcripts are available to students in good financial standing upon written request in the Office of the Registrar. The charge is $10, paid in advance. Transcripts are normally sent directly from the Office of the Registrar to the receiving institution. If a student requests an official transcript for herself, the words "Issued to Student" will appear on it. A currently enrolled student may obtain an information copy (unofficial) of her academic record by providing appropriate identification in the Registrar's office and paying a nominal copy fee.

Credit and Registration Information

Advanced Placement, International Baccalaureate Credit and Credit by Examination
Students who participate in the Advanced Placement Program (APP) while in high school or the College Level Examination Program (CLEP), conducted by the College Board, may have score reports sent to the registrar for evaluation. Credit will be awarded for APP scores of 3, 4 and 5 and for CLEP scores at or above the 50th percentile. Credit gained through APP or CLEP will advance the degree program, and when appropriate, will meet liberal arts requirements or count toward a major or minor. However, because only satisfactory grades are awarded, the credit will not affect the grade point average.

Students who participate in the International Baccalaureate (IB) program and score 4 or better on higher-level IB examinations will be granted credit that advances their degree program at Stephens College.

Students who have not participated in the APP or CLEP examination programs, but who believe themselves to be advanced in a particular area of study, may ask to be examined by appropriate department faculty for possible awards of Credit by Examination or placement in an advanced class. When credit is awarded it will serve as elective credit or to meet a specific degree requirement, as recommended by the faculty. Advanced placement carries no credit award, but may serve as a prerequisite for another course. Credit by Examination does not affect the grade point average. The College charges a minimal fee per course credit awarded through Credit by Examination.

Course Prefixes and Numbers
The prefix of a course represents the academic discipline. The 100 and 200 series are lower-division courses, the 300 series are upper-division and the 400 series are upper or graduate division.

Course Load, Overloads, Repeated Courses and No Credit Grades
The normal course load for students in a bachelor of arts or a bachelor of science program is 15 semester hours per semester, plus up to 2 semester hours in an activity, such as applied music or physical activity. Students in these degree programs, who maintain at least a 2.33 cumulative GPA, may petition the registrar for an overload up to the maximum credit allowed per semester (18 semester hours, plus 2 hours of activity credit.) Students in a three-year bachelor of fine arts program have automatic permission to enroll in the maximum credit allowed per semester (20 semester hours).

Additional credit, up to 12 semester hours, may be earned in summer school, or during summer/winter/spring intersessions, providing courses are available or independent study plans can be worked out with a faculty sponsor. Additional tuition is charged for credit earned in this manner, based on the fee schedule in effect at the time.

A student may be required to repeat a course in order to meet a grade requirement or may elect to repeat in order to improve her GPA. When a student repeats a course, the credit and grade earned when last enrolled nullifies the previous record, including F grades. Students may not receive credit more than once for an equivalent course, whether taken at Stephens College or transferred to Stephens, unless the catalog states that the course may be repeated for credit a specific number of times.

Pass/Fail Courses, Audits and Zero Credits
Courses offered on a pass/fail basis are so identified in the catalog course description and in the course schedule. Students may seek permission from instructors to take other courses on a pass/fail basis, prior to enrollment. If the course in question is not in the student's major or minor, or taken to meet a general degree requirement, and if the instructor signs the add petition for pass/fail grading, the registration is entered as such. Grades for pass/fail courses
are recorded as S (Satisfactory) or U (Unsatisfactory). An S grade grants credit but no grade points. An S grade does not affect the GPA; a U grade counts as an F in the grade average.

Courses may be audited but only with signed permission from the instructor. The instructor determines what is required of the student to have the audit (AU) recorded on the academic record. Audits do not count toward course load; neither do they produce credit or grade points. Audits must be enrolled at the beginning of a course and they may not be changed to credit later. If the student does not meet the instructor’s requirements for the audit, it will not become part of the student’s permanent academic record.

Credit courses may be registered for zero credit, if approved by the instructor prior to enrollment. Zero-credit enrollments do not count against the semester course load. Students who enroll for zero credit are required to do the same coursework as those enrolled for credit, and grades are assigned accordingly. Grades for zero-credit enrollments are recorded on the academic record but, because no credit is received, the grade does not generate grade points or affect the GPA.

Changes in Registration, Adding and Dropping Courses

Petition forms for changes in registration are available in the Registrar’s office and in program offices. To drop or add a course, the student must obtain the signatures of the instructor and the adviser and bring the completed form, in person, to the Registrar’s office. The drop or add will not be registered until the student personally brings the form to the Registrar’s office.

Each student receives periodic printouts of her class schedule. Students are responsible for checking the accuracy of their registration with the Registrar’s office. One week is allowed at the beginning of a semester to add, and up to seven weeks to drop, semester classes. [A "W" will be recorded as a final grade with no penalty to the student for all courses dropped after the third week of classes.] One week is allowed to add, and four weeks are allowed to drop, session courses. Students enrolled in LBA107/108 may not drop without permission from the Dean of Liberal Arts.

If a student stops attending a class and does not drop it within the deadline, an F grade will result. Under unusual circumstances, a student who misses the drop deadline may seek to withdraw (W) from a class. If the instructor and the registrar agree that the "W" is warranted, it will be recorded as the final grade without penalty to the student. The registrar will not approve a request to withdraw from class after grade report forms have been distributed.

Drop-add and withdraw deadlines are published and distributed to all students and advisers in each semester’s Schedule of Courses. It is each student’s responsibility to meet these deadlines. Because ample notice is sent to students, lack of compliance will result in failing grades.

Attendance Policy

Stephens College emphasizes the importance of active participation in courses. A student must attend the first class meeting to confirm enrollment in each course. If the student does not attend the first meeting, the instructor has the right to require the student to drop the course.

Students are expected to attend class. Absence from class for any reason counts as an absence and does not exempt a student from completion of all work required for a course. All off-campus, College-sponsored activities are voluntary; they do not allow students unexcused absences from classes. Students who know of a pending absence are responsible for notifying the instructor so arrangements can be made to complete the work. It is the instructor’s prerogative to decide whether or not work may be made up.

Instructors determine the attendance policy for their classes, in accordance with the College drop-add policy. It is permissible to use attendance as a factor in determining a student’s grade or to lower the amount of credit awarded for a course. Each instructor is expected to announce an attendance policy at the beginning of a course and to state the policy in the syllabus or course outline given to students. Instructors may drop a student for excessive absences.

Final Examinations

The Schedule of Courses published each semester gives advance notice of the final examination schedule; examination times are also printed on students’ class schedules and on the class rolls provided for instructors. Examinations are held according to the published schedule and students are responsible for meeting the schedule. Should a student find that she has three finals scheduled consecutively on the same day or that she has more than
three scheduled in one day, she may see if one examination can be re-scheduled. A student who believes she has an appropriate reason to take an examination outside the scheduled time may do so only if the department faculty approves her written request.

Academic Integrity
As a community of scholars committed to truth, Stephens College espouses the belief that any type of academic dishonesty violates an important code of ethics. Therefore, Stephens has adopted an academic honesty policy that imposes penalties for students who fail to declare enrollment at another college or university, who are dishonest in examinations, assignments, or any other academic activity; who plagiarize; who falsify College forms or records; or who willfully aid other students in an act of academic dishonesty. The severity of a penalty will depend upon the nature, extent and frequency of the violation and may range from failing an assignment to revocation of a degree. A full policy statement may be found in Within the Ivy, the student handbook.

Grading Policies
Grades and grade points are assigned on the following basis: A = 4.0, A- = 3.67, B+ = 3.33, B = 3.0, B- = 2.67, C+ = 2.33, C = 2.0, C- = 1.67, D+ = 1.33, D = 1.0, D- = .67, F = 0.0; S = credit but no grade points, U = F; RE = no credit, no penalty, must re-enroll in course. Grades in the A range denote excellent achievement, the B range denotes above average achievement, the C range denotes average achievement, the D range denotes below average achievement (D- is the lowest passing mark), and U/F denotes unacceptable (failing) work. An I (Incomplete) mark may be assigned at the discretion of an instructor if extenuating circumstances indicate the student deserves additional time to complete the coursework. An Incomplete becomes an automatic F if a grade cannot be reported by the end of the following semester or by an earlier deadline set by the instructor. A "W" (Withdraw) mark indicates a late drop with permission. The "W" carries no penalty.

The number of grade points earned for a class is computed by multiplying the semester hours by the point value of the letter grade. Semester and cumulative averages are computed by dividing the number of grade points earned by the amount of semester hours carried (not semester hours earned), excluding courses in which RE or S grades are assigned. When a course is repeated to improve a grade, the grade and points earned the second time nullify the previous record.

An instructor may lower a grade or reduce the credit in a course for excessive absences. Faculty who exercise these options are expected to discuss their grading system at the beginning of each course and include their policy in the course outline or syllabus each student receives. Students should not hesitate to ask an instructor to explain the grading system employed in that class.

Academic Appeals
In all academic appeals except a grade appeal, the student consults the registrar and submits a written petition to the Academic Standing Committee. The written petition shall set forth all reasons and documentation as to why the student considers the academic suspension, expulsion or involuntary withdrawal to be arbitrary, capricious or contrary to College policy, or as to why it would be appropriate to waive a degree requirement. The committee will carefully review the petition and all other pertinent information and records of the College. It will determine whether or not the academic suspension, expulsion or involuntary withdrawal was arbitrary, capricious or contrary to College policy, or whether it would be appropriate to waive a degree requirement. The appropriate College officials and the student will be notified in writing of the committee’s decision.

In the case of a grade appeal, (1) the student shall speak with the instructor. The student may ask to see the instructor in the department chair’s office or she may ask her adviser or the student advocate to accompany her to the appointment. The student must take all her graded work to the interview and inquire how the final grade was determined. The instructor may agree that a grade change is appropriate. If so, the instructor shall complete a Change of Grade form in the Office of the Registrar. An instructor may change a grade without review by the Academic Standing Committee if the change is processed within one semester after the grade is assigned. Grades that have been on record for more than one semester may not be changed unless approved after an examination of the circumstances by the Academic Standing Committee. (2) If the discussion with the instructor and the department chair does not resolve the issue, the student may petition in writing the Academic Standing Committee, giving the committee complete information, including the syllabus and all the graded work she did for the class, and why she believes the final grade was arbitrary, capricious or contrary to College policy. (3) The committee will ask the instructor how grades were assigned for all students in the class and why the petitioner received her grade. (4) The
committee will carefully review all grade work and other pertinent information and will decide whether to uphold the grade or change it. In exceptional cases where a grade change is called for, the committee, after consulting with the instructor, will direct the registrar to change the grade. All parties will be notified in writing of the committee’s decision.

Independent Study

Students are encouraged to consider independent study to help realize special academic interests and goals. Three types of independent study are available at Stephens. Special Studies recognize learning that is achieved through work-related experiences. Readings are available in subjects not offered in the regular curriculum; at least one major research paper will be required. In a Project the study culminates in a project that is supported by readings and short papers. Independent study allows the student to explore subjects not available in the regular curriculum. The credit is elective unless the study is approved by the registrar to meet a liberal arts requirement or by a department chair to count toward a major or minor.

Mid-Missouri Associated Colleges and Universities (MMACU)

Through the Mid-Missouri Associated Colleges and Universities (MMACU) consortium arrangement among mid-Missouri higher education institutions, undergraduate students may enroll at member colleges and universities in courses not available at Stephens. Stephens students do not pay additional tuition for enrollment through the MMACU program; however, special course fees may be required. All MMACU enrollments are on a space-available basis. To participate, students must have completed at least one semester at Stephens College, be in good standing and have met appropriate prerequisites. Students must follow the drop-add, attendance and other academic policies of the institution they visit. MMACU institutions include Lincoln University (Jefferson City), William Woods University (Fulton), Westminster College (Fulton) and the University of Missouri (Columbia). A similar arrangement is also available through Columbia College (excluding evening program). Course schedules for MMACU institutions and Columbia College are available on their web sites. Information about enrolling is available in the Registrar's office.

Stephens College accepts for transfer college-level courses enrolled through the University of Missouri Center for Independent Study. The Center catalog is available in the Registrar’s office. UMC tuition is charged at the lower- or upper-division rate for UMC independent study and is to be paid by the student upon enrollment. Credit earned through this program counts toward degree requirements at Stephens as elective credit, as general education credit if approved by the registrar or for the major or minor if approved by the department chair.

Advanced Courses

All baccalaureate degrees require completion of at least 36 semester hours of advanced-level courses (300 level or above). The 38 required advanced-level semester hours include all 300 level and above courses taken in the major, minor, as electives or toward the upper level liberal arts requirement.

Number of Courses and GPA

A baccalaureate degree requires completion of all specific and general requirements, a minimum of 120 semester hours of college-level credit and a cumulative GPA no lower than 2.0.

Transfer Credit

Students are required to submit an official transcript for all work passed or failed at any other college or university, prior to or after enrolling at Stephens. It is considered a form of academic dishonesty not to declare these enrollments. The student who applies for admission, re-admission or reinstatement to Stephens is responsible for having each institution send an official transcript directly to the Office of Admission. After entry to the college, transcripts are sent directly to the Office of the Registrar. All college-level coursework completed with a C- or better at an accredited institution of higher education and oriented toward a baccalaureate degree, including dual credit earned while in high school, will be accepted for credit at Stephens College. Credit will be granted only once for equivalent courses. The registrar determines which transfer credit will count toward liberal arts requirements. The registrar and the appropriate department chair will evaluate credit that may apply toward a major or minor upon submission of appropriate descriptive information. Courses accepted will be included in the cumulative hours earned but neither grades nor grade points earned at other institutions will be used in the computation of the Stephens College grade point average. Credit earned at institutions that have non-regional accreditation and all credit over 20 years old, will be considered for transfer, but only on a course-by-course basis, as approved by the registrar or department chair. Transfer credit counts toward graduation and is incorporated into the academic record either as elective credit or to count toward specific degree requirements.
Grade of Incomplete

A student who completes most of the work in a course at a passing level, but is unable to complete the work on time due to extenuating circumstances, may speak with the instructor to see if receiving an Incomplete (I) mark is warranted. When an instructor grants an incomplete, one semester is allowed to complete the coursework, unless the instructor sets an earlier deadline. If the work is not submitted by the deadline, the grade automatically becomes an F. If unusual circumstances indicate the need, the instructor may grant one additional semester to complete the course. An incomplete does not affect the GPA in the semester it is assigned. Students who receive incompletes are ineligible for a deans' list that semester.

Classification of Students

Students are classified according to the amount of semester hours earned. Freshman: 0.0 to 26.99 hours; sophomore: 27.0 to 53.99 hours; junior: 54.0 to 89.99 hours; senior: 90 or more semester hours.

Deans' Lists (Honors and High Honors)

Full-time students who are enrolled in at least 12 semester hours of graded (A-F) credit who have no incompletes and who earn semester GPAs that meet the standards described below will be named by the vice president for academic affairs and the vice president for student services to a deans' list at the end of each semester. Part-time students who complete at least 12 semester hours over two semesters and meet these grade standards will be named to a deans' list at the end of the second semester.

Grade requirements for deans' lists are based upon a minimum GPA determined by the vice president for academic affairs and the vice president of student services. Students are named to the lists at the end of the fall and spring semesters. The current GPA requirements are 3.80 or better for the high honors list and 3.60 to 3.79 for the honors list. Credit and grades earned through Stephens in an off-campus program or through the Mid-Missouri Associated Colleges and Universities consortium (MMACU) will count toward eligibility for a deans' list.

Graduation with Honors

Eligibility to graduate with honors is based upon criteria adopted by the faculty of Stephens College. On April 15, 1987, the faculty set the following cumulative GPA ranges for graduation honors with Latin designations: cum laude: 3.70 to 3.79; magna cum laude: 3.80 to 3.89; summa cum laude: 3.90 to 4.00. Since the fall of 1988, students who receive cum laude, magna cum laude or summa cum laude honors must be eligible to graduate and meet the following additional criteria, adopted by the faculty on April 13, 1988.

Students in the residential program must have at least eight sessions (four semesters) of full-time enrollment at Stephens and achieve the requisite final cumulative GPA to graduate with Latin honors.

Students in a continuing education degree program must have at least 102 semester hours of graded credit, earn at least 30 semester hours from Stephens College after admission to the program and achieve the requisite final cumulative GPA.

As an alternative to Latin honors designations, graduation "with honors" is available to continuing education students who complete degree requirements and meet the following criteria: achievement of 3.8 or better GPA in all college credit attempted after admission to the program and completion of at least 24 semester hours of advanced-level courses enrolled through Stephens College.

May degree candidates who have the requisite GPAs at the end of the fall semester will be nominated for graduation honors. Actual honors are determined after second semester final grades are recorded, and it is ascertained that requirements are met. Graduation honors are noted on diplomas and official transcripts.

Satisfactory Academic Progress, Probation and Suspension

The goal of satisfactory academic progress is to achieve no less than the 2.0 cumulative (overall) GPA required to receive a degree from Stephens College. Students who carry a standard load of 15 semester hours per semester, who maintain at least a 2.0 cumulative GPA and who meet all other degree requirements, can expect to receive a baccalaureate degree in four academic years. Students who carry fewer courses or who repeat courses in order to improve their GPA should plan to attend summer school or enroll more than four years.

Good standing is attained when at least a 2.0 (C) semester average is earned over 12 semester hours or more and at
least a 2.0 cumulative GPA is maintained. Students who enter the College on probation or who are placed on probation must carry 12 semester hours and earn a semester GPA of 2.0 or better by the end of the second semester on probation or academic suspension will result. Suspended students are not eligible to enroll at the College. Probationary students who meet the 2.0 semester grade requirement, but whose cumulative average remains below 2.0 may enroll, but they remain on probation until a 2.0 cumulative average is achieved. A student whose semester GPA is less than 1.0 in any semester, but whose cumulative average remains 2.0 or better, will be placed on academic probation with the warning that a semester average of 2.0 or better in at least 12 semester hours must be earned the next semester or suspension will result. A student who earns less than a 1.0 average in any semester, whose cumulative average falls below 2.0 as a result, will be placed on academic suspension.

If there are extenuating circumstances, as determined by an interview with the vice president for student services or the registrar, a suspended student may petition the Academic Standing Committee for immediate reinstatement. When suspended, a student is normally expected to enroll at another regionally accredited institution for one semester and earn a 2.0 average on the equivalent of 12 semester hours, in support of her petition to be reinstated. When a student petitions the Academic Standing Committee for reinstatement, the committee reviews the student's record of achievement and makes a decision that fully considers the student while upholding the academic standards of the College. Reinstated students who do not meet the conditions set by the committee during their first semester back at Stephens will be suspended again, without immediate appeal. Applications for immediate reinstatement are processed through the registrar. All other applications for reinstatement are processed through the Office of Admission. When reinstated, a student's eligibility for financial assistance will be reviewed under the criteria explained in the next section.

Academic Standing Criteria for Financial Assistance

Students receiving financial aid must fulfill certain criteria to determine that they are in good standing and maintaining satisfactory progress in their course of study. For financial assistance purposes, a full-time student must maintain satisfactory academic progress defined as successful completion of at least 21 semester hours per year with a cumulative 2.0 GPA. Students who carry a normal load of 15 semester hours per semester, who maintain a 2.0 cumulative GPA and who meet other degree requirements, can expect to receive a baccalaureate degree in four academic years. For purposes of financial aid, Stephens College sets a maximum time frame of six academic years for a full-time student to complete a baccalaureate degree. At the end of each semester, a determination of continued eligibility for financial assistance is made. Any student who fails to meet the established criteria will be placed on financial probation for one semester. Continued failure to meet the established criteria will result in suspension of financial assistance and loss of all eligibility for financial assistance.

In the event of loss of eligibility of financial assistance due to extenuating circumstances, the student may appeal to an Appeals Committee for reinstatement of financial assistance eligibility. The student must complete the Financial Assistance Appeal Statement, which is available from the director of financial aid. Examples of extenuating circumstances, which must be documented by the student and which would be considered by the Appeals Committee include the death of a relative of the student or an injury or illness of the student.

Where there are no extenuating circumstances, the student may petition for reinstatement of financial assistance eligibility when she subsequently obtains academic standing consistent with the established criteria as stated in the first paragraph of this section.

Successful course completion requirements for financial assistance eligibility will be pro-rated for transfer, three-quarter and half-time students. GPA requirements are the same for part-time students as for full-time students.

Withdrawal from Stephens

When it is necessary for a student to voluntarily withdraw from the College, she or her parents will provide written notification to the vice president for student services. The date of withdrawal is the date of notification, unless a later date is requested. Students are expected to leave within 48 hours of the date of withdrawal. If any refund is due upon withdrawal, it will be made on the basis of the policy in effect that year.

Retention Information and the Student Right to Know Act

In compliance with the Student Right to Know Act, Stephens publishes the current applicable data in the College catalog. Detailed information about the retention rate of students at Stephens College is available on request from the vice president for student services.
Obligation of the College in the Event of Curtailment of Programs

Stephens College will not be obligated to refund any fees for room, board, tuition or other charges, nor will it assume liability for any kind of curtailment of operations resulting from weather, accident, fire, war, or riot; nor from lack of faculty or other personnel, lack of materials, supplies, or equipment, or any cause not involving gross negligence on the part of the College.

Notification of Rights under FERPA For Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's educational records within 45 days of the day the College receives a request for access.

2. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The College officials will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

   The right to request the amendment of the student's education records that the students believes are inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

3. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right of a hearing. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

   One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

4. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Stephens College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, D.C. 20202-4605

Directory Information Notice

Colleges may disclose, without consent, "directory" information. Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This includes, but is not limited to, a student's name, address, telephone number, date and place of birth, honors and awards, field of study, enrollment status and dates of attendance. However, the College must give eligible students a reasonable amount of time to request that the school not disclose directory information about them.
Campus Life

Location
Columbia, Mo., the home of Stephens College, well deserves the designation Collegetown, U.S.A. Twenty-six thousand students are enrolled in the three higher education institutions in this small city, which is devoted to meeting the needs of students. Columbia is only 126 miles west of St. Louis and 125 miles east of Kansas City on Interstate 70. There is regular bus service from both metropolitan areas and airline service through Columbia Regional Airport, with connecting flights available in international airports located in St. Louis and Kansas City.

Student Life
Stephens has a long history of commitment to the total development of the student, and a planned, residential education is an essential component of that development. By living, dining and studying together, students discover how to develop cooperative relationships with peers and build community. With the help of professional staff and faculty advisers, students learn how to function independently, to develop their own set of values, to manage emotions and to gain a sense of identity. Research also shows that students living in residence halls generally achieve better academically than commuters.

Stephens provides students with many opportunities, in and out of the classroom, to make responsible choices and to become involved in policy-making areas which directly affect their lives. In return, Stephens expects students to take their responsibilities seriously and to uphold the standards and regulations set forth by the appropriate governing boards of the College.

Rights and Responsibilities
In addition to taking full advantage of the educational opportunities available to her, each student has the responsibility to conduct herself in a manner that is best for her own welfare and that of the entire College community. Students are responsible for the policies stated in the catalog and Within the Ivy (student handbook). Both may be accessed through the Stephens College Web site www.stephens.edu.

On-Campus Living and Food Service Requirements
Students enrolled in the residential program at Stephens are required to live in on-campus housing throughout their enrollment and participate in the College’s food service plan. Day students are students who reside with their spouse, parent or legal guardian, or are Columbia-area residents not legally dependent on another person, who have lived in the community for one full year or more. A limited number of seniors apply and are approved by the dean of students to seek housing off-campus. All students living off campus are required to pay fees which include the charge for a specific number of meals on campus per semester in the college dining service.

Services and Activities

Academic Resource Center
The ARC is an individualized tutoring center that provides free assistance to all Stephens College students who want to improve their academic skills. The goal of the center is to assist those students who desire additional help beyond that provided by course instructors.

Broadcasting Activities
Stephens students receive hands-on experience in the production of programming for KWWC-FM, the 1,250-watt radio station owned and operated by the College, and in Studio A, a full-size television studio.

Counseling Services
Students’ academic, career and personal counseling needs are met by a variety of services and programs at Stephens College. These programs are designed to assist students as they move toward self-reliance and self-confidence, and student life members are available to help identify a student’s talents and potential.

Psychological services provided by Stephens College include conducting intake interviews and assessments, making referrals to appropriate psychological resources, providing psychotherapy for students, and providing consultation with college personnel regarding student concerns. Additional services may be negotiated for a fee.
Career Services

Stephens Career Services assists students with all phases of career planning from choosing majors and identifying career possibilities to gaining career-related experiences and securing employment or entrance to graduate school. The Career Services staff work extensively with students one-on-one to address individual needs, as well as in groups through special programs and presentations on such topics as interviewing, résumé writing and job-search strategies. Career Services also works cooperatively with academic programs to help students plan and prepare for internship opportunities.

Career Services maintains an extensive library of resources including employer directories, company literature, graduate school information, résumé sample books, a computerized career information system and much more. The office also maintains a database consisting of more than 500 alumnae career consultants from whom students may gain valuable career and employment information.

Employment opportunities can be found in Career Services for permanent, part-time and summer positions. Career Services also assists students with on-campus work study positions.

Cultural Events

The vast array of cultural experience available to students on campus includes theatre productions, chamber music concerts, exhibits in the Davis Art Gallery, jazz, ballet, comedy and musical productions, numerous lectures, discussions and presentations by on-campus and outside experts.

Disabled Student Services

Mobility-impaired students may contact the vice president for student services to receive an accessibility map of the campus and other information concerning access to campus buildings and grounds. Individual orientation to the campus is available through the vice president for student services.

Mobility-impaired students should contact the vice president for academic affairs concerning accessibility of scheduled classrooms. Once officially notified, the vice president for academic affairs will make every effort to schedule classes in locations that accommodate limited mobility.

Residents who have a physical disability that requires special accommodations should contact the director of residence life for room assignments that best meet their needs.

Health Services

The Stephens Health Services program is designed to help students gain the knowledge they need to make responsible decisions about optimal health. The director of health services, who is also a certified nurse practitioner, coordinates the delivery of health education and medical services. She sees students by appointment at the health clinic for lifestyle changes, illnesses and injuries and may refer students to a consulting physician. There is an extra fee for using a consulting physician.

For emergency and/or specialized medical care, students are referred to Columbia physicians or hospitals where all medical and surgical sub-specialties are available. All costs are the responsibility of the student and her family. In Missouri, anyone 18 or older may contract for their own health care. Students should be aware of medical insurance coverage under their family’s policy. Specific information on student health insurance is available in the Office of the Vice President for Student Services.

When a student is admitted to Stephens, she receives a health information form which must be completed and returned to Health Services prior to her arrival on campus. A student must furnish the report of her medical history, present health status and evidence of recent immunizations prior to confirming fall preregistration.

Office of Student Leadership and Campus Programming

The Campus Programming office promotes and sponsors student activities and events, and provides advice and support for student organizations and campus-wide activities.

The director and staff are committed to developing student leadership and involvement through innovative and developmental programs. The office encourages service, volunteerism and active participation throughout the student body.
Residence Life

The director of residence life, residence counselor and graduate residents, all of whom are professionals in the student life area, work closely with student staff members, assist in the development of hall programs and provide opportunities for individual and group development that contribute to the quality of life for students living in the residence halls.

Resident assistants (RAs) and resident directors (RDs) living in the halls are students who serve as peer support persons, providing resource information and referrals. They assist students in adjusting to college life and its demands. RAs and RDs are responsible for creating and maintaining a sense of community in the residence halls.

Residential hall living complements students’ academic endeavors through the connections they make with their roommate, hallmates and staff. The staff encourages students to take advantage of the many opportunities for involvement. These opportunities are designed to challenge a student as she learns and grows throughout her college years.

Student Government Association, Hall Councils

Students’ responsibilities in campus and hall government are twofold: to become involved in policy-making by making suggestions and problems known to elected representatives; and to uphold the rules and regulations made by the same representatives.

Every student is automatically a member of the Student Government Association (SGA). SGA has executive and legislative powers to govern student activities and to develop and maintain group living standards. Students who are elected to SGA committees gain experience in planning, administering and communicating cultural, social and recreational activities and in dealing with academic, residential and community problems. Students are also elected to serve as class officers for each of the four classes. These officers work within the SGA guidelines as well as serve as leaders for their classmates.

Each residence hall has its own elected council that provides ideas and support for campus-wide concerns through SGA. Hall councils also coordinate recreational, social and cultural activities within the hall.

Student Organizations

Many growth and leadership opportunities are available to students through the following organizations. Honoraries include Alpha Lambda Delta, national freshman honorary; Alpha Epsilon Rho, television, radio; Beta Beta Beta, science; Pi Phi Rho, retailing, fashion, business; Phi Alpha Delta, pre-law; Sigma Beta Delta, business, management, administration; Sigma Tau Delta, English; Dimensions Company, dance; Psi Chi, psychology; and Mortar Board, national senior honor society. Other organizations include Martin Luther King Jr. Student Union; Sigma Sigma Sigma and Kappa Delta social sororities; Panhellenic Council; Prince of Wales Club, equestrian riding; Catholic Student Association; Stephens Christian Fellowship; Mikreh "Happening", Model United Nations; Public Relations Student Society of America; Habitat for Humanity; Psychology Club; Ambassador Association; Students Looking at Teaching and Education; Stephens College Republicans; Stephens Feminist Organization; Student Government Association; Students in Free Enterprise; The French Society; Young Democrats Club; Warehouse Theatre Company; Mudshark Club; Ten Ideals; and Human United Educated Sistahs.

Student Publications

Students may become involved in the production of the student newspaper, Stephens Life, by enrolling in a mass communication practicum course for credit. Harbinger, a magazine of original literary, photographic and graphic works, is also produced by students.
The Campus

The buildings on the Stephens campus bridge the modern and historic eras.

Historic Senior Hall, the oldest building on campus (1841) and one of the oldest structures in Columbia, is included in the National Register of Historic Places and houses the music and dance programs.

The James Madison Wood Institute for the Study of Women's Education is located on the first floor of Historic Senior Hall. Seeking to facilitate research that will have a significant influence on the lives of women through the integration of new scholarship into the curriculum, the Institute draws upon and continues the rich heritage of commitment to women's education that has characterized Stephens since former President Wood began the tradition of building the Stephens curriculum on "the actual social and economic needs of woman herself." Students and faculty are encouraged to become Institute research affiliates.

The James Madison Wood Quadrangle is the Stephens learning center. Included are the Hugh Stephens Resources Library, classrooms, multipurpose areas, office-seminar space, a teaching auditorium, a lecture theater, listening rooms, television and radio studios, FM broadcast facilities, newsroom, computer labs, laboratories, galleries, art studios—bringing together traditional learning aids and modern technology.

The Hugh Stephens Resources Library is the central building of the Quadrangle. It is an open, informal space housing a variety of resources and offering students and staff comfortable study areas and computer access to enhance a pleasant, independent learning and research experience. The Library also offers other spaces to facilitate academic and business meetings, such as the Penthouse and other meeting rooms. The Albert Schweitzer Collection area is a quiet nook tucked away in a corner of the Library—perfect as a quiet place for individual study or reflection.

The library collection includes more than 120,000 volumes with new materials added at the rate of approximately 1,000 each year. There is also a very good reference collection with professional staff who work with students and faculty to provide individual or group instruction concerning the various library resources as needed. The Library subscribes to approximately 355 magazines and newspapers in paper form, as well as several large databases with access to full-text and abstract versions of numerous journals. Other media include audio and videotapes, and journals on microfilm. The Education/Children's Resource Collection is also housed in the Library.

Access to the Library's collection is through the on-line public catalog, Arthur. Stephens College is a member of the Arthur cluster of the MOBIUS consortium and so has access to the collections of other academic libraries in Missouri. Students can view the on-line catalogs of other member libraries, borrow books directly on-line, or review their own list of checked out materials and renew items themselves if so desired. Arthur is available at http://arthur.missouri.edu/.

All computers in the Library have access to the Internet. The Library has a carefully planned Web page with links to other Stephens Web pages and links to useful on-line catalogs, search engines, numerous helpful reference-related sites and other resources. Access the library through www.stephens.edu.

Helis Communication Center, KWWC-FM and the Patricia Barry Television Studio serve as laboratories for students in television and radio production, broadcast and print journalism, and public relations courses.

Lewis James and Nellie Stratton Davis Art Gallery exhibits works of selected artists, with a special emphasis on women artists. The Catherine Webb Art Studios provide class and studio space for drawing, painting, computer and digital design, ceramics and printmaking. These studios also support fashion design classes.

Special facilities of the visual arts area include a large, gas-fired reduction kiln; two electric kilns; Macintosh computers; printers; and scanners. Each computer is equipped with CD-ROM drive and a Zip disk external backup system.

E.S. Pillsbury Science Center houses science and mathematics faculty offices. Classrooms and laboratories are set up for individual projects and class experiments.
Ellis Learning, the foreign language lab/student center, provides audio tape players for drill in foreign languages and a dubbing service for individual tapes.

Louise Dudley Hall contains classrooms with audiovisual equipment for courses in English, art history, social studies, business, psychology, and computer technology. Special facilities in Louise Dudley Hall include a large art history collection of 35,000 slides, records, CDs and videos. This specialized library is used as a teaching aid in art, art history classes.

Windsor Auditorium, a teaching auditorium seating 300, is also used for recitals and guest lectures.

Charters Lecture Theatre, with seating for 128, is used for lectures and films. The adjacent Arena Classroom is used for teaching, lecturing, conferences, exhibitions, audiovisual presentations and special theatre arts productions.

Firestone Baars Chapel, designed by Eero Saarinen, is acknowledged to be one of the most beautiful buildings of its kind in the United States. It is used for a variety of worship services and campus activities as well as for individual worship and meditation.

Stamper Commons features self-service dining facilities for all students, faculty and staff and separate lounge areas on four levels. There is also the College post office, the bookstore (known as the Bookshelf), the Office of Student Leadership and Campus Programming, Health Services, Office of Vice President of Student Services, Office of Residence Life and the spacious Windsor Lounge.

The John and Mary Silverthorne Arena is equipped for NAIA basketball and volleyball.

Other recreational facilities include tennis courts, an indoor pool and billiard tables located at several locations across campus. A workout facility is located in Tower Hall.

Macklanburg Playhouse adjoins the Performing Arts Department production shop and the student-run Warehouse Theatre. The playhouse seats 350 and includes a state-of-the-art computerized lighting control system, sound system and modern rigging equipment. Some unique features are a fully tramped stage floor; 8-foot-by-32-foot flexible apron deck; dimmer per circuit lighting distribution; and an independent intercom system. The building houses faculty offices, a rehearsal hall, an art gallery and a box office.

Other Buildings

Classrooms, studios for fashion design, dance, music and drama, and student publication offices are located in several traditional and modern buildings; administrative offices are centered principally in Hickman Hall.

Also on campus are the experimental arena-type Warehouse Theatre with seating for about 300; the Johnson Plant Laboratory (greenhouse); and the Audrey Webb Child Study Center, with the Stephens College Children's School. Stephens Stables, including indoor and outdoor arenas, paddocks and rings, and two stable blocks, are close to the main campus. The indoor arena, renovated in 1999, furnishes all-weather accommodations for riding instruction and horse shows.

Residence Life

Students are required to live in College residence halls as part of their educational experience. Details of this policy are found in the section, "on-campus living requirement."

The director of residence life and graduate residents, all of whom are professional staff members, supervise the student staff and the residents. The staff advises residents on personal and academic matters, referring them to other campus resources if required. Each hall has designated recreational, cooking and entertainment areas.

Students invited to be a part of the Honors House Plan, which is a specialized living and learning environment, will be living in a designated area in Pillsbury Hall. Tower Hall is reserved for upper-class students only.
Department Instructional Resources

Department collections—materials that are the working tools of a department—are housed in the various academic departments and supplement the collections of the Hugh Stephens Resources Library. They include the Department of Art's collection of more than 5,000 color and black-and-white slides and 1,000 mounted prints; and the Art History Program's collection of more than 35,000 art history color slides and special collection of art reproductions.

Studio and practice instruments available to music students include grand pianos, studio spinets, a two-manual neoclassic Aeolian-Skinner pipe organ and a Rutkowski and Robinette two-manual harpsichord.

Special facilities of the Department of Mass Communication in the Helis Communication Center include KWWC-FM, a 1,250-watt radio station; a fully equipped television studio; and a newsroom with desktop-publishing equipment.

The Department of Fashion boasts the Historical Costume Collection of more than 12,000 garments and accessories of European and American origin. The collection spans the years from 1750 to the present. Fully equipped drawing and design studios are available for student use.
Art and Graphic Design

Department Chair: Monica McMurry, M.S.

Art Faculty:

James Dahm, M.F.A.
Robert Friedman, M.F.A.
Therese Pfeifer, M.F.A.
Visiting instructors and artists.

As part of the Department of Design and Fashion, the Art curriculum introduces students to the practice of visual art. Students learn the language of the visual arts through projects and critiques. Art classes are generally small, allowing for individual attention in a hands-on working environment. Art students are treated as individuals and are encouraged to work independently, in order to find their own creative paths.

The Bachelor of Fine Arts in Graphic Design offers students intensive preparation for a professional career. Skilled graphic designers with dynamic portfolios are in demand worldwide, and opportunities exist in many industries including: advertising, consumer and trade publishing, corporate communications, entertainment, broadcast, cinema arts, internet publishing, and fashion, to name just a few.

Graphic Design students gain real-world experience through internships, exhibitions, design competitions, workshops and freelance assignments. The design curriculum culminates with GDE 494 Senior Portfolio, where graduating students prepare a comprehensive portfolio of professional-quality work, their professional resumé, and other materials they may use to market themselves.

Art and Graphic Design classes are supported by well-equipped facilities, including the Catherine Webb Art Studios, the Lewis James and Nellie Stratton Davis Art Gallery, and the Graphic Design Computer Lab in the Hugh Stephens Library. Labs and studios offer a creative learning environment with purpose-designed classrooms and work spaces surrounding the Davis Art Gallery. The Davis Art Gallery enriches the Stephens campus and the Columbia community by exhibiting the work of artists of all genders, ages, cultures, and styles. The Graphic Design Computer Lab features state-of-the-art Apple workstations, scanners, printers, CD burners, digital cameras and a high-resolution video projector. Software and hardware are updated on a continuing basis. Art and Graphic Design students may use these facilities outside of class time, including evenings and weekends.

Requirements for the B.F.A. Degree in Graphic Design

This interdisciplinary degree is designed to prepare students for careers in the field of graphic design and digital media. The Bachelor of Fine Arts degree in Graphic Design requires completion of the liberal arts degree requirements and 61 semester hours in the major as specified below.

Required Courses

Core courses (22 hrs.)

GDE 110: Principles of Design (3 hrs.)
GDE 120: Digital Typography (3 hrs.)
GDE 210: Digital Imaging (3 hrs.)
GDE 310: Publication Design (3 hrs.)
GDE 320: Advertising Design (3 hrs.)
INT 210: Internship Development (1 hr.)
GDE 398: Internship (3 hrs.)
GDE 494: Senior Portfolio (3 hrs.)

Visual Art (12 hrs.)

ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 301: Advanced Drawing (3 hrs.) or
ART 303: Advanced Painting (3 hrs.)

Art History (9 hrs.)
Any three ARH courses.

Business and Mass Media (18 hrs.)
MCO 101: Media and Culture (3 hrs.)
MCO 208: Digital Photography (3 hrs.)
MCO 290: Creating Online Media (3 hrs.)
BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.) or
BUS 345: e-Commerce (3 hrs.)

Requirements for the Minor in Graphic Design or Visual Arts
This department offers a minor in Graphic Design and in Visual Arts. These minors may be particularly useful for students in Fashion Design, Theatre Arts, Mass Media, and Education, as well as for students preparing for art-related careers. These minors may also be used as part of a student-initiated major or a Liberal Studies major.

A minor in Visual Arts or Graphic Design requires completion of at least 15 semester hours, including at least 6 hours at the 300 level.

Suggested Models for Visual Arts Minors

Drawing and Painting:
ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 301: Advanced Drawing (3 hrs.)
ART 303: Advanced Painting (3 hrs.)

Printmaking:
GDE 110: Principles of Design (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 205: Printmaking (3 hrs.)
ART 305: Advanced Printmaking (3 hrs.)(repeat twice)

Requirements for the Minor in Graphic Design
GDE 110: Principles of Design (3 hrs.)
GDE 120: Digital Typography (3 hrs.)
GDE 210: Digital Imaging (3 hrs.)
GDE 310: Publication Design (3 hrs.)
GDE 320: Advertising Design (3 hrs.)

Other Ways to Include Art as Part of a Major

• Create a student-initiated major during the sophomore year of study that combines Art or Graphic Design with at least one other discipline such as Fashion Design, Theatre Arts or Digital Filmmaking. The faculty of the combined disciplines work with students to create student-initiated majors.
• Create a Liberal Studies major by combining study in two concentrations or two minors, or one concentration and one minor. A student must follow the prescribed departmental minor or concentration requirements.

Forms for declaring a Liberal Studies major or student-initiated major are available from the registrar or in department offices.

43
Internships

Internships are encouraged after the junior year. Graphic Design majors are required to complete INT 210: Internship Development and at least one 3-hr. internship. Internships provide the student real world experience and a platform for future employment.

All internship and workshop participants must:

- be in good standing with the College, having an overall GPA of C or better, and
- have a minimum B- average in their major or minor.

The course number of the internship is based on the student's class, academic standing and prerequisite courses completed. After completion of an internship the student will complete assessment documents together with her employer or instructor and a grade of S/U (Satisfactory/Unsatisfactory) will be awarded.

Capstone Course

Student-initiated and Liberal Studies majors complete a capstone course comprising a written statement and a senior project usually culminating in an exhibition in the Davis Art Gallery. December graduates must have completed ART 494: Senior Portfolio during the previous spring semester.

Art Courses

**ART 105: Beginning Drawing**
(3 hrs.)
(Open to all students; model and lab fee charged)
Introduction to basic methods and media of drawing through exercises in contour, gesture, value, volume and space, perspective and composition. Still-life, landscape and life-model subjects as well as experimental studies.

**ART 201: Life Drawing**
(3 hrs.)
(Prerequisite: ART 105; model and lab fee charged)
Problems in drawing the figure: human anatomy and proportion, figure composition. Continuation of practice in drawing fundamentals such as contour, gesture, volume, and value.

**ART 203: Painting/Color**
(3 hrs.)
(Prerequisite: ART 105 or permission of instructor; lab fee charged)
The study of color relationships and systems of color composition, using the basic methods, materials and media of painting. Problems using still life, landscape and the human figure as a point of departure for development of creative expression. Discussion of contemporary directions in painting.

**ART 205: Printmaking**
(3 hrs.)
(Prerequisites: ART 105 or permission of instructor; lab fee charged; may be repeated three times)
Introduction to processes such as printing on fabric, linocut, woodcut, etching, lithography, screen printing and photo printmaking. Process emphasized may change from semester to semester or year to year. Development will be encouraged in the areas of technical control, graphic quality and effective personal expression.

**ART 280: Topics in Art**
(1-3 hrs.)
(Prerequisite: depends on topic offered; lab fee charged)
Introduction to various topics in fine and applied art.

**ART 294: Workshop**
(1-3 hrs.)
(Prerequisites: ART 105 and approval of faculty)
A workshop experience completed off campus.

**ART 301: Advanced Drawing**
(3 hrs.)
(Prerequisite: ART 201; may be taken four times for credit; lab fee charged)
Emphasis on individual development of drawing skills with a variety of subjects. Development of the drawing as a finished work.

**ART 303: Advanced Painting**
(3 hrs.)
(Prerequisite: ART 203; ART 201 recommended; may be taken four times for credit; lab fee charged)
Emphasis on individual development and personal style. Exploration of media, imagery and discussion of contemporary critical issues.

**ART 305: Advanced Printmaking**
(3 hrs.)
(Prerequisite: ART 205; ART 203 recommended; may be taken four times for credit; lab fee charged)
Continued development of technical skills and personal style in various printmaking media. Printmaking process emphasized may change from semester or year to year. Development of a complete edition or series. Discussion of the aesthetics of the print.

**ART 380: Topics in Art and Design**  
(1-3 hrs.)  
(Prerequisite: depends on topic offered; lab fee charged)  
Various topics in fine and applied art.

**ART 394: Art Workshop**  
(1-3 hrs.)  
(Prerequisites: ART 105 and approval of faculty)  
A workshop experience completed off campus.

**ART 494: Senior Project**  
(1-6 hrs.)  
(Prerequisite: approval of faculty; lab fee when appropriate)  
A major body of independently conceived and produced work in the student's primary studio area. Evaluated by all art faculty. Offered spring semester only.

**Graphic Design Courses**

**GDE 110: Principles of Design**  
(3 hrs.)  
(Open to all students; lab fee charged)  
Introduction to basic design theory, composition, symmetry and asymmetry, information and communication, type and image, two-dimensional and three-dimensional problem solving. Media used in assignments will include hand illustration and collage. Lectures will present an overview of the history of visual communication, graphic design, and advertising graphics.

**GDE 120: Digital Typography**  
(3 hrs.)  
(Prerequisite: GDE 110 or permission of instructor; lab fee charged)  
Lectures cover the evolution of typography underlying today's digital standards. Introduction to contemporary typography and design. Survey of the Macintosh computer platform, major design and type programs, printing basics, use of software (OSX, QuarkXPress, Photoshop, Illustrator).

**GDE 210: Digital Imaging**  
(3 hrs.)  
(Prerequisite: GDE 110 or permission of instructor; lab fee charged)  
Introduction to acquiring and editing images in digital format. Course subjects will include: Photoshop program features, acquiring images with digital cameras, scanners, on-line sources or illustration software, image resolution and color depth, montage, color correction, art direction, professional standards, copyright issues, and more. The course will emphasize developing a discerning eye and technical expertise in producing high-quality images for publication.

**GDE 280: Topics in Design**  
(1-3 hrs.)  
(Prerequisite: depends on topic offered; lab fee charged)  
Introduction to various topics in fine and applied art.

**GDE 294: Design Workshop**  
(1-3 hrs.)  
(Prerequisites: GDE 120 and approval of faculty)  
A workshop experience completed off campus.

**GDE 296: Internship**  
(1-3 hrs.)  
(Prerequisite: approval of faculty)  
An internship experience completed off campus.

**GDE 310: Publication Design**  
(3 hrs.)  
(Prerequisites: GDE 210, lab fee charged)  
Design and production for integrated marketing campaigns. Students will concept, design and produce a variety of print publications such as brochures, magazines, posters, direct mail and others, as well as re-purposing content for PDFs and HTML pages. Students will develop an understanding of design, layout and pre-press standard practices and the organization of information from initial concepts to final production. Lectures will cover history of marketing publications, information systems, modern publication design and integrated marketing strategies and executions, production standards and designer/art director role in publication concept, design and production.

**GDE 320: Advertising Design**  
(3 hrs.)  
(Prerequisite: GDE 310; lab fee charged)  
Students explore the role of the art director in developing and producing print advertising campaigns and will be teamed with copywriters to concept, develop and present campaigns based on real-world strategies and standards. Lectures will cover history of advertising and marketing, modern ad design, strategies and executions, production standards and the designer/art director role in publication concept, design and production. Guests from the advertising industry.
GDE 394: Design Workshop
(1-3 hrs.)
(Prerequisites: GDE 120 and approval of faculty) A workshop experience completed off campus.

GDE 396: Internship
(1-3 hrs.)
(Prerequisites: GDE 310 and 320 and approval of faculty) An internship experience completed off campus.

GDE 494: Senior Portfolio
(3-6 hrs.)
(Prerequisites: GDE 310 and 320 and approval of faculty) Graduating students will develop and refine a comprehensive portfolio of original and independently produced design projects, as well as a professional résumé and other materials they may use to market themselves. Offered spring semester only.

GDE 496: Internship
(1-3 hrs.)
(Prerequisites: GDE 396 and approval of faculty) An internship experience completed off campus.

Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar. All independent studies are subject to the approval of design faculty.
Art History

Coordinator: James H. Terry, Ph.D.

Art History Faculty:
James H. Terry, Ph.D.

Courses in Art History offer students opportunities to explore the painting, sculpture, architecture and decorative arts of periods from the Stone Age through contemporary art. Students should begin their study of Art History with the introductory course, ARH101, followed by intermediate and advanced courses that concentrate on specific art-historical periods. Courses in Art History enhance majors in Theater, Dance, Graphic Design, Interior Design and Fashion Design by broadening students' understanding of the contexts in which these arts developed.

Requirements for a Minor in Art History

Students must complete 15 semester hours in the ARH prefix, including 6 hours at the 300 level.

The Art History minor may become part of the Liberal Studies major and student-initiated majors.

Art History Courses

ARH 101: Introduction to the History of Art
(3 hrs.)
(Open to all students)
Introduces students to the history of the visual arts and architecture. Students will become familiar with a wide range of artistic techniques and media and will acquire analytical tools for understanding and criticizing the arts. Students will learn to recognize the distinctive features of key periods in the history of western art from prehistory to the present day. The primary focus will be the art of the Mediterranean, Europe and post-colonial America, but the traditions of Asia, the Islamic world, Africa and ancient Mesoamerica will also be discussed. This course is intended to provide a foundation for more advanced study and to contribute to a life-long appreciation of art.

ARH 201: Greek and Roman Art
(3 hrs.)
(Prerequisite: sophomore standing or permission of instructor)
Introduces students to the material remains of the ancient Greeks and Romans, the founders of western art and culture. Painting, sculpture, architecture and the decorative arts will be analyzed in the context of political, social and cultural institutions. Students will learn to recognize major period styles and understand how buildings and art objects functioned in Greek and Roman society. Field trips to local museums.

ARH 203: Medieval and Byzantine Art
(3 hrs.)
(Prerequisite: sophomore standing or permission of instructor)
Introduces students to the art and architecture of the Medieval and Byzantine world, from the Christianization of the Roman Empire in the 4th century to the brink of the Renaissance in the 14th century. We will explore sculpture, wall painting, the arts of the book, secular and religious architecture and the decorative arts (ceramics, metalwork, glass, textiles and mosaics) in the context of political, social and cultural institutions. Field trips to local museums.

ARH 205: Renaissance and Baroque Art
(3 hrs.)
(Prerequisite: sophomore standing or permission of instructor)
Focuses on painting, sculpture and architecture from the 14th to the 18th centuries in Italy and Northern Europe—one of the most brilliant periods in the history of art. Students will analyze works of art in terms of technique, iconography, function and style, and (most importantly) in terms of their meanings in the contexts of their own times and for us today. Field trips to local museums.

ARH 207: Nineteenth-century Art
(3 hrs.)
(Prerequisite: sophomore standing or permission of instructor.)
Concentrates on European and American painting and sculpture in the nineteenth century. The major periods studied are Neoclassicism, Romanticism, Realism, Impressionism and Post-Impressionism. Artists include David, Goya, Turner, Courbet, Manet, Rodin, Monet, Cassatt, Degas, Van Gough, Gauguin and Cézanne.

ARH 280: Topics in Art History
(3 hrs.)
Topics courses are devoted to subjects that are not covered in depth in other ARH courses, especially non-Western art.

**ARH 309: Modernism and Post-Modernism in the Arts**  
(3 hrs.)  
(Prerequisites: one ARH course and junior or senior standing, or permission of instructor)  
This course explores the arts in Europe and America from the end of the 19th century to the present. We focus on important styles and movements, examining both the artistic products of each and the public statements of the participants. We pay particular attention to the interconnectedness of the arts in various media. Artists featured include painters, sculptors, architects, composers, playwrights, performance artists, filmmakers and choreographers. Field trips to local museums.

**ARH 317: Islamic Art and Culture**  
(3 hrs.)  
(Prerequisites: one ARH course and junior or senior standing, or permission of instructor)  
This course introduces the art and architecture of Islam, a cultural heritage shared by one fifth of the world's population. We will investigate this subject from the perspective of the faith and traditions of Islam and the history of the Muslim world from the time of Mohammed to the present day. Topics will include secular and religious architecture, book painting and calligraphy, and the decorative arts. Our investigation will proceed through illustrated lectures and discussion, supplemented by films and field trips.

**ARH 355: Women in Art**  
(3 hrs.)  
(Prerequisite: one ARH course and junior or senior standing, or permission of instructor; cross-listed as WST 355)  
This course explores the contributions women have made to painting, sculpture and architecture from the Renaissance to the present in Europe and America.

**ARH 380: Topics in Art History**  
(3 hrs.)  
Topics courses are devoted to subjects that are not covered in depth in other ARH courses, especially non-Western art.
Dance

Department Chair: Mary Rotella, B.F.A.

Dance Faculty:
Jimmy Hao, M.F.A., Ballet Instructor
Deborah Carr, B.F.A., Modern Instructor
Visiting guest artists

The Department of Dance offers the bachelor of fine arts in dance, a performance degree that qualified students can earn in three years and two summers. Dance at Stephens College combines professional training, discipline and creative expression within a liberal arts environment. Steeped in tradition, the department is known for developing a well rounded dancer who can explore many job possibilities in the professional world. The students are encouraged to achieve their greatest potential through high expectations, gentle guidance, and excellent training.

Our outstanding professional faculty provides training in modern dance, classical ballet, theatre jazz and tap. Guest artists broaden the dancer’s technical foundation with study in world dance forms such as Flamenco, East Indian, African, and Russian Character. Pointe work and partnering are also offered to complement the dancer’s training. Students develop self-expression as they explore improvisation and learn the process of choreography.

Students are also introduced to other aspects of dance as a performing art form through such courses as lighting for dance, music for dance, and dance history. Advanced choreography classes in which actual works are created culminate with studio showcases. The Student New Works Concert and the Senior Capstone Concert are fully produced in the Warehouse Theatre and offer the students a venue to present their choreographic expression to the public. As a dance major, the student becomes a member of Stephens College Dance Company. It is a faculty-directed company that performs works created by the faculty and guest artists. The company performs fully produced concerts in the Mackinlburg Playhouse. Students may also audition for the Dimensions Repertory Dance Company, a select group of dancers that represent the department in several community performances and for special events at Stephens. Other performing opportunities for both companies include lecture demonstrations, children’s concerts, community arts festivals, and the American College Dance Festival performances. Dance majors are also allowed to audition for two musicals a year produced by the Theatre department.

Stephens Summer Dance is an intensive six weeks of study divided into two parts: the Dance Performance Workshop and the Dance Techniques Workshop. During the Dance Performance Workshop, students explore the creative process of musical theatre, modern and ballet with internationally renowned, innovative choreographers. The Dance Techniques Workshop is a conservatory approach offering three technique classes daily taught by our faculty and guest artists in ballet, modern and jazz. A concert of choreographic works created by all five guests during this intensive study is performed at the close of Stephens Summer Dance.

Dance degree candidates are evaluated each semester to encourage their artistic and technical development. A career in the performing arts is a challenging choice and this is a very professional program which demands a strong work ethic, discipline, and high level of proficiency. Those students who fail to display these necessary attributes could be advised to choose another major, put on probation or asked to leave the program.

Stephens dance graduates have found careers performing in a variety of venues. Many dance with professional modern, ballet and jazz dance companies, have been on Broadway, and with the Rockettes. They have become teachers, choreographers and directors. Some have had their own companies and many continue the study of dance in professional or graduate schools.

Requirements for the B.F.A. Major in Dance

The bachelor of fine arts major in dance requires completion of liberal arts requirements and 74 hours in the major. This must include two summers of Stephens Summer Dance and 30 hours of technique credit, regardless of original placement, with a minimum of 10 hours at the Tech III level. Program responsibilities include ushering, backstage work and strikes for all dance concerts.
Required Courses

DAN 112: Freshman Dance Techniques I (5 hrs.)
DAN 113: Dance Techniques I (5 hrs.)
DAN 170: Improvisation and Choreography Fundamentals (3 hrs.)
DAN 220: Choreography (3 hrs.)
DAN 231: Dance Techniques II (5 hrs.)
DAN 233: Dance Techniques II (5 hrs.)
DAN 324: History of Dance (3 hrs.)
DAN 351: Dance Techniques III (5 hrs.)
DAN 353: Dance Techniques III (5 hrs.)
DAN 360: Choreography II: Trio (2 hrs.)
DAN 360: Choreography II: Group (2 hrs.)
DAN 460: Senior Seminar (2 hrs.)
DAN 465: Senior Project (3 hrs.)
MUS 105: Fundamentals of Music (3 hrs.) or
MUS 110: Music Theory I (3 hrs.)
BIO 301: Structural Kinesiology (3 hrs.) or
DAN 310: Functional Anatomy for Dancers (3 hrs.)

Electives
Choose 4 hours from the following:
DAN 242: Pointe (2 hrs.)
DAN 247: Tap (1 hr.)
DAN 250: Theatre Dance (1 hr.)
DAN 280: Topics: Partnering (1 hr.)
Performance Techniques (1 hr.)
DAN 355: Dimensions Repertory Dance Company (0-2 hrs.) (by audition only)
DAN 355: Internship (0-3 hrs.)
DAN 370: Practicum (0-3 hrs.)
DAN 380: Topics: Choreography III (1 hr.)
Pedagogy (1 hr.)
Advanced Pointe and Partnering (1 hr.)
Advanced Repertoire (1 hr.)
Acting for Dance (1 hr.)

Required Summer Courses
(On-campus housing required)

First Year: (8 hrs.)
DAN 225: Dance Techniques Workshop I (3 hrs.)
DAN 238: Lighting and Production (2 hrs.)
DAN 267: Dance Performance Workshop I (3 hrs.)
Second Year: (8 hrs.)
DAN 137: Music for Dance (2 hrs.)
DAN 325: Dance Techniques Workshop II (3 hrs.)
DAN 367: Dance Performance Workshop II (3 hrs.)
Requirements for a Minor in Dance

Required Courses (15 hrs)

DAN 112 and DAN 113: Dance Techniques I (4 hrs.)
Minors must take one section of ballet one semester and one section of modern in the other.
World dance is not required.

DAN 231 & DAN 233: Dance Techniques II (4 hrs.)
Minors must take one section of ballet one semester and one section of modern the other.
World dance is not required.

DAN 351 & DAN 353: Dance Techniques III (4 hrs.)
Minors must take one section of ballet one semester and one section of modern the other.
World dance is not required.

DAN 324: Dance History (3 hrs.)

Recommended electives:
DAN 170: Improvisation and Choreography Fundamentals
DAN 220: Choreography I
DAN 250: Musical Theatre Dance
DAN 247: Tap

Minors must audition for placement into the major classes. If they are not of a level to participate in these dance major classes they will be advised to take dance for non-majors. This will protect the integrity of our BFA program and must be carefully monitored. Also, the minor may audition and participate in student choreographic works only. Since the focus of our BFA is performance based, the faculty and guest artists works are opportunities that must be limited to the students who will pursue a professional dance career or will be teaching on the professional level later in their careers.

Dance Courses

DAN 101: Introduction to Modern Dance
(3 hrs.)
(Open to all students)
A modern techniques class for the non-major. Recommended for students who have some previous dance training. Especially beneficial for students majoring in other performing arts.

DAN 103: Beginning Ballet Techniques
(2 hrs.)
(Open to all students, may be repeated for credit)
Introduction to ballet for the non-major. Recommended for other performing arts majors to become conversant with the fundamentals of dance and dance vocabulary.

DAN 104: Beginning Modern Techniques
(2 hr.)
(Open to all students, may be repeated for credit)
A class of modern dance techniques for the non-major student. Especially beneficial for students majoring in other performing arts.

DAN 105: Beginning World Dance Techniques
(1 hr.)
(Open to all students, may be repeated for credit)
World dance techniques for the student who is interested in multi-cultural understanding through dance. Techniques offered have included: African and Caribbean, Haitian, East Indian, Spanish/Flamenco, Russian and Irish.

DAN 112: Freshman Techniques I
(5 hrs.)
(Freshman dance majors or permission of instructor.)
This course is designed to introduce the freshman dance major to the philosophies and expectations of the Department of Dance. The core technique course will provide instruction and training in Ballet, Modern and World dance.

DAN 113: Dance Techniques I
(5 hrs.)
(Prerequisite: DAN 112 or permission of instructor.)
Course emphasizes techniques as well as flexibility and strength, coordination and control. Includes classes in Ballet, Modern and World Dance.
DAN 137: Music for Dance
(2 hrs.)
(Summer only)
Study of the relationship of music to dance, basic
rhythmic form and analysis of the elements of music
and techniques of accompanying dance.

DAN 170: Improvisation and Choreography
Fundamentals
(3 hrs.)
(Prerequisite: must be in DAN 112 or permission of
instructor)
The study of movement expression through a variety
of approaches experienced and performed
spontaneously to broaden the range of movement
vocabulary. This will be accomplished individually and
in groups. Students also learn the role of improvisation
leading to choreography and will learn the fundamental
tools for creating dance phrases which prepares them
for Choreography I.

DAN 220: Choreography I
(3 hrs.)
(Prerequisite: DAN 170.)
Study of the organization of movement and the
relationship of different elements of dance composition
which will culminate in the creation of a dance solo.

DAN 225: Dance Techniques Workshop I
(3 hrs.)
(Summer only)
(Prerequisite: DAN 112 and 113 or by audition)
Daily classes: modern, ballet and jazz.

DAN 231: Dance Techniques II
(5 hrs.)
(Prerequisite: DAN 113 or permission of instructor)
Continuation of DAN 113 involving the development of
space-time coordination in more complex dance
phrases with more advance technical demands.

DAN 233: Dance Techniques II
(5 hrs.)
(Prerequisite: DAN 231 or permission of instructor)
Continuation of DAN 231.

DAN 238: Lighting and Production
(2 hrs.)
(Summer only)
Introduction to the theory and practice of stage
lighting. The course also introduces the student to all
the aspects of a stage production from the backstage
perspective.

DAN 242: Pointe
(2 hrs.)
(Prerequisites: DAN 112 or audition.)
Development of classical pointe technique including
relevés, piqués, bourées, pirouettes, and petits sautés
sur les pointes through barre and center work.

DAN 247: Tap
(1 hr.)
(Prerequisites: DAN 112 or audition.)
This class is designed to acquaint the dancer with
tradition of musical theatre and rhythm tap dance.
Warm-up and exercises in tap technique with attention
to proper use of weight, balance, articulation of
footwork and full upper body involvement will be taught
in order to prepare the dancer for auditions and work
in musical theatre and tap companies.

DAN 250: Theatre Dance
(1 hr.)
(Prerequisites: DAN 112 or audition.)
The course is designed to introduce the students to
the many styles of dance required for the Broadway
Stage and American Musical Theatre. This is a
technique class geared toward the demands of the art
form. Attention is given to the awareness of the line,
detail and the dynamics within the dance combinations
and performance technique is stressed.

DAN 267: Dance Performance Workshop I
(3 hrs.)
(Summer only)
A studio course designed to give the major an
understanding of the rehearsal and creative process
leading to performance through learning historic works
or new pieces created for them by visiting guest
artists.

DAN 280: Topics in Dance
(1 hr.)
Topics courses are devoted to special subjects that
may not be covered in depth in other courses. They
may include Repertoire, Performance Techniques,
Partnering and Acting for Dance.

DAN 310: Functional Anatomy for Dancers
(3 hrs.)
(Prerequisite: DAN 231 or permission of instructor)
Study of the human structure, its form and its function;
allows the student to arrive at a more expansive
approach to total dance training.

DAN 324: History of Dance
(3 hrs.)
(Prerequisite: junior or senior standing)
Study of the development of dance, including dance
forms, major choreographers and major dancers.
Cultivation of cultural historical perspective. Writing
Intensive.

DAN 325: Dance Techniques Workshop II
(3 hrs.)
(Summer only)
(Prerequisites: DAN 225 or audition.)
A continuation of DAN 225.
DAN 351: Dance Techniques III
(5 hrs.)
(Prerequisite: DAN 233 or permission of instructor)
Continuation of DAN 233, with emphasis on the
development of individual style and artistry. Students
are expected to be able to learn more complex
phrases quickly and bring them to performance level in
the class. This course is designed to be the final
preparation for the professional world.

DAN 353: Dance Techniques III
(5 hrs.)
(Prerequisite: DAN 351 or permission of instructor)
A continuation of DAN 351.

DAN 355: Dimensions Repertory Dance Company
(0-2 hrs.)
(Prerequisite: audition and permission of department.
May be repeated up to 6 hours of credit.)
Dimensions Repertory Dance Company serves as a
training experience for the professional company.
Dancers must audition and are cast as members or
apprentices in the company. Several performances
will take place throughout the year for community
events, demonstrations in schools and for Stephens’
functions and concerts.

DAN 360: Choreography II
(2 hrs.)
(To be taken two times)
(Prerequisite: DAN 170, DAN 220 or permission of
instructor)
Students create two dances that are thematically
developed, using prior knowledge of phrasing and the
elements of design, rhythm, dynamics and motivation.
Dances must include a trio and a group piece.

DAN 365: Internship
(0-3 hrs.)
(Prerequisite: permission of dance faculty)
A dance internship experience in various aspects of
dance to be planned by the cooperating
company/organization, dance faculty and student.
Experiences such as assisting choreographers,
production management, and outside performing
opportunities are possible.

367: Dance Performance Workshop II
(3 hrs.)
(Summer only)
A continuation of DAN 267.

DAN 370: Practicum
(1-3 hrs.)
(Prerequisite: permission of faculty sponsor and
Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to
investigate a subject not otherwise available. Information about independent study may be obtained in the department
office or in the Office of the Registrar.

program chair.)
Recommended for dance majors who are interested in
teaching or other dance related applications.

DAN 380: Topics in Dance
(1 hr.)
(Prerequisite: permission of instructor)
These courses could include advanced Pointe and
Partnering, Pedagogy, and Repertoire.

DAN 460: Senior Seminar
(2 hrs.)
(Prerequisite: DAN 360, senior standing or permission
of instructor)
A synoptic course that synthesizes the senior’s
knowledge and experiences in dance, related arts and
the liberal arts. Components include (1) a solo for
professional auditions and/or audition techniques, (2)
professional portfolio (resume, photo, video
documentation of choreography and performances)
and (3) practical applications and discussions
regarding career options, ethical choices, personal
finances, unions, contracts, auditions, and networking.

DAN 465: Senior Project
(3 hrs.)
(Prerequisite: senior standing or permission of
instructor)
Students may culminate their choreographic and
performance experience in the major to create their
capstone choreographic work for performance in the
Senior Showcase production in the Warehouse
Theatre. In addition to the creative aspect, which is the
main focus of the course, students will be required to
plan and produce the concert which involves
everything from advertising, ticket sales and hanging
lights to working with lighting designers. Students may
also decide to do a more individualized project
involving teaching, arts administration or an internship
experience.

DAN 471: Dance Techniques IV
(5 hrs.)
(Prerequisite: DAN 353 or permission of instructor)
Advanced studies in modern, ballet and world dance
techniques.

DAN 473: Dance Techniques IV
(5 hrs.)
(Prerequisite: DAN 471 or permission of instructor)
Continuation of DAN 471.
Digital Filmmaking

Department Chair: John S. Blakemore, M.A
Mass Media Faculty:

Olga Missiri, M.A.  
Kerri Yost, M.A.

The Bachelor of Science major in Digital Filmmaking offers intensive training in all aspects of filmmaking to prepare students for the rapidly growing employment opportunities for women in the filmmaking industry. The elements of the major will include script writing, production (lighting, cinematography, special effects), postproduction (editing, sound, graphics), business and history. By the time a student has reached her senior year, and has experienced the several areas available for study, she will concentrate her work in one of four areas.

- Narrative filmmaking, creating a film based on the Classical Hollywood Narrative style
- Documentary filmmaking, creating a documentary film
- Commercial filmmaking, creating an entire television advertising campaign
- Corporate filmmaking, creating a corporate video

The product of the senior year's study will be a completed digital film project. The student is expected to pay for all expenses associated with her project.

Because of the rigorous nature of the major, students are expected to demonstrate a level of dedication, effort and ethical behavior consistent with that demanded within the profession. Any student who, in the collective judgment of the department faculty in consultation with the department chair, fails at any time to live up to these standards may be required to withdraw from the DFM major. Some of the courses will be taught in intensive workshops and master classes given by industry professionals.

Requirements for Bachelor of Science in Digital Filmmaking

The bachelor of science major in Digital Filmmaking requires completion of liberal arts requirements, and 51 semester hours in the major as specified below. The final capstone project must be a completed film in any one of the four areas of concentration. An overall GPA of at least 2.0 in all DFM courses listed in the major is required. All students are required to take an internship between their junior and senior year. The internship can be taken with any company/organization within the film industry. An internship might even be taken abroad.

Students will be required to buy their own personal hard drive for storing and editing their movies. Please consult with a film faculty member before making any purchase.

Digital Filmmaking Advisory Board

<table>
<thead>
<tr>
<th>Name</th>
<th>Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rob LaZebnik</td>
<td>TV screenwriter and producer, &quot;The Simpsons&quot;, &quot;Less Than Perfect&quot;, &quot;The Ellen Show&quot;</td>
</tr>
<tr>
<td>Ken LaZebnik</td>
<td>Screenwriter, &quot;Touched by an Angel&quot; and many of the &quot;Star Trek Enterprise&quot; stories</td>
</tr>
<tr>
<td>Dawn Wells</td>
<td>CEO, Idaho Film Institute, Inc., actress, &quot;Gilligan's Island&quot; and many current stage plays around the US and Canada</td>
</tr>
<tr>
<td>Amy Lippman</td>
<td>Co-creator and Executive Producer, &quot;Party of Five&quot;, Fox Network</td>
</tr>
<tr>
<td>Jonathan Mostow</td>
<td>Director of the features: &quot;Terminator 3&quot;, &quot;U-571&quot;, and &quot;Breakdown&quot;</td>
</tr>
<tr>
<td>Alex Rockwell</td>
<td>Vice-President, Henson Productions, Executive Producer of the children's show &quot;Bear in the Big Blue House&quot;, Executive Producer of many Henson movies</td>
</tr>
<tr>
<td>Name</td>
<td>Title</td>
</tr>
<tr>
<td>-----------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Nell Scovell</td>
<td>Creator and Executive Producer of &quot;Sabrina the Teenage Witch&quot; and writer/producer of other sitcoms.</td>
</tr>
<tr>
<td>Greg Daniels</td>
<td>Co-Executive Producer, &quot;King of the Hill&quot; and Producer on &quot;The Simpsons&quot;</td>
</tr>
<tr>
<td>Martha Williamson</td>
<td>Creator of &quot;Touched By an Angel&quot;</td>
</tr>
<tr>
<td>Per Holst</td>
<td>Oscar-winning producer of &quot;Pelle the Conquerer&quot;</td>
</tr>
<tr>
<td>Suzanne Daniels</td>
<td>Former Head of Programming for WB network, now has her own production company.</td>
</tr>
</tbody>
</table>

Courses with MCO prefixes can be found listed under Mass Media.

Required Courses
- DFM 187: American Cinema/Culture (3 hrs.)
- DFM 188: Cinemas of the World (3 hrs.)
- DFM 200: Screenwriting I (3 hrs.)
- DFM 210: Screenwriting II - The Narrative Structure of Film (3 hrs.)
- DFM 300: Directing for Film (3 hrs.)
- DFM 310: Advanced Digital Video Editing (3 hrs.)
- DFM 400: The Business of Film (3 hrs.)
- INT 210: Internship Development (1 hr.)
- MCO 101: Media and Culture (3 hrs.)
- MCO 104: Studio Production (3 hrs.)
- MCO 211: Digital Film/Video Production (3 hrs.)
- MCO 311: Advanced Digital Film/Video Production (3 hrs.)
- MCO 362: Media Law (3 hrs.)
- MCO 464: Women and Media (3 hrs.)
- MCO 483: Advanced Internship: Case Study and Report (2 hrs.)

Choose one of the following in your senior year:
- DFM 410: Narrative Digital Film Production (6 hrs.)
- DFM 420: Documentary Digital Film Production (6 hrs.)
- DFM 430: Corporate & Organizational Digital Video/Film Production (6 hrs.)
- DFM 440: Commercial Digital Film Production (6 hrs.)

Electives
- DFM 380: Topics in Filmmaking (3 hrs.)
- DFM 490: Master Class (3 hrs.)

Digital Filmmaking Courses

**DFM 187: American Cinema/Culture**
(3 hrs.)
(Open to all students)
This course examines twentieth-century American culture and society through film. The primary text for this course will be American films. We will critically analyze how American cultural and social conflicts are portrayed and worked out in popular films. By watching, discussing, and writing about these films, we will examine how motion pictures create a window into modern American society. Students will learn how to read American films as cultural text that help us better understand our history and culture.

**DFM 188: Cinemas of the World**
(3 hrs.)
(Prerequisite: DFM 187 or permission of instructor.)
A continuation of American Cinema/Culture I with a greater emphasis on Foreign films, mise-en-scène, cinematography, editing, sound, narrative film, documentary and experimental films, genres.
DFM 200: Screenwriting I
(3 hrs.)
(Prerequisites: DFM 187, DFM 188, MCO 104 or permission of instructor.)
This course will focus on the fundamental structure of the screenplay. Principles of character, conflict, visual storytelling, dialogue, and plot will be studied. Students will learn the skills of professional screenplay analysis, including writing a concise plot synopsis, evaluating a script based on structure, character, theme, and marketability, and developing a detailed plot outline. Professional formatting will also be introduced.

DFM 210: Screenwriting II - The Narrative Structure of Film
(3 hrs.)
(Prerequisites: DFM 187, DFM 188, DFM 200 or permission of instructor.)
This course will focus on the development of a feature film screenplay, beginning with an original concept, students will outline the story, develop characters, write a treatment and complete a first draft. Writing techniques and formats required for television, non-fiction film and multi-media will also be studied.

DFM 211: Digital Film/Video Production
(3 hrs.)
(Prerequisite: grade of C- or better in MCO 104, cross-listed with MCO 211; lab fee charged.)
Introduces the student to the planning, execution and editing of video/television programming involving field and studio production. Includes practical experience in operating a variety of audio and video field equipment, as well as additional experience in operating studio and post-production editing equipment. Students are also involved in production of a weekly video magazine. Offered every other year - fall semester only.

DFM 300: Directing for Film
(3 hrs.)
(Prerequisite: MCO 311 or permission of instructor.)
Students will gain hands-on experience by directing, shooting, and editing a series of exercises designed to transform scripted text into visual storytelling. Casting and working with actors in preparation and execution of scripted scenes will be the focus of the course.

DFM 310: Advanced Digital Video Editing
(3 hrs.)
(Prerequisites: MCO 311, DFM 300)
This class is a study of picture and sound editing using Final Cut Pro. Editing dialogue, music split tracks, and use of change and cue sheets will be explored.

DFM 311: Advanced Digital Film/Video Production
(3 hrs.)
(Prerequisite: grade of C- or better in DFM/MCO 211 or permission of instructor, cross-listed as MCO 311; lab fee charged)
Continuing practical experience in field and studio production. Focuses on the planning, pre-production, production and post-production of television programs with emphasis on the separate roles of the producer and director. Students are involved in producing programming to air on cable access. Offered spring semester only.

DFM 380: Topics in Filmmaking
(3 hrs.)
Topics may include such areas as the art of film, experimental film, film genre studies, career studies of famous women directors, and pre-code women in film. Each topic will be women-centered.

DFM 400: The Business of Film
(3 hrs.)
(Prerequisite: must be a DFM major with junior standing.)
A study of the business of film including film financing, business strategies, audience analysis, distribution strategies, preparing a business plan.

DFM 410: Narrative Digital Film Production
DFM 420: Documentary Digital Film Production
DFM 430: Corporate and Organizational Digital Video/Film Production

DFM 440: Commercial Digital Film Production
(6 hrs., 3 hrs. each semester)
(Prerequisite: finished all courses in the digital filmmaking major prior to capstone)
This extensive, full school-year production course constitutes the capstone courses in this major and requires completion of a short narrative film, or a documentary film, or a corporate video or a television commercial campaign to include one for theatre showing. Students will write, produce, and direct their film in the fall and do post-production in the spring semester. Finished films will be exhibited at the end of the semester.

DFM 490: Master Class
(3 hrs.)
Visiting industry professionals will become an Artist in Residence for a semester and teach in different areas of filmmaking.
Economics Courses

ECO 202: Microeconomics
(1.0 course)
(Prerequisite: sophomore standing or permission of instructor)
Introduction to microeconomics, beginning with the historical development of market theory and continuing with an examination of contemporary models of market behavior and dynamics.

ECO 203: Macroeconomics
(1.0 course)
(Prerequisite: sophomore standing or permission of instructor)
Introduction to the economics of Keynes and post-Keynesian theory. Includes fiscal and monetary theory and policy.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Stephens College Business Internship Program

The Department of Entrepreneurship and Business Management at Stephens College requires that all of its business students participate in the Business Internship Program. The program is designed to give business students the opportunity to see for themselves how the theories, concepts and principles they learned in the classroom are translated into action in the real business world. This is accomplished by assigning them to organizations where they are treated as regular employees. The primary benefits of the business internship are as follows:

- **Employment Advantage.** Experience, what employers want and expect, is gained while students are still in college.
- **Skill Acquisition.** Students apply classroom knowledge and skills, acquire new skills and experiences, and identify skill needs for the future. The internship is a learning experience; the employer does not expect students to have all the answers.
- **Career Decision.** Internships allow students to explore, confirm, modify or change career choices based on practical experience. By knowing the actual responsibilities of a job, students can decide early whether or not the right career has been chosen.
- **Professional Contacts.** The people met while on an internship are a good source for securing unpublicized jobs after graduation or helping students network to find a job. Work experience is the ticket to entering the professional arena where employable qualities are visible to influential persons.
- **Academic Relevancy.** Principles and theories presented in the classroom can be applied, thus enhancing academic understanding, learning, motivation and retention of information.
- **Reality Testing.** Students often have idealistic expectations when choosing a career. Actual work experiences provide the opportunity to test the reality of career choices, interests and abilities, thus bringing expectations in line with the real work world.
- **Confidence Building.** Job responsibility and varied experiences will help develop maturity, confidence and self-esteem.
- **Strengths and Weaknesses.** Through actual work experiences, feedback from supervisors and periodic evaluations, students can realistically identify your strong and weak points which can then be further developed.
- **Interpersonal Skills.** Through association with people in new and varied environments, effective interpersonal skills can be developed. These skills are seldom addressed directly in the classroom, however, such skills can be a crucial element in determining success or failure on the job.
- **Academic Credit.** Upon successful completion of internship requirements, academic credit can be received and recorded on transcripts.
Education

Department Chair: Michael Bowling, Ph.D.

Education Faculty:
Sharon Schneeberger, Ph.D.
Leslie Willey, Ph.D.

The Stephens College Teacher Education Program is founded upon an expanding experience-based knowledge of the developmental stages of child growth. The public schools and other community settings are integral parts of the program, as is coursework that includes observations and work with children at the preschool and elementary levels in the Audrey Webb Child Study Center which houses the Stephens College Children’s School. Involvement with children begins in the freshman year and increases throughout the program.

Programs lead to a variety of careers including teaching at the preschool, kindergarten and elementary levels. Education courses are also elected by students who major in other areas and use education as an area of outside emphasis in their majors.

The Bachelor of Science in Education program includes a core of courses in child development, education, and psychology that provides the basis for specialization in early childhood education or elementary education. These certification programs in early childhood education (birth through third grade) and in elementary education (grades 1 through 6) lead to initial Missouri teacher certification. For those students who do not seek a teaching certificate, but who wish to work with young children and their parents in other than a public setting, the Bachelor of Arts in Human Development/Child Study is available. Examples of careers open to graduates with this major include: day care teacher, private preschool teacher, or preschool administrator; hospital child-life worker; parent educator, and recreation leader.

Education Major with Early Childhood Certification Requirements

The bachelor of science major in education with early childhood certification is a teacher preparation program for infancy through the primary grades. Admission to and completion of the program and state exit assessment requirements, including a passing score on CBASE subject area tests and the early childhood specialty exam of the PRAXIS II, a cumulative GPA no lower than 2.5 and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Early Childhood Education Certificate.

Required Professional Education Courses

CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
CHS 214: Child Development: Infancy (3 hrs.)
CHS 311: Advanced Child Development (3 hrs.)
CHS 355: Literature for Children: Person, Place, Time (3 hrs.)
EDU 185: Early Seminar in Education (1 hr.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 371: Parameters of Early Learning (6 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
& Media Workshop with Methods (0 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 421: Student Teaching in Early Childhood Education: The Younger Years (6 hrs.)
EDU 423: Student Teaching in Early Childhood Education: The Primary Years (12 hrs.)
EDU 484: Senior Seminar (3 hrs.)
EDU 455: Diagnostic Techniques for Improving Literacy Instruction (2 hrs.)
MAT 105: Mathematics for Elementary Teachers (3 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)

Students must successfully complete the Stephens College Liberal Arts Learning Communities Core Courses (30 semester hours). Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Early Childhood Teacher Certification including, but not limited to MAT 105 Mathematics for Elementary Teachers.

Education Major with Elementary Education Certification Requirements

The bachelor of science major in education with elementary certification is a teacher preparation program for the elementary grades (1–6). The elementary certificate requires a subject matter concentration of at least 21 semester hours from one of the following areas: language arts, art, foreign languages, mathematics, music, natural sciences, social sciences, speech and theatre. Admission to and completion of the program and state exit assessment requirements, including a passing score on the CBASE subject area tests and the elementary specialty test of the PRAXIS II, a cumulative GPA no lower than 2.5, and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Elementary Education Certificate.

Required Professional Education Courses

CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
CHS 355: Literature for Children: Person, Place, Time (3 hrs.)
EDU 185: Freshman Seminar in Education (1 hr.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
& Media Workshop with Methods (0 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 455: Diagnostic Techniques for Improving Literacy Instruction (2 hrs.)
EDU 441: Student Teaching (12 hrs.)
EDU 484: Senior Seminar (2 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)

Students must successfully complete the Stephens College Liberal Arts Learning Communities Core Courses (30 semester hours). Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Elementary Teacher Certification including, but not limited to courses in mathematics (at least two courses for a total of at least 5 semester hours), economics, geography, and art or music. In addition students must complete an area of academic concentration of at least 21 semester hours.
Education

Department Chair: Michael Bowling, Ph.D.

Education Faculty:
Sharon Schneeberger, Ph.D.
Leslie Willey, Ph.D.

The Stephens College Teacher Education Program is founded upon an expanding experience-based knowledge of the developmental stages of child growth. The public schools and other community settings are integral parts of the program, as is coursework that includes observations and work with children at the preschool and elementary levels in the Audrey Webb Child Study Center which houses the Stephens College Children's School. Involvement with children begins in the freshman year and increases throughout the program.

Programs lead to a variety of careers including teaching at the preschool, kindergarten and elementary levels. Education courses are also elected by students who major in other areas and use education as an area of outside emphasis in their majors.

The Bachelor of Science in Education program includes a core of courses in child development, education, and psychology that provides the basis for specialization in early childhood education or elementary education. These certification programs in early childhood education (birth through third grade) and in elementary education (grades 1 through 6) lead to initial Missouri teacher certification. For those students who do not seek a teaching certificate, but who wish to work with young children and their parents in other than a public setting, the Bachelor of Arts in Human Development/Child Study is available. Examples of careers open to graduates with this major include: day care teacher, private preschool teacher, or preschool administrator; hospital child-life worker, parent educator, and recreation leader.

Education Major with Early Childhood Certification Requirements

The bachelor of science major in education with early childhood certification is a teacher preparation program for infancy through the primary grades. Admission to and completion of the program and state exit assessment requirements, including a passing score on CBASE subject area tests and the early childhood specialty exam of the PRAXIS II, a cumulative GPA no lower than 2.5 and grades of C or better in all professional education courses and a minimum grade of B- in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Early Childhood Education Certificate.

Required Professional Education Courses

- CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
- CHS 214: Child Development: Infancy (3 hrs.)
- CHS 311: Advanced Child Development (3 hrs.)
- CHS 355: Literature for Children: Person, Place, Time (3 hrs.)
- EDU 185: Early Seminar in Education (1 hr.)
- EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
- EDU 265: Health, Nutrition and Safety (3 hrs.)
- EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
- EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
- EDU 371: Parameters of Early Learning (6 hrs.)
- EDU 381: Methods of Developing Concepts (6 hrs.)
- Media Workshop with Methods (0 hrs.)
- EDU 382: Classroom Management (3 hrs.)
- EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
- EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
- EDU 387: Helping Children Think Mathematically (3 hrs.)
- EDU 413: Family and Community: Partners in Education (3 hrs.)
- EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 421: Student Teaching in Early Childhood Education: The Younger Years (6 hrs.)
EDU 423: Student Teaching in Early Childhood Education: The Primary Years (12 hrs.)
EDU 484: Senior Seminar (3 hrs.)
EDU 455: Diagnostic Techniques for Improving Literacy Instruction (2 hrs.)
MAT 105: Mathematics for Elementary Teachers (3 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)

Students must successfully complete the Stephens College Liberal Arts Learning Communities Core Courses (30 semester hours). Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Early Childhood Teacher Certification including, but not limited to MAT 105 Mathematics for Elementary Teachers.

Education Major with Elementary Education Certification Requirements

The bachelor of science major in education with elementary certification is a teacher preparation program for the elementary grades (1–6). The elementary certificate requires a subject matter concentration of at least 21 semester hours from one of the following areas: language arts, art, foreign languages, mathematics, music, natural sciences, social sciences, speech and theatre. Admission to and completion of the program and state exit assessment requirements, including a passing score on the CBASE subject area tests and the elementary specialty test of the PRAXIS II, a cumulative GPA no lower than 2.5, and grades of C or better in all professional education courses and a minimum grade of B in each of the 300-level methods courses, qualifies a graduate to be recommended for the initial Missouri Elementary Education Certificate.

Required Professional Education Courses

CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
CHS 355: Literature for Children: Person, Place, Time (3 hrs.)
EDU 185: Freshman Seminar in Education (1 hr.)
EDU 225: Integrating Art, Music and Movement in the Classroom (4 hrs.)
EDU 265: Health, Nutrition and Safety (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
EDU 381: Methods of Developing Concepts (6 hrs.)
& Media Workshop with Methods (0 hrs.)
EDU 382: Classroom Management (3 hrs.)
EDU 385: Helping Children Develop Skills in Literacy I (3 hrs.)
EDU 386: Helping Children Develop Skills in Literacy II (3 hrs.)
EDU 387: Helping Children Think Mathematically (3 hrs.)
EDU 413: Family and Community: Partners in Education (3 hrs.)
EDU 415: The Individualizing Process: Assessment and Prescription I (3 hrs.)
EDU 454: Emergent Language and Literacy (2 hrs.)
EDU 455: Diagnostic Techniques for Improving Literacy Instruction (2 hrs.)
EDU 441: Student Teaching (12 hrs.)
EDU 484: Senior Seminar (2 hrs.)
PSY 111: Introduction to Psychology (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)

Students must successfully complete the Stephens College Liberal Arts Learning Communities Core Courses (30 semester hours). Students must also meet all Missouri Department of Elementary and Secondary Education requirements for Elementary Teacher Certification including, but not limited to courses in mathematics (at least two courses for a total of at least 5 semester hours), economics, geography, and art or music. In addition students must complete an area of academic concentration of at least 21 semester hours.
Admission to the Teacher Education Programs

A student applying for admission to either the early childhood or elementary education certification programs must submit a completed application form, which includes informational data and a statement about personal and professional goals.

Application procedures and materials are distributed and explained during the Foundations of the Teaching-Learning Process course and are available in the program office. After all application materials have been received in the program office, the program faculty will consider the applications and notify each applicant of her acceptance or denial. Conditions for retention or reapplication, in the case of those denied, will be stated in writing to the student. When accepted for admission to the program, the student will be required to seek an adviser in the program.

Students seeking admission to the early childhood or the elementary teacher certification program should apply during their sophomore year. Admission to the program is necessary before enrollment in the junior-level methods courses EDU 381 and EDU 386.

To apply, the student must have:
- completed 30 semester hours of college course work with a minimum 2.5 cumulative GPA;
- successfully completed LBA 107: Composition I and LBA 108: Composition II or its equivalent;
- completed EDU 276: Foundations of the Teaching-Learning Process with a minimum grade of B-;
- received satisfactory recommendations from the instructor of EDU 276: Foundations of the Teaching-Learning Process and from the students' adviser; and
- met the State of Missouri Department of Elementary and Secondary Education basic competency requirements as follows:
  (a) attained the minimum required score on all parts of the College BASE Test. Students holding a bachelors degree must attain the minimum state-required score on the writing section of the English C-BASE subtest. Students have two years to retake the subtests they did not pass before they are required to retake the entire test. Information about test administration dates and application procedures will be given during the Foundations of the Teaching-Learning Process course. The information is also available in the education program office.
  (b) documented a score on the American College Test (ACT) or the Scholastic Aptitude Test (SAT) as an entering Stephens freshman.

Retention in the program in good standing assumes that the student is making sufficient progress to predict the maintenance or attainment of a 2.5 GPA by the time of admission to student teaching; earning a minimum grade of C in each professional education course completed; and achieving a minimum grade of B- in each of the 300-level methods courses.

In addition to successful completion of all requirements for the bachelor of science in education, students with a certification emphasis must meet the state exit assessment requirements, including a passing score on the appropriate specialty test of the PRAXIS II, to be recommended for the initial Missouri teaching certificate. Upon successful completion of degree and exit requirements the student applies for this certificate through the education program office. Official transcripts of all college work must accompany the certificate application.

Requirements for a Minor in Education
The minor in education requires completion of at least 15 semester hours in education courses, including 7 semester hours of required course work (see below) and a minimum of 6 semester hours of CHS/EDU electives at or above the 300 level. Additional CHS/EDU courses to total 24 semester hours may be elected by the student. Students select their electives for this minor in consultation with Department of Education faculty.

Required Courses
CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
EDU 276: Foundations of the Teaching-Learning Process (4 hrs.)
Education and the Liberal Studies Major

In the residential program, the Department of Education offers concentrations in child development and in early childhood education that are available for the liberal studies major. See the liberal studies section of the catalog for complete information about these concentrations and the major.

Students wishing to prepare for careers working with children but do not wish to seek teacher certification may pursue the Human Development/Child Study major. See the Human Development/Child Study section of the catalog for complete information about this major.

Education Courses

Note: Students enrolled in classes that entail interaction with children are required to obtain a state background check.

CHS 114: The Child: Lifespan and Cross-Cultural Perspective
(3 hrs.)
(Open to all students)
The developmental period that spans the early childhood and elementary years is studied from the traditional areas of child development (physical, social, emotional and intellectual) within a lifespan and cross-cultural perspective. Through opportunities to interact with children, students develop an understanding of the whole child, using observation and participation as a base. Students will have opportunities to clarify career interests.

CHS 214: Child Development: Infancy
(3 hrs.)
(Prerequisite: CHS 114)
Development of the child from conception to age three is examined with emphasis on providing optimal development of the child in the physical, social, intellectual, language and emotional areas. Direct participation with infants and toddlers in group settings is arranged.

EDU 185: Early Seminar in Education (2 hours)
(1 hr.)
(Prerequisite: CHS 114 or permission of the department chair)
Students interested in pursuing a career in education or a related field observe and participate in a variety of classroom settings to familiarize them with the many roles of the educator. Observations of and interaction with pre-school and school-aged children are arranged. (graded on S – U basis)

EDU 225: Integrating Art, Music and Movement in the Classroom
(4 hrs)
(Prerequisite: CHS 114 or permission of instructor)
Future teachers gain an understanding of children's physical and cognitive development through activities designed in the areas of music, art and movement. Perceptual motor development is a component of each area. Students will design and carry out music, art and movement activities with children.

EDU 265: Health, Nutrition and Safety Principles for Children
(3 hrs.)
(Prerequisite: CHS 114)
This course will provide a knowledge base of basic health information, community resources and health, nutrition and safety regulations for the professional working with children. The course will help students develop skills and knowledge to both design and implement policies and curriculum in health, nutrition and safety.

EDU 276: Foundations of the Teaching-Learning Process
(4 hrs.)
(Prerequisites: CHS 114 and sophomore standing)
This course is required for those who major or minor in education and is recommended for those who value direct participation with children in learning environments. Guidance skills, understanding behavior, appropriate educational objectives and teaching methods are emphasized. The historical, philosophical, sociological and legal foundations of education are included in the course.

EDU 280: Topics in Education
(3 hrs.)
Topics courses are designed and offered to address areas of special interest to faculty and students.

CHS 311: Advanced Child Development: Cross-Cultural Perspective
(3 hrs.)
(Prerequisites: CHS 114 or permission of instructor)
Further synthesis and integration of previous observational experience and course work, allowing students to explore particular child development theories and research at an advanced level. Cross-cultural (international and international) application of theory and research is integrated throughout the course.

CHS 340/HDE 340: Practicum
(1-3 hrs.)
(Prerequisites: EDU 276 and junior standing; or permission of instructor)
Provides the opportunity for guided work with children, youth or families in such settings as day care, preschool, elementary or secondary classrooms, youth service center or program for hospitalized children.

**CHS 355: Literature for Children: Person, Place, Time**
(3 hrs.)
(Prerequisite: CHS 114 or permission of instructor)
Literature chosen from diverse cultures is read, critiqued and shared with children. Connections between cultures drawn by noting similarities and differences in person, place and time. Evaluation directed at the authenticity of images projected and the literary quality of the various types of literature for children. Writing intensive.

**EDU 363: Education and Psychology of the Exceptional Child**
(3 hrs.)
(Prerequisites: PSY 111 and completion of 15 hours from the liberal arts core courses)
Students will be introduced to the biological, psychological and educational characteristics of children identified by federal laws for special consideration in public education. The categories covered are: mental retardation, learning disabilities, behavior disorders/emotional disturbance, speech and language disorders, hearing impairment, visual impairment, physical disabilities and giftedness.

**EDU 371: Parameters of Early Learning**
(6 hrs.)
(Prerequisites: EDU 276, PSY 211; or permission of instructor)
Early childhood education students have the opportunity to develop skills and knowledge to teach young children effectively. Emphasis is given to planning and implementing an integrated curriculum in the areas of language arts, science and social studies. Students gain knowledge and classroom experience in managing classroom groups, designing a daily schedule and planning a year-long childhood education program.

**EDU 380: Topics in Education**
(3 hrs.)
Topics courses are designed and offered to address areas of special interest to faculty and students.

**EDU 381: Methods of Developing Concepts**
(6 hrs.)
(Prerequisites: PSY 211 and admission to the teacher education program)
Students learn methodologies for teaching sciences, social studies and language arts; knowledge about how children learn and how teachers create learning environments in a human relations laboratory; and lesson and cluster planning. Campus course work is enhanced through extensive field experiences in local schools.

**EDU 382: Classroom Management**
(3 hrs.)
(Prerequisite: EDU 276 and admission to the teacher education program or permission of instructor)
Students gain an understanding of individual and group motivation and behavior necessary to create a learning environment that encourages positive social interaction, active engagement in learning and self-motivation. Concurrent enrollment with EDU 381 is expected. Students will demonstrate their skills in effective classroom management during field experiences in the local schools.

**EDU 385: Helping Children Develop Skills in Literacy I**
(3 hrs.)
(Prerequisite: EDU 276)
Students examine how teachers can facilitate literacy development in young learners. During the class and its accompanying field experiences, they conduct exploration and inquiry into such topics as: the development of reading and writing processes, facilitating growth in spelling, grammar, and punctuation, creating classrooms for readers and writers, assessing literate behaviors, and readers and writers with a difference.

**EDU 386: Helping Children Develop Skills in Literacy II**
(3 hrs.)
(Prerequisite: EDU 385 and admission to the Teacher Education Program)
This course focuses on methods for integrating reading, writing, speaking, listening, and thinking through a meaning construction approach. This will be emphasized by providing rich environments for language, inquiry, problem solving, development of humane classroom models, reflection, and assessment through self, peer, and teacher perspectives. Throughout these activities, students will be encouraged to defend, refute, question, debate, and voice their concerns related to content, methods, materials, and approaches. Students apply the knowledge in a field experience.

**EDU 387: Helping Children Think Mathematically**
(3 hrs.)
(Prerequisites: EDU 276 and MAT 105 or an equivalent college mathematics course or permission of instructor)
Diagnostic, instructional and evaluative processes for assisting development of numerical and spatial concepts in children are examined and applied in classroom settings. During the field experience component of the course, students identify children's conceptual levels and design appropriate learning experiences for them.
EDU 413: Family and Community: Partners in Education  
(3 hrs.)  
(Prerequisite: senior standing and EDU 371 or EDU 381)  
Students examine the importance of the professional relationship between the school, family, and community. Course topics include interpersonal relationships, nature and the role of family relationships, methods of parent involvement, and identification and utilization of family and community resources.

EDU 415: The Individualizing Process: Assessment and Prescription I  
(3 hrs.)  
(Prerequisites: EDU 371 or EDU 381 and EDU 386 and EDU 387)  
Skills and techniques for assessing and planning for the dynamic, integrated process of a child's development and learning are developed. Background from which to identify and critique methods and instruments of screening and diagnosis in major developmental areas is developed. Students engage in the development and evaluation of individualized programs based on the assessment of the children's needs.

EDU 421: Student Teaching in Early Childhood Education: The Younger Years (6 hrs.)  
(Prerequisites: EDU 371, EDU 386, EDU 387.)  
Student teachers involve themselves as participants in all aspects of the pre-school: planning and implementing the daily program, participating in the full range of parent activities, and guiding the individual child and the group. Emphasis is placed on building the student teacher's personal repertoire of teaching skills. (graded on S-U basis)

EDU 423: Student Teaching in Early Childhood Education: The Primary Years  
(12 hrs.)  
(Prerequisites: EDU 381, EDU 386, EDU 387; concurrent enrollment in EDU 484 required)  
Student teachers participate in all aspects of the primary (grades K-3) curriculum. They develop a sharpened awareness of varied learning styles, refine personal teaching methods, and meet the challenges of group management while remaining sensitive to the needs of the individual child. (graded on S-U basis)

EDU 441: Student Teaching in the Elementary School  
(12 hrs.)  
(Prerequisites: EDU 381, EDU 386, EDU 387; concurrent enrollment in EDU 484 required)  
Student teachers participate in all aspects of the elementary school (grades 1-6) curriculum. They develop a sharpened awareness of varied learning styles, refine personal teaching methods, and meet the challenges of group management while remaining sensitive to the needs of the individual child. (graded on S-U basis)

EDU 454: Emergent Language and Literacy  
(2 hrs.)  
(Prerequisites: CHS 355, EDU 385, EDU 386, senior standing or permission of instructor)  
Students review theories and practices related to speech and language development, and complex emerging literacy. Emphasis will be given to practical applications of language and literacy development from birth through age eight. Students design, facilitate and evaluate literacy experiences that support children in learning to read and write.

EDU 455: Diagnostic Techniques for Improving Literacy Instruction  
(2 hrs.)  
(Prerequisites: EDU 386 and senior standing)  
Students build on concepts from Literacy I and II, including reading, writing and spelling development. They become familiar with and carry out various assessment strategies for readers in the elementary grades and beyond and create literacy activities to help strengthen existing reading abilities based on assessments of children's literacy development.

EDU 484: Senior Seminar  
(2 hrs.)  
(Prerequisite: concurrent enrollment in student teaching)  
Students examine issues and research relevant to the new teacher, including the application of self-evaluative processes directly related to teaching and the continuation of professional growth.

EDU 493/HDE 493: Senior Project  
(3 hrs.)  
(Prerequisites: senior standing and permission of the department)  
The student plans and implements a course of independent research or a project in child study/human development.

Independent Study

Independent Studies (special studies, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information is available from the coordinators for each of the education majors.
English/Creative Writing

Department Chair: Judith Petterson Clark, Ph.D.

English/Creative Writing Faculty:

Tina Parke-Sutherland, Ph.D.
Kristine Somerville, M.A.
Terry Song, M.A.
Scott A. Kaukonen, M.F.A. Visiting Writer (Fiction)
Kate Berneking Kogut, M.A. Writer-in-Residence (Performance)

Written language is a principal repository of the values of human civilization and a continually evolving tool by which we construct our lives. The English/Creative Writing curriculum articulates and embodies our understanding of the knowledge students need in order to achieve the literacy essential to engaged citizenship. The curriculum offers students the opportunity to gain a historical perspective on literature as an institution and to develop a sense of the uses of literary criticism and theory. In addition, the curriculum provides excellent preparation in courses that teach and encourage fluent writing, a skill which students in all areas of study will find valuable. This curriculum also emphasizes the contributions of women and minority voices to literature, criticism, and language, and encourages students to continue to augment those contributions.

The English and Creative Writing Majors

Students may earn a Bachelor of Arts in English or a Bachelor of Fine Arts in Creative Writing. The English and Creative Writing majors prepare students for graduate study and careers in a range of fields including but not limited to literature, law, humanities, art history, political or social sciences, philosophy, religion, women's studies, history, writing, professional editing and production, and public relations.

Because the faculty represents a broad array of the specialties, majors in English and Creative Writing allow students to complete the requirements by combining studies in literatures, writing, language and women's creative writing.

All English and Creative Writing majors will participate in the College assessment of programs offering disciplinary majors.

Requirements for the B.A. Major in English

The bachelor of arts major in English requires completion of the liberal arts requirements and at least 36 hours in ENG, including the following: 6 hours in early American literatures, 6 hours in English literary traditions to build perspective; 3 hours focusing on women's literatures in English to address issues of cultural difference; 3 hours to understand modes of criticism, 3 hours to address ethical issues and a 3 hour senior capstone course in the form of an independent research essay. In addition, the student chooses 9 to 15 hours from other ENG offerings up to a total of 45 hours. At least 15 hours in the major must be at or above the 300 level.

English majors must earn a C or better in the required courses, and must maintain a C average over all courses in the major. If a student earns less than a C in a required course, she must repeat it in order to improve her grade. English majors are also required to attend readings and presentations by departmental students, faculty and guests.

Required Courses

Each of the following:

ENG 110: Conversations: Authors and Audiences (3 hrs.)
ENG 269: American Literatures I (3 hrs.)
ENG 270: American Literatures II (3 hrs.)
ENG 271: English Literary Traditions I (3 hrs.)
ENG 272: English Literary Traditions II (3 hrs.)
ENG 308: Women Writers (3 hrs.)
ENG 340: Language: Uses and Abuses (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)
ENG 490: Senior Essay (3 hrs.) (not Senior Project)

Plus 9 hours, including at least 3 hours at or above the 300 level, chosen from literatures, creative writing, and writing and language.
Requirements for the B.F.A. Major in Creative Writing

The bachelor of fine arts in creative writing requires completion of the liberal arts requirements, and at least 60 semester hours and no more than 75 hours in the major including a minimum of 18 hours of writing courses, 3 hours in WST, 24 hours in English, at least 6 hours in English literature electives, 1-7 hours of internship and a 3 hour senior capstone course. At least 15 hours in the major must be at or above the 300 level. Creative writing majors must maintain a C average overall in courses in the major, and must earn a C or better in ENG 490: Senior Project. Creative writing majors are also required to attend readings and presentations by departmental students, faculty and guests.

Required Writing Courses (minimum 18 hrs.)

(B.F.A. students must be continuously enrolled in at least 3 semester hours in any of the following genres for each semester after they declare the major. Students must take ENG 210, ENG 212 and a minimum of 3 genres.)

ENG 210: Introduction to Creative Writing (3 hrs.)
ENG 212: Introduction to Writing for Performance (3 hrs.)
ENG 240: Writing Creative Non-Fiction (3 hrs.)
ENG 242: Intermediate Creative Writing (3 hrs.)
ENG 311: Fiction Workshop (3-6 hrs.)
ENG 312: Playwriting Workshop (3-6 hrs.)
ENG 313: Poetry Workshop (3-6 hrs.)
ENG 314: Autobiography Workshop (3-6 hrs.)

Required English Courses (7 hrs.)

ENG 110: Conversations: Authors and Audiences (3 hrs.)
ENG 269: American Literatures I (3 hrs.)
ENG 270: American Literatures II (3 hrs.)
ENG 271: English Literary Traditions I (3 hrs.)
ENG 272: English Literary Traditions II (3 hrs.)
ENG 308: Women Writers (3 hrs.)
ENG 340: Language: Uses and Abuses (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)

Required Women's Studies Course

WST 210: Introduction to Women's Studies (3 hrs.)

English Literature Electives

At least 9 hours required

Program Internships

Internship (1 hour required; 6 hours more may be elected)
ENG 396: Harbinger Editing Internships
Register other internships by independent study.

Required Capstone

ENG 490: Senior Project (3 hrs.) (not Senior Essay)

Requirements for a Minor in English

(Not open to Creative Writing majors.)

A minor in English requires completion of a minimum of 15 hours with a maximum of 24 hours.

One must be chosen from the following:

ENG 269: American Literatures I (3 hrs.)
ENG 270: American Literatures II (3 hrs.)
ENG 271: English Literary Traditions I (3 hrs.)
ENG 272: English Literary Traditions II (3 hrs.)

and ENG 308: Women Writers (3 hrs.)

plus 9 hrs of ENG electives including 3 hrs at or above 300 level.
Requirements for a Minor in Creative Writing

(Not open to English majors.)
A minor in English requires completion of a minimum of 15 hours with a maximum of 24 hours.

One must be chosen from the following:
- ENG 269: American Literatures I (3 hrs.)
- ENG 270: American Literatures II (3 hrs.)
- ENG 271: English Literary Traditions I (3 hrs.)
- ENG 272: English Literary Traditions II (3 hrs.)
- and ENG 308: Women Writers (3 hrs.)

plus 9 hrs of ENG electives chosen from creative writing courses, including 3 hrs at or above 300 level.

English and the Liberal Studies Major
In the residential program, the Department of English/Creative Writing offers two concentrations, English and Women’s Studies, and Writing and Language, and two minors, English, and Creative Writing, that are available for the liberal studies major. Only one of these concentrations or minors may be included in a liberal studies major. See the liberal studies section of the catalog for complete information about these concentrations and the major. Students including English or Creative Writing in a liberal studies major also participate in the departmental assessment of majors.

English/Creative Writing Courses

ENG 110: Conversations: Authors and Audiences
(3 hrs.)
(Open to all students; required of ENG/CRW majors; recommended for ENG/CRW minors.)
This course helps students discover and sharpen their own skills as authors and audiences through writing workshops and conversations with visiting writers. Students will also contract to participate as authors and/or audiences in a number of literary events at the college and in the Columbia community.

ENG 210: Introduction to Creative Writing
(3 hrs.)
(Open to all students; required of Creative Writing majors.)
This course helps students discover and sharpen their skills as creative writers, readers and editors. Concentrating on at least three of the genres of nonfiction, poetry, fiction and drama, the class establishes a creative writing community with each class member presenting her work to the whole class, as well as to the instructor, for responses and revision suggestions. Students whose skills and experience in creative writing make a beginning-level course inappropriate may be advanced upon recommendation of the English/Creative Writing faculty.

ENG 212: Introduction to Writing for Performance
(3 hrs.)
(Open to all students; required of Creative Writing majors.)
This course is designed as an introduction to Writing for Performance in which students will explore a variety of ways to creatively express themselves in dramatic form. The emphasis of this course is on both the creative craft of the writing process, culminating in written projects as well as learning the basic, traditional structure of story and character.

ENG 240: Writing Non-Fiction
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108; or department recommendation)
(offered alternate years)
The powerful expressive and persuasive impact of the essay has been recognized and celebrated by many of the greatest writers of the past and present. Women, especially, now publish substantial volumes of influential and moving essays. This course studies contemporary essays and provides practice (in a workshop setting) in the form and style of writing nonfiction prose.

ENG 242: Intermediate Creative Writing
(3 hrs.)
(May be repeated, up to 9 semester hours in different genres)
(Prerequisite: ENG 210 or department recommendation)
This course provides an intermediate-level creative writing course, focusing on craft and technique and helping prepare students with some creative writing experience for the advanced, creative writing workshops. Students sharpen their writing, reading and revision skills as well as explore the structural and content possibilities of the studied genre.

ENG 255: Literary Studies
(3 hrs.)
(May be repeated for credit with different topic up to 6 semester hours)
(Prerequisite: ENG 102, 206 or LBA 108)
This course presents a variety of topics that cut across
national boundaries and time limits with varying emphasis on themes, motifs, movements and comparisons. Topics have included "World's Great Novels," "Chinese Literature," "Reading Poetry," "Biography and Autobiography," "Latin American Drama," and "World Drama."

ENG 256: Southwestern Border Literature
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108) (offered alternate years)
An introduction to contemporary literature emerging from minorities and women along the Mexico/U.S. border, with a focus on Chicano/a fiction, poetry and memoir. The course will examine the historical and cultural context of these works and will explore the important themes of La Casa/El Barrio/La Lucha: Home/Neighborhood/The Struggle.

ENG 257: Fairy Tales and Folklore
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108) (offered alternate years)
Fairy tales, urban legends, jokes and folksongs reveal the hearts and minds of the people of the world. Folklore study introduces the student to the tales, arts and traditions of the peoples and cultures of Asia, Africa and South and Central America, as well as Europe and the United States—complex materials to be classified and interpreted from a folklorist’s perspective. Students gain understanding of the methods and meaning of folklore research and performance.

ENG 269: American Literatures I
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108; required of English and Creative Writing majors.)
(offered alternating Fall semesters)
This course, in a variety of ways, questions and explores the geopolitical category "American" and the cultural category "literature" as they intersect to locate a constantly changing set of texts called "American Literature." The course introduces students to a range of primary texts in many genres, both contemporary and historical, and challenges them to ask what kinds of circumstances in the writing and the reading processes, as well as in the culture at large, come together to make an "American Literature."

ENG 270: American Literatures II
(3 hrs.)
(May be repeated for credit with a different topic up to 6 semester hours)
(Prerequisite: ENG 102, 206 or LBA 108; required of English and Creative Writing majors.)
(offered alternating Spring semesters)
Usually more narrowly focused than ENG 269, this course intensively studies a particular American literature. Depending on the individual instructor, the course will use an organizing principle such as a specific time, place, cultural movement, or event to bring together a set of related texts, often from a number of literary genres.

ENG 271: English Literary Traditions I
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108; required of English and Creative Writing majors.)
(offered alternating Fall semesters)
A study of early and early modern English literatures and language with emphasis on three historical and cultural contexts selected in part for their interest in light of new readings about women and popular culture, such as those on the representation of the warrior woman or the outsider.

ENG 272: English Literary Traditions II
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108; required of English and Creative Writing majors.)
(offered alternating Spring semesters)
A study of Restoration and Post-Restoration English and Colonial literatures, arranged to consider the cultural politics of canons. Readings include both canonical and popular literature.

ENG 280: Topics in Writing, Language and Literatures
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108 and permission of instructor)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

ENG 308: Women Writers
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG or WST course; or permission of instructor; crosslisted as WST 308; required of English and Creative Writing majors.)
(offered alternating Spring semesters)
This course analyzes women's literatures in English of various cultures and periods considering the history of critical attention given to them. In addition to standard genres of poetry, fiction and drama, this course includes reading in nontraditional genres: essays, diaries and letters, and performance art.

ENG 311: Creative Writing Workshop: Fiction
(3 hrs.)
(May be repeated up to 6 semester hours)
(Prerequisite: ENG 210 and ENG 212, ENG 240 or ENG 242 and permission of instructor)
(offered alternate years)
This course advances the experienced creative writer to more sophisticated fictional projects. Reading published short fiction as well as each other's work,
students explore issues of form, craft and subject matter from the perspective of the fiction writer's position in contemporary culture.

**ENG 312: Creative Writing Workshop: Playwriting**
(3 hrs.)
(May be repeated up to 6 semester hours)
(Prerequisite: ENG 210, ENG 212 or permission of instructor)
(often alternate years)
This course advances the experienced creative writer to more sophisticated dramatic projects. Reading works by professionals as well as by classmates, students explore issues of form, craft, subject matter and performance from the perspective of the playwright in contemporary culture.

**ENG 313: Creative Writing Workshop: Poetry**
(3 hrs.)
(May be repeated up to 6 semester hours)
(Prerequisite: ENG 210 and ENG 212, ENG 240 or ENG 242 and permission of instructor)
(often alternate years)
This course advances the experienced creative writer to more sophisticated poetic projects. Reading published poetry as well as each other's work, students explore issues of form, craft, subject matter and audience from the perspective of the poet's position in contemporary culture.

**ENG 314: Creative Writing Workshop: Autobiography**
(3 hrs.)
(May be repeated up to 6 semester hours)
(Prerequisite: ENG 210 and ENG 212, ENG 240 or ENG 242 and permission of instructor)
(often alternate years)
This course advances the experienced creative writer to more sophisticated projects focused on autobiographical subjects. Emphasis is on both theoretical and craft issues surrounding the constitution of the gendered self through autobiographical writing such as sketches, journals, memoirs, dream cycles and autobiographical narratives.

**ENG 319: Twentieth Century Poetry**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG course, junior standing; or permission of the instructor.)
Poets writing in the twentieth century make available to contemporary readers the special sets of circumstances, assumptions, terrors, delights, dreams and obsessions that came together during this century to shape the poetic representation of what they thought it meant to be human.

**ENG 340: Language: Uses and Abuses**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108, junior standing or permission of instructor; **required** of English and Creative Writing majors.) (offered alternate years)
Language and literacy have the power to inspire or to debase, to communicate or to deceive, to liberate or to enslave. This course explores the ethical implications of language use, especially in the realms of advertising, politics, the arts and the professions, as well as private life, and considers the impact of changing technologies on the role of language in the present and the future.

**ENG 342: World Mythologies**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108, junior standing or permission of instructor)
(often alternate years)
The role of mythological thinking in contemporary life has forced reconsideration of the great texts and bodies of belief associated with the myths of past civilizations. This course explores selected mythological texts and theories of mythic (as opposed to scientific or historical) thought.

**ENG 345: Shakespeare**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108; and one 3 hour 200-level ENG course, junior standing or permission of instructor)
A study of the plays of Shakespeare in their historical context and in light of new readings of the representations of gender, race, class and nationality. The class explores the ways in which Shakespearean plays have been recreated through performance as well as in other geopolitical and historical contexts.

**ENG 360: Western World Literatures**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108, and one 3 hour 200-level ENG course, junior standing or permission of instructor)
European women and men experienced and generated massive political, philosophical and scientific revolutions that were, in effect, the forces that invented the modern world. This course reads works of literature from England and the continent with special reference to the changing roles of women.

**ENG 367: Development of the Novel**
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG course, junior standing or permission of instructor)
A study of the novel from its early forms in England. Historically arranged, the texts are explored with special attention to the representations of gender,
class, race and nationality, and to a variety of critical approaches to the genre.

ENG 369: American Novels
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG course, junior standing or permission of instructor)
The compelling power of American novels comes from the ability to give speech to the many and varied voices of American life and thus to provide a space for the literary representation of cultural conflict. Organized historically or thematically, this course explores the possibilities and problems of the genre, both for writers and for readers, inside an American cultural context. Readings may include works from North, Central, and South America when thematically appropriate.

ENG 372: Criticism and Culture
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108, and junior standing or permission of instructor; required of English and Creative Writing majors.) (offered alternate years)
This course studies contemporary critical trends as they apply to literature, film, fashion or other cultural patterns, and considers specifically the numerous trends that have coalesced into "Cultural Criticism."

ENG 376: Contemporary Literature
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG course, junior standing or permission of instructor)
This course identifies and examines emerging trends in recent literature.

ENG 380: Topics in Writing, Language and Literatures
(3 hrs.)
(Prerequisite: ENG 102, 206 or LBA 108 and permission of instructor)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

ENG 383: Major Author
(3 hrs.)
(May be repeated for credit with a different topic up to 6 semester hours)
(Prerequisite: ENG 102, 206 or LBA 108 and one 3 hour 200-level ENG course, junior standing or permission of instructor)
An intensive introduction to the range and depth of one or more writers such as George Eliot, Emily Dickinson, Toni Morrison, James Joyce, Virginia Woolf, Gertrude Stein and her circle, Margaret Atwood, or Adrienne Rich.

ENG 396: Harbinger Editing Internships
(1 hr. fall term; 3 hrs. spring term)
(May be repeated up to 7 semester hrs.)
(Prerequisite: ENG 102, 206 or LBA 108 and successful application)
Students learn to edit, design, produce and promote Harbinger, a magazine that includes the creative accomplishments of Stephens' artists, designers and writers. This course includes a study of the "little magazine" as a genre.

ENG 490: Senior Essay or Project
(3 hrs.)
(Prerequisite: permission of department chair)
The BA student designs a major literary research project and the BFA student designs a creative writing project in consultation with an evaluation committee, workshops and completes the project, defends it during an oral examination conducted by the committee, gives a solo reading or presentation, and participates in capstone discussions of life after graduation. Students aspiring to produce a chapbook in addition to a creative writing project must register for ENG 490 in the fall semester.

Independent Study
Independent studies (special studies, tutorials, readings and projects) may be proposed by students who need to meet a degree requirement. Information about independent study may be obtained in the Department of English/Creative Writing or in the Office of the Registrar.
Entrepreneurship and Business Management

Department Chair: Pamela Shackelford, M.B.A.

Business Faculty:
Wayne Keene, M.B.A.

The Department of Entrepreneurship and Business Management offers two majors: Bachelor of Science in Entrepreneurship and Business Management and the Bachelor of Science in Accounting. In addition, the program cooperatively offers the following interdisciplinary majors: Bachelor of Science in Fashion Marketing and Management; Equestrian Business Management; Marketing: Public Relations and Advertising; and also the Bachelor of Fine Arts in Theatre Management. In addition, a business minor is available, which may emphasize one of three areas (finance, marketing or management).

The Entrepreneurship and Business Management curriculum prepares students for entrepreneurial pursuits and managerial positions in any organization and provides opportunities to acquire distinctive competence in specialized areas. These goals are accomplished through a core of required courses, enhanced by electives, independent studies, internships and off-campus study. In addition, students may learn from hands-on experiences, including local consulting internships or by helping to manage the department's stock portfolio.

The Entrepreneurship and Business Management faculty has a strong interdisciplinary orientation and believes that preparation for any career must be grounded in a liberal arts education. Students are encouraged to assume a broad perspective and take coursework beyond the introductory level in liberal arts, to think critically and creatively, and to grow in confidence. Issues and opportunities for women in organizations are emphasized throughout the program. This includes women entrepreneurs and women executives.

Combining Entrepreneurship and Business Management with other disciplines, in a double major, a major and a minor, or a student-initiated major is highly encouraged. Providing depth within a strong business curriculum and breadth in other areas of interest, these combinations will enhance the education and marketability of participating students.

Requirements for the B.S. Major in Entrepreneurship and Business Management

The bachelor of Science degree in Entrepreneurship and Business Management requires completion of liberal arts degree requirements and 54 hours in the major. An internship experience is required before enrollment in BUS 496. Business majors must earn at least fifteen hours of business courses from Stephens College. BUS 490: Advanced Entrepreneurship must be taken at Stephens. A grade of C- or better is required in each of the courses in the major. A GPA of at least 2.0 over all courses in the major is required for graduation. Students planning graduate study in business should take at least one semester of calculus.

Required Courses

- CIS 206: Introduction to Information Systems (3 hrs.)
- BUS 171: Introduction to Entrepreneurship (3 hrs.)
- ACC 210: Accounting I (3 hrs.)
- ACC 220: Accounting II (3 hrs.)
- BUS 225: Principles of Management (3 hrs.)
- BUS 250: Principles of Marketing (3 hrs.)
- BUS 305: Human Resource Management (3 hrs.)
- BUS 318: Social and Ethical Issues in Business (3 hrs.)
- BUS 331: Integrated Marketing Communications (3 hrs.)
- BUS 345: e-Commerce (3 hrs.)
- BUS 350: Principles of Finance (3 hrs.)
- BUS 386: International Business (3 hrs.)
- BUS 390: Intermediate Entrepreneurship (3 hrs.)
BUS 490: Advanced Entrepreneurship (3 hrs.)
BUS 496: Internship Seminar (2 hrs.)
ECO 202: Microeconomics (3 hrs.)
ECO 203: Macroeconomics (3 hrs.)
INT 210: Internship Development (1 hr.)
MAT 207: Introduction to Statistics (3 hrs.)

Business Electives

BUS205: Personal and Family Finance (3 hrs.)
BUS280: Topics in Business (1-3 hrs.)
BUS320: Sales Management (3 hrs.)
BUS352: Business Law (3 hrs.)
BUS354: Consumer Behavior (3 hrs.)
BUS364: Organizational Behavior (3 hrs.)
BUS375: Investigations of Free Enterprise (1 hr.)
BUS380: Topics in Business (1-3 hrs.)
BUS480: Topics in Business (1-3 hrs.)

Requirements for the B.S. Major in Accounting

A bachelor of science degree with a major in accounting requires completion of the liberal arts requirements and 78 hours in the major. Accounting majors must take at least 24 hours of these requirements from Stephens College. BUS 490: Advanced Entrepreneurship must be taken at Stephens. Additional courses are taken at the University of Missouri–Columbia. An Internship experience is required before enrollment in BUS 496. A grade of C- or better must be earned in all required courses and a cumulative 2.0 GPA or better in all courses in the major for graduation.

**NOTE:** The Missouri Board of Accountancy requires 60 hours in accounting and other related courses in order to be eligible to sit for the C.P.A. exam.

Required Courses

**Core Requirements**

ACC210: Accounting I (3 hrs.)
ACC220: Accounting II (3 hrs.)
BUS171: Introduction to Entrepreneurship (3 hrs.)
BUS225: Principles of Management (3 hrs.)
BUS250: Principles of Marketing (3 hrs.)
BUS 318: Social and Ethical Issues in Business (3 hrs.)
BUS 350: Principles of Finance (3 hrs.)
BUS 352: Business Law (3 hrs.)
BUS 390: Intermediate Entrepreneurship (3 hrs.)
BUS 490: Advanced Entrepreneurship (3 hrs.)
BUS 496: Internship Seminar (2 hrs.)
CIS 206: Introduction to Information Systems (3 hrs.)
ECO 202: Microeconomics (3 hrs.)
ECO 203: Macroeconomics (3 hrs.)
INT 210: Internship Development (1 hr.)
MAT 207: Introduction to Statistics (3 hrs.)
MAT 211: Calculus and Analytic Geometry I (3 hrs.)
MAT 326: Linear Algebra (3 hrs.)

**University of Missouri Requirements**

ACC 3326: Financial Accounting Theory and Practice I
ACC 3328: Accounting Information Systems
ACC 3346: Financial Accounting Theory and Practice II
ACC 3347: Cost and Managerial Accounting
ACC 4353: Introduction to Taxation
ACC 4365: Governmental Accounting and Budgeting
Requirements for Minors in Entrepreneurship and Business Management

Finance emphasis:

BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 350: Principles of Finance (3 hrs.)
ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
Three (3) additional hours in accounting electives

Marketing emphasis:

BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
BUS 345: e-Commerce (3 hrs.)
Plus Three (3.0) additional hours in marketing at any level.

Management emphasis:

BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 318: Social and Ethical Issues in Business (3 hrs.)
Plus Three (3.0) additional hours in management at any level.

A list of the specific courses approved for inclusion in the finance, marketing or management emphasis areas may be obtained from the business management department office.

Entrepreneurship and Business Management and the Liberal Studies Major

In the residential program, students may choose one of the three business minor options (finance, marketing or management) to include in the liberal studies major. See the liberal studies section of the catalog for complete information about the major.

Requirements for the M.B.A. Fellowship

Students attending Stephens College for four years and completing a bachelors degree in Marketing, Public Relations, and Advertising, Equestrian Business Management, Fashion Marketing Management, Accounting, or Entrepreneurship and Business Management have the option of earning a full-fellowship for a Stephens College MBA. The full-fellowship covers all graduate education tuition at Stephens College for students continuously enrolled in the program. A maximum of 30 months is allowed to complete the program. (Time starts from graduation date.)

Students accepted into the program have to be continuously enrolled in the program. If you drop at any time, you will be disqualified for the fellowship program, however, you can continue on your own at the current tuition rate for GCS MBA program.

Students taking advantage of this fellowship must begin graduate coursework during the senior year of their resident bachelors degree. During their fourth undergraduate year they will be enrolled in online graduate courses while simultaneously completing their undergraduate coursework. Foundation courses must be started before completion of bachelors degree.
The Stephens College MBA is internet-based, you can pursue your career anywhere in the world while taking MBA courses online with faculty and students you are already familiar with. In return for the full-fellowship the students will work as on-line tutors for undergraduate students or work on assigned special projects as necessary.

To be eligible for the full fellowship, students must attend Stephens College for all four years of their residential undergraduate degree. Transfer residential students will be eligible for a 25% discount for each year completed at Stephens College. Students must maintain an undergraduate cumulative GPA of 3.4/4.0, meet regular graduate admissions requirements and maintain regular graduate GPA standards.

Accounting Courses

ACC 210: Accounting I
(3 hrs.)
(Prerequisites: two years of high school algebra with a grade of B or better, or C- or better in MAT 111; sophomore standing or permission of instructor)
An introduction to financial accounting. Study of accounting theory and techniques used in the accumulation and disclosure of accounting data resulting from business transactions in proprietorships, partnerships and corporations.

ACC 220: Accounting II
(3 hrs.)
(Prerequisites: ACC 210; for business, fashion merchandising and equestrian business management majors, and accounting/finance minors: MAT 207, or concurrent enrollment; permission of instructor)
An introduction to managerial accounting. The preparation, use and interpretation of internal accounting data in the managerial functions of planning, organizing, controlling and decision-making.

Business Administration Courses

BUS 171: Introduction to Entrepreneurship
(3 hrs.)
(Open to all students)
Overview of venture concepts. Introduces the concepts of product/service planning and production; supply chains; proprietary and intellectual property issues; product placement; product features; and competitive strategies. Introduces the concepts of operating and control systems, legal structures, and management planning.

BUS 205: Personal and Family Finance
(3 hrs.)
(Open to all students)
Examination and application of basic economics and finance principles as they relate to the individual. Topics include: budgets, banking, housing, taxes, insurance and investments.

BUS 225: Principles of Management
(3 hrs.)
(Prerequisites: BUS 171 and sophomore standing; for business, fashion marketing and management, theatre management and equestrian business management majors: MAT 207 or concurrent enrollment; or permission of instructor)
A study of the organization, its individuals, technology, planning, and organizing and control policies and procedures. Special attention given to leadership, motivation, communication, group dynamics, decision-making and women in management.

BUS 250: Principles of Marketing
(3 hrs.)
(Prerequisites: English 101; BUS 171; sophomore standing; or permission of instructor. BUS 171 waived for EBM and FDP majors)
Beginning marketing course designed to provide the student with an understanding of basic marketing concepts, the role of marketing in society and the forms and various factors that influence marketing decision making.

BUS 280: Topics in Business
(Credit and prerequisites depend on topic offered.)
Topics courses explore current trends or special interests in business. Courses taught in the past under this topic designation include Women in Organizations and Entrepreneurship for Non-Business majors.

BUS 305: Human Resource Management
(3 hrs.)
(Prerequisites: BUS 225 and junior standing, or approval of instructor)
The principles and practices of personnel planning, recruitment, selection, training and development, career planning, performance evaluation, affirmative action, labor relations and salary administration.

BUS 318: Social and Ethical Issues in Business
(3 hrs.)
(Prerequisites: junior standing; 3 hours in a 100- or 200-level course in business, or permission of instructor)
Applied ethics course designed to identify and explore some of the major ethical issues facing people in business. Course includes introduction of the techniques of ethical reasoning, and exploration of methods for improving corporate morality, exploration of the duties, obligations, and responsibilities of individuals and businesses in our society. Students learn through case method and extensive class
discussions and involvement in an ethical decision-making process. Writing intensive.

**BUS 320: Sales Management**  
(3 hrs.)  
(Prerequisite: BUS 250 or approval of instructor)  
A study of the process of planning, staffing, training, directing and controlling the efforts of sales personnel. Attention also given to the responsibilities of salespeople.

**BUS 331: Integrated Marketing Communications**  
(3 hrs.)  
(Prerequisites: BUS 250 and junior standing, or permission of instructor)  
An in-depth study of promotional activities such as advertising, personal selling, sales promotions, public relations and direct marketing (including use of the Internet). Emphasis is on strategic planning of promotional activities to communicate with customers to achieve marketing objectives. The relationship of integrated marketing communications to other elements of promotional activities is also explored.

**BUS 335: Case Studies in Marketing and Public Relations**  
(3 hrs.)  
(Prerequisites: grade of C- or better in MCO 205 or BUS 250 and junior standing or permission of instructor; cross-listed as MCO 335)  
A combination case study and hands-on course designed to increase research, writing and assessment skills in marketing and public relations. Cases will focus on research, planning, strategies, tactics and evaluation. Course culminates in researching and writing a marketing and public relations case history. Offered every other spring semester.

**BUS 345: e-Commerce**  
(3 hrs.)  
(Prerequisite: BUS 250, CIS 206)  
This course provides students with an opportunity to learn how organizations are using the Internet as a viable marketing tool. The course will also examine the increasing role electronic commerce is playing in the global economy.

**BUS 350: Principles of Finance**  
(3 hrs.)  
(Prerequisite: ACC 220; for business, fashion merchandising and equestrian business management majors: ECO 202)  
An introduction to finance from a corporate perspective. Topics include: financial markets, capital budgeting, working capital and financial statement analysis.

**BUS 352: Business Law**  
(3 hrs.)  
(Prerequisite: junior standing or permission of instructor)  
A study of the basic concepts of law as they relate to legal rights and remedies, with an emphasis on contracts and other facets of law relevant to business practice.

**BUS 354: Consumer Behavior**  
(3 hrs.)  
(Prerequisites: BUS 250 and junior standing, or permission of instructor)  
Analysis of factors affecting purchase decisions in the marketplace. Theories and research findings from behavioral and social sciences are examined from the point of view of marketing management and buyer behavior. Attention given to exploration and evaluation of buyer behavior, the consumer decision process, and research on the development of marketing programs.

**BUS 364: Organizational Behavior**  
(3 hrs.)  
(Prerequisites: BUS 225 and junior standing, or permission of instructor)  
The study and application of knowledge about how people "act" and "react" in goal-oriented groups. Emphasis is placed on using theories from the social and behavioral sciences to aid managers in understanding, predicting and influencing behavior. The course focuses on areas such as motivation, leadership, learning theory and organizational development.

**INT 370: Business Seminar Abroad**  
(1-3 hrs.)  
(Credit will not count toward BUS major or minor; offered some summers)  
A five-week summer travel-study seminar conducted by Stephens’ Entrepreneurship and Business Management faculty in business centers abroad.

**BUS 375: Investigations of Free Enterprise**  
(1 hr.)  
(Prerequisite: 3 hours of BUS courses.) (May be repeated for up to 3 hours credit.)  
This course provides an opportunity to work on several community outreach programs that are assigned to promote a better understanding of how market economies and businesses operate. This experience will enable students to acquire stronger communication, team building and management skills. Writing intensive.

**BUS 380: Topics in Business**  
(Credit and prerequisites depend on topic offered)  
Topics courses explore current trends or special

BUS 386: International Business
(3 hrs.)
(Prerequisites: BUS 225, BUS 250, ECO 202 and 203, and junior standing, or permission of instructor)
Provides insight into the contemporary foreign environment through a macro view of the world of the economic, political, social and cultural environments; studies the problems encountered in business operations abroad and possible solutions; applies economic and trade theories to the role of foreign operations; and places special emphasis on the marketing and management activities of multinational business. Taught through lectures, case studies and research projects.

BUS 390: Intermediate Entrepreneurship
(3 hrs.)
(Prerequisites: ACC 220, BUS 225, BUS 250, BUS 350, or permission of instructor)
This course presents lectures by successful entrepreneurs across a broad spectrum of business ventures that may be of interest to the students. These lectures will be open to the entire campus in order to encourage students to consider the challenges and opportunities available in a wide variety of fields. Through Entrepreneurship, students will gain insight into the issues dealt with by entrepreneurs from the community. This course will encourage students to incubate entrepreneurial skills and begin to develop a network of professional mentors. The course will also emphasize a wide array of experiential learning concepts such as: entrepreneurial traits experiential exercises, field seminars with local entrepreneurs, brief entrepreneurship internships, building personal selling skills and other practical topics selected by the students.

BUS 480: Topics in Business
See current course schedule for titles and credit.

BUS 490: Advanced Entrepreneurship
(3 hrs.)
(Prerequisites: ACC 220, BUS 225, BUS 250, BUS 350, or permission of instructor)
This course serves as the capstone course for entrepreneurial studies. It integrates the student’s venture concept and feasibility study completed in BUS 171 into a fully researched business plan. The students complete management plans, product/service plans, marketing plans, financial plans, and develop operating and control systems for their comprehensive business plan. Students create their own advisory board to guide them through the planning process. This board will consist of an advisor in entrepreneurial accounting, entrepreneurial marketing, business planning, and a disciplinary expert from their major, or an external entrepreneur. The outcome is a student-driven business plan that is reviewed by a local panel of experts for strengths and weaknesses. The course will include breakout sessions to ensure the students understand the detailed financial information collected and analyzed.

BUS 496: Internship Seminar
(2 hrs.)
(Prerequisite: Completion of internship and approval of faculty)
Course brings together students who have completed industry internships. Students share information on internship experiences, positions and responsibilities and evaluate their internships. Offered fall semester only.

Computer Science Courses

CIS 160: Introduction to Computers
(3 hrs.)
(Open to all students)
Study of the impact and uses of computers with an emphasis on hardware and software. Topics will include how software interacts with the computer and peripherals, how it is used in the professions, and how it is changing the workplace. The Microsoft Office software, including word processing, spreadsheet/database, presentation packages, and Internet exploration, will be utilized.

CIS 206: Introduction to Information Systems
(3 hrs.)
(Prerequisite: one year of high school computer proficiency or consent of instructor)
A study of concepts of computer-based information systems. This is an introductory survey of computer science concepts such as algorithms, hardware and software design, computer organization, programming language models, network models, virtual machines, artificial intelligence and social and ethical concerns of computer science.
Equestrian Business Management
Department Chair: Michele Smith, M.B.A.

Equestrian Faculty:
Becky Clevi
Sharon Backer

The interdisciplinary bachelor of science major in equestrian business management provides an opportunity for students preparing to enter the field as managers, teachers and trainers in the horse industry. Because this major is dependent for its success upon a strong liberal arts base, the equestrian business management graduate will find that she has truly increased her competitive edge in the job market. The horse business is in need of people trained in personnel management, finance and marketing as well as teachers and trainers who know how to communicate with those in the business.

Requirements for the B.S. Major in Equestrian Business Management

The bachelor of science degree in equestrian business management requires completion of liberal arts degree requirements and 57 semester hours of required courses as listed below. Equestrian business management majors must take at least four business courses from Stephens College. An internship experience is required before registering for EBM 494. A grade of C- or better in each of the required courses and a cumulative GPA of at least 2.0 is required. Students must pass a proficiency exam, ride in two of the four seats and have a current Red Cross Certification to graduate from this program.

Required Courses

Business
ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
CIS 206: Intro to Computer Information Systems (3 hrs.)

Equestrian
EQS 115–129: Riding: 5 classes (5 hrs.)
EQS 130: Equine Management (3 hrs.)
EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
EQS 202: Methods of Teaching Horsemanship II (1 hr.)
EQS 203: Methods of Teaching Horsemanship III (1 hr.)
EQS 205: Show Horse Preparation (2 hrs.)
EQS 240: Horse Keeper (3 hrs.)
EQS 301: Equine Feeding and Nutrition (3 hrs.)
EQS 310: Stable Management (3 hrs.)
EQS 340: Theory of Horseshoeing (3 hrs.)
INT 210: Internship Development (1 hr.)
EBM 494: Post-Internship (2 hrs.)
EBM 496: Equestrian Business Management (3 hrs.)
Red Cross Certification required.

Additional Required Courses
BIO 111: Biological Concepts (3 hrs.)
MAT 207: Introduction to Statistics (3 hrs.)

Riders are responsible for their own medical insurance.
NOTE: Course descriptions for the above may be found under the program headings of Natural Science, Entrepreneurship and Business Management and Mathematics.

Requirements for the Equestrian Minor

The minor in the equestrian program requires the completion of 18 semester hours of which 6 hours must be at or above the 300 level and 3 hours must be in applied riding. Students may elect additional EQS courses for a total of 24 hours in the minor.

Required Courses

- Riding: 3 classes (3 hrs.)
- EQS 130: Equine Management (3 hrs.)
- EQS 240: Horse Keeper (3 hrs.)
- EQS elective (3 hrs.)
- EQS 300-level or above electives (6 hrs.)

Equestrian Minor and the Liberal Studies Major

The equestrian minor is available as an option to include in the liberal studies major. See the liberal studies section of the catalog for complete information about the major.

Equestrian Courses

Riding Classes: The fee for riding is $465 per class each semester. All riding courses require an approved safety helmet with neck harness and chin strap. All riding classes may be repeated three (3) times for credit.

EQS 115: Riding: Dressage
(1 hr.) (Prerequisite one semester of riding at Stephens and permission of instructor)

EQS 117: Riding: Beginning Saddle Seat
(1 hr.) (Open to all students)

EQS 118: Riding: Intermediate Saddle Seat
(1 hr.) (Open to intermediate students)

EQS 120: Riding: Beginning Western
(1 hr.) (Prerequisite: permission of instructor and completion of one riding class at Stephens)

EQS 121: Riding Beginning/Intermediate Hunt Seat
(1 hr.) (Open to all students with permission of instructor)

EQS 122: Riding: Advanced Saddle Seat
(1 hr.) (Prerequisite: permission of instructor)

EQS 123: Riding: Intermediate Western
(1 hr.) (Prerequisite: permission of instructor)

EQS 124: Riding: Advanced Western
(1 hr.) (Prerequisite: permission of instructor)

EQS 125: Riding: Beginning Hunt Seat
(1 hr.) (Open to all students)

EQS 126: Riding: Intermediate Hunt Seat
(1 hr.) (Open to all intermediate students)

EQS 128: Riding: Advanced Hunt Seat
(1 hr.) (Prerequisite: permission of instructor)

EQS 129: Riding: Combined Training
(1 hr.) (Prerequisite: permission of instructor)

EQS 130: Equine Management
(3 hrs.) (Open to all students. Offered fall semester only.)

Designed to introduce students to the horse and its basic care. Subject matter includes breeds; conformation; diseases; parasites; lameness and treatment; daily care and management; general terminology; and first aid for the horse.

EQS 180: Topics in Equestrian
(3 hrs.) Topics courses are devoted to special subjects that may not be covered in depth in other courses.
Eeq 201: Methods of Teaching Horsemanship I  
(3 hrs.)  
(Prerequisite: EQS 130: open to sophomore, junior and senior students)  
Current methods of teaching will be presented for all riding styles and disciplines. Development of lesson plans, measurement and evaluation of motor skills, and riding hall etiquette will be discussed. Students will assist in teaching and observe a regularly scheduled riding class during the second half of the course.

Eeq 202: Methods of Teaching Horsemanship II  
(1 hr.)  
(Prerequisite: EQS 201)  
This class is designed to provide the student with the opportunity of assisting an instructor, putting into practice the teaching techniques taught in EQS 201.

Eeq 203: Methods of Teaching Horsemanship III  
(1 hr.)  
(Prerequisite: EQS 202)  
This class is designed to continue the teaching process under an instructor with the added responsibility of preparation of horse and rider for shows and clinic.

Eeq 205: Show Horse Preparation  
(2 hrs.)  
(Prerequisite: EQS 130)  
This class will provide the student with sufficient knowledge of show ring turn-out, applicable show rules, current drug rules and management skills to allow them to compete successfully. The class is divided into three components, hunter/jumper, saddle seat and western, the student will learn the specifics of each discipline.

Eeq 240: Horse Keeper  
(3 hrs.)  
(Prerequisite: EQS 130 and permission of instructor)  
Students will be assigned the daily care of a string of horses which will include doctoring and record keeping.

Eeq 280: Topics in Equestrian  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Eeq 301: Equine Feeding and Nutrition  
(3 hrs.)  
(Prerequisite: BIO 111. Offered fall semester only.)  
Basic nutrients, their sources and how they are utilized by the horse will be covered. The anatomy and physiology of the digestive system will be discussed. Ration formulation, purchasing and storage will be stressed.

Eeq 310: Stable Management  
(3 hrs.)  
(Prerequisites: EQS 130, EQS240 or permission of instructor. Offered spring semester only.)  
This course will provide the hands-on experience in the everyday operation of a stable. Topics covered will be: horse facilities; equipment; tractors; truck and trailer; loading and hauling horses; ordering supplies; preparation for horse shows; fencing and pasture management; and managing the stalled horse.

Eeq 340: Theory of Horseshoeing  
(3 hrs.)  
(Prerequisites: EQS 130, EQS 310 or permission of instructor. Offered every other spring.)  
A course designed to teach the student the basic principles of farrier science. Includes anatomy, physiology and biomechanics of the leg and foot; evaluation of a properly and improperly shod hoof; principles of trimming; and cold, hot, corrective and pathological shoeing.

Eeq 350: Techniques of Training  
(1 hr.)  
(Prerequisite: permission of instructor. Offered every other spring.)  
A study in theory and practical application of ground work with the horse. Basics to be covered include: lunging, driving, long lining, suppling, bitting rigs, round penning and getting horses more responsive under tack.

Eeq 380: Topics in Equestrian  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Eeq 401: Stewarding and Judging  
(3 hrs.)  
(Prerequisites: EQS 130, or permission of instructor.)  
This course is an overview of equestrian competitions and will develop potential horse show officials. It will acquaint the student with the mechanics of judging both in hand and under saddle/over fences, horses and riders in a competitive setting.

Ebm 494: Post-Internship  
(2 hrs.)  
(Prerequisite: INT 210, internship experience and approval of the Equestrian faculty. Offered every other fall.)  
The seminar follows the summer internship experience. The course allows students who have completed their internships to share their experiences and responsibilities. The student will also evaluate their internships. Each student will make a presentation on their particular internship.
EBM 496: Equestrian Business Management
(3 hrs.)
(Prerequisites: EQS 130, EQS 240, EBM 310, BUS 225 and BUS 305)
This is the Equestrian Business Management capstone course. This class is designed to incorporate
the student's previous business and equestrian classes into a coherent whole from which the student
will develop short and long term professional goals. This class will focus on developing skills necessary to
start and maintain a business.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by a student who wishes to
investigate a subject not otherwise available. Information about independent study may be obtained in department
offices or in the Office of the Registrar.
Equestrian Science
Department Chair: Michele Smith, M.B.A.

Equestrian Faculty:
Becky Clervi
Sharon Backer

The Equestrian Science major is specifically designed to meet the requirements of those students who wish to be trainers, riders and teachers. The Equestrian Business Management major is offered for those students who wish to pursue a career in equine related industries.

Requirements for the B.S. Major in Equestrian Science

The bachelor of science degree in equestrian science requires completion of liberal arts requirements, 44 semester hours in EQS, 3 hours in BIO and 3 hours in Math. Students may elect to take additional EQS/EBM courses. Classes will be taught on a rotational basis. The Reproduction class will be taught at the University of Missouri. The genetics class can be taken at Stephens College or at the University of Missouri. The prerequisites of the courses at the University of Missouri have been waived for Equestrian Science majors.

Equestrian Science majors are required to take one riding class in three of the four disciplines offered: huntseat, saddleseat, western and dressage. A minimum of 120 semester hours, a grade of C- or better in each of the required courses and a cumulative GPA of at least 2.0 is required. Students must pass a proficiency examination and have Red Cross certification before graduating from this program. Students will need to apply for the proficiency in the fall semester of their sophomore year and will have three opportunities to pass the examination.

Riders are responsible for their own medical insurance. All seats are required to wear ATM/SEI approved helmets while riding.

Required Courses

Equestrian

- EQS 120–128: Riding: 6 classes (6 hrs.)
- AN SCI 1011: Animal Science (3 hrs.) (University of Missouri)
- EQS 130: Equine Management (3 hrs.)
- EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
- EQS 202: Methods of Teaching Horsemanship II (1 hr.)
- EQS 203: Methods of Teaching Horsemanship III (1 hr.)
- EQS 205: Show Horse Preparation (2 hrs.)
- EQS 240: Horse Keeper (3 hrs.)
- EQS 301: Equine Feeding and Nutrition (3 hrs.)
- EQS 302: Applied Equine Anatomy (3 hrs.)
- EQS 310: Stable Management (3 hrs.)
- AN SCI 4977: Horse Production (3 hrs.) (University of Missouri)
- EQS 340: Theory of Horseshoeing (3 hrs.)
- EQS 401: Stewarding & Judging (3 hrs.)
- EQS 496: Senior Project (3 hrs.)

Red Cross Certification required.

Additional Required Courses

- BIO 111: Biological Concepts (3 hrs.)
- MAT 207: Introduction to Statistics (3 hrs.)

One of the following two courses is highly recommended:

- BIO 290: Genetics (3 hrs.) or
- AN SCI 3213: Genetics of Agricultural Plants/Animals (3 hrs.) (University of Missouri)
3.2 Program with Washington University

B.A. in Equestrian Science from Stephens College
Master’s in Occupational Therapy from Washington University (St. Louis)

Stephens College is offering a 3:2 program with Washington University (St. Louis) in Occupational Therapy related to equine activities. Washington University already has in place the equine related American Riding for the Handicapped which students would participate and become certified. Students attend Stephens College the first 3 years and then take 2 additional years at Washington University. Students must complete 30 semester hours per year at Stephens for three years including all liberal arts and degree requirements and complete 30 semester hours per year at Washington University. After the completion of the first year at Washington University the student earns a B.A. in Equestrian Science; after the second year the student will earn a Master’s Degree in Occupational Therapy from Washington University.

To receive the B.A. degree a minimum of 120 semester hours (combination of Stephens College and Washington University coursework), a grade of C- or better in each of the required courses and a cumulative GPA of at least 2.0 is required.

Required Courses

**Equestrian**
- EQS 120–128: Riding: 3 classes (3 hrs.)
- EQS 130: Equine Management (3 hrs.)
- EQS 201: Methods of Teaching Horsemanship I (3 hrs.)
- EQS 202: Methods of Teaching Horsemanship II (2 hrs.)
- EQS 203: Methods of Teaching Horsemanship III (1 hrs.)
- EQS 240: Horse Keeper (3 hrs.)
- EQS 301: Equine Feeding and Nutrition (3 hrs.)
- EQS 302: Applied Equine Anatomy (3 hrs.)

**Additional requirements**
- BIO 181: Biological Concepts I (4 hrs.)
- BIO 182: Biological Concepts II (4 hrs.)
- BIO 301: Structural Kinesiology (3 hrs.)
- MAT 207: Introduction to Statistics (3 hrs.)
- PSC 101: Introduction to Political Science (3 hrs.)
- PSY 111: Introduction to Psychology (3 hrs.)
- PSY 320: Abnormal Psychology (3 hrs.)
- CHS 114: The Child: Lifespan & Cross Cultural Perspective (3 hrs.)

Washington University also requires competency in Medical terminology and computer applications (course credit is not required). All graduate classes are taken at Washington University; there will be an advisor from both schools. Graduate level courses are not listed.

Dual Degree Program with University of Missouri

B.S. Equestrian Science or Biology at Stephens College
B.S. Animal Science at University of Missouri

Stephens College and the College of Agriculture at the University of Missouri-Columbia have two cooperative dual-degree program: a) equestrian science and animal science or b) biology and animal science. Students in the dual degree program will enroll simultaneously at Stephens College and the University of Missouri and work to complete degree requirements set by each institution. Upon completion of the program requirements, the student receives a Bachelor of Science degree with a major in either Equestrian Science or Biology from Stephens College and a Bachelor of Science in Animal Science from the University of Missouri. Advisors will be assigned on both campuses to aid in meeting the requirements of both schools.

This is a challenging program for the serious student and may require more than four years. The student must complete a minimum of 132 semester hours and complete all specific requirements for both degrees.
Requirements for the Equestrian Minor

The minor in the equestrian program requires the completion of 18 semester hours of which 6 hours must be at or above the 300 level and 3 hours must be in applied riding. Students may elect additional EQS courses for a total of 24 hours in the minor. The Equestrian minor is also available to the University of Missouri students to expand their Animal Science major with a concentration in Equestrian Science.

Required Courses

- EQS 101: Animal Science (3 hrs.)
- EQS 130: Equine Management (3 hrs.)
- EQS 240: Horse Keeper (3 hrs.)
- EQS elective (3 hrs.)
- EQS 300-level or above electives (6 hrs.)

Equestrian Minor and the Liberal Studies Major

The equestrian minor is available as an option to include in the liberal studies major. See the liberal studies section of the catalog for complete information about the major.

Animal Science Minor and the Equestrian Science Major

The Animal Science minor is available from the University of Missouri to Stephens College students who are pursuing an Equestrian Science major. Students will complete a minimum of 15 semester hours with 9 hours of upper level credit. Students may select any combination of animal science courses excluding problems and internships to meet the requirements of the Animal Science minor.

Courses to choose from:

- AN SCI 1011: Animal Science (3 hrs.)
- AN SCI 2096: Horse Training and Management (3 hrs.)
- AN SCI 2135: Horse Selection and Evaluation (2 hrs.)
- AN SCI 2140: Companion Animals (3 hrs.)
- AN SCI 3213: Genetics of Agricultural Plants/Animals (3 hrs.)
- AN SCI 3254: Physiology of Domestic Animals (5 hrs.)
- AN SCI 4001: Topics (1-4 hrs.)
- AN SCI 4977: Horse Production (3 hrs.)

Equestrian Courses

Riding Classes: The fee for riding is $465 per class each semester. All riding courses require an approved safety helmet with neck harness and chin strap. All riding classes may be repeated three (3) times for credit.

**EQS 115: Riding: Dressage**
(1 hr.)
(Prerequisite: one semester of riding at Stephens and permission of instructor)

**EQS 117: Riding: Beginning Saddle Seat**
(1 hr.)
(Open to all students)

**EQS 118: Riding: Intermediate Saddle Seat**
(1 hr.)
(Open to intermediate students)

**EQS 120: Riding: Beginning Western**
(1 hr.)
(Prerequisite: permission of instructor and completion of one riding class at Stephens)

**EQS 121: Riding Beginning/Intermediate Hunt Seat**
(1 hr.)
(Open to all students with permission of instructor)

**EQS 122: Riding: Advanced Saddle Seat**
(1 hr.)
(Prerequisite: permission of instructor)

**EQS 123: Riding: Intermediate Western**
(1 hr.)
(Prerequisite: permission of instructor)

**EQS 124: Riding: Advanced Western**
(1 hr.)
(Prerequisite: permission of instructor)

**EQS 125: Riding: Beginning Hunt Seat**
(1 hr.)
(Open to all students)
EQS 126: Riding: Intermediate Hunt Seat
(1 hr.)
(Open to all intermediate students)

EQS 128: Riding: Advanced Hunt Seat
(1 hr.)
(Prerequisite: permission of instructor)

EQS 129: Riding: Combined Training
(1 hr.)
(Prerequisite: permission of instructor)

EQS 130: Equine Management
(3 hrs.)
(Open to all students. Offered fall semester only.)
Designed to introduce students to the horse and its basic care. Subject matter includes breeds; conformation; diseases; parasites; lameness and treatment; daily care and management; general terminology; and first aid for the horse.

EQS 180: Topics in Equestrian
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQS 201: Methods of Teaching Horsemanship I
(3 hrs.)
(Prerequisite: EQS 130: open to sophomore, junior and senior students)
Current methods of teaching will be presented for all riding styles and disciplines. Development of lesson plans, measurement and evaluation of motor skills, and riding hall etiquette will be discussed. Students will assist in teaching and observe a regularly scheduled riding class during the second half of the course.

EQS 202: Methods of Teaching Horsemanship II
(1 hr.)
(Prerequisite: EQS 201)
This class is designed to provide the student with the opportunity of assisting an instructor, putting into practice the teaching techniques taught in EQS 201.

EQS 203: Methods of Teaching Horsemanship III
(1 hr.)
(Prerequisite: EQS 202)
This class is designed to continue the teaching process under an instructor with the added responsibility of preparation of horse and rider for shows and clinic.

EQS 205: Show Horse Preparation
(2 hrs.)
(Prerequisite: EQS 130)
This class will provide the student with sufficient knowledge of show ring turn-out, applicable show rules, current drug rules and management skills to allow them to compete successfully. The class is divided into three components, hunter/jumper, saddle seat and western, the student will learn the specifics of each discipline.

EQS 240: Horse Keeper
(3 hrs.)
(Prerequisite: EQS 130 and permission of instructor)
Students will be assigned the daily care of a string of horses which will include doctoring and record keeping.

EQS 280: Topics in Equestrian
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQS 301: Equine Feeding and Nutrition
(3 hrs.)
(Prerequisite: BIO 111. Offered fall semester only.)
Basic nutrients, their sources and how they are utilized by the horse will be covered. The anatomy and physiology of the digestive system will be discussed. Ration formulation, purchasing and storage will be stressed.

EQS 302: Applied Equine Anatomy
(3 hrs.)
(Prerequisite: BIO 111.)
Basic anatomical systems of the horse will be covered, including disease and lameness.

EQS 310: Stable Management
(3 hrs.)
(Prerequisite: EQS 130, EQS240 or permission of instructor. Offered spring semester only.)
This course will provide the hands-on experience in the everyday operation of a stable. Topics covered will be: horse facilities; equipment; tractors; truck and trailer; loading and hauling horses; ordering supplies; preparation for horse shows; fencing and pasture management; and managing the stalled horse.

EQS 340: Theory of Horseshoeing
(3 hrs.)
(Prerequisites: EQS 130, EQS 310 or permission of instructor. Offered every other spring.)
A course designed to teach the student the basic principles of farrier science. Includes anatomy, physiology and biomechanics of the leg and foot; evaluation of a properly and improperly shod hoof; principles of trimming; and cold, hot, corrective and pathological shoeing.

EQS 350: Techniques of Training
(1 hr.)
(Prerequisite: permission of instructor. Offered every other spring.)
A study in theory and practical application of ground work with the horse. Basics to be covered include: lunging, driving, long lining, suppling, bitting rigs, round penning and getting horses more responsive under tack.
EQU 380: Topics in Equestrian  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

EQU 401: Stewarding and Judging  
(3 hrs.)  
(Prerequisites: EQU 130, or permission of instructor.)  
This course is an overview of equestrian competitions and will develop potential horse show officials. It will acquaint the student with the mechanics of judging both in hand and under saddle/over fences, horses and riders in a competitive setting.

EQU 494: Post-Internship  
(2 hrs.)  
(Prerequisite: INT 210, internship experience and approval of the Equestrian faculty. Offered every other fall.)

The seminar follows the summer internship experience. The course allows students who have completed their internships to share their experiences and responsibilities. The student will also evaluate their internships. Each student will make a presentation on their particular internship.

EBM 496: Equestrian Business Management  
(3 hrs.)  
(Prerequisites: EQU 130, EQU 240, EBM 310, BUS 225 and BUS 305)  
This is the Equestrian Business Management capstone course. This class is designed to incorporate the student's previous business and equestrian classes into a coherent whole from which the student will develop short and long term professional goals. This class will focus on developing skills necessary to start and maintain a business.

Independent Study  
Independent studies (special studies, tutorials, readings, projects) may be proposed by a student who wishes to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Fashion Communication

Department Chair: Monica McMurry, M.S.
Coordinators: Julie Duerst Bennett, M.B.A.
                John S. Blakemore, M.A.

Fashion Faculty:
Julie Duerst Bennett, M.B.A.
Kirsteen Buchanan, M.A.
Maureen Lowary, B.F.A.
Monica McMurry, M.S.
Mary Ruppert, M.S.

Mass Media Faculty:
John S. Blakemore, M.A.
Kerri Yost, M.A.
Olga Missiri, M.A.

Entrepreneurship and Business Management Faculty:
Pam Shackelford, M.B.A.
Wayne Keene, M.B.A.

The interdepartmental program in fashion communication is a unique opportunity for students wishing to prepare for a career within the fashion fields of journalism, promotion or special events. Planned cooperatively by the fashion and mass media departments, the fashion communication program allows students to master the skills necessary for professional success. Students apply critical decision making and practical experience learned through problem solving both within the classroom and internship experiences.

The Fashion Communication program at Stephens College gives students many options. Depending upon career goals, students may wish to consider a minor in one of the following areas: marketing, management, entrepreneurship, graphic design or broadcast production. A minor will increase the student's competitive edge when seeking employment within the field of fashion.

Fashion communication career options include: fashion journalism, reporting and editing, fashion advertising, public relations, publicity, visual merchandising, store planning, special event coordination and fashion photography. Students who maintain a commitment to fashion communication will find themselves among the most well prepared undergraduates in the nation.

Requirements for Fashion Communication

The bachelor of science major in fashion communication requires completion of liberal arts requirements, 24 semester hours in FAS, 27 semester hours in MCO, 9 semester hours in BUS and 3 semester hours in a combined FAS/MCO capstone course. Students must earn a C- or better in all required courses within the bachelor of science in the fashion communication degree. Students may not continue to the next level class until the prerequisite class is passed with a C- or better. An overall GPA of at least 2.0 in all major courses is required.

Course descriptions for Fashion, Entrepreneurship and Business Management, and Mass Media courses will be found under those program headings.

Required Fashion Courses:
(Fashion Courses)
  FAS 170: Survey of the Fashion Industry (3 hrs.)
  FAS 220: Product Analysis (3 hrs.)
  FAS 275: Fashion Communication (3 hrs.)
  FAS 310: Fashion Show Production and Coordination (3 hrs.)
  FAS 375: 20th Century Costume (3 hrs.)
  FAS 385: Visual Merchandising & Display (3 hrs.)
FAS 394: Pre-Internship Seminar (1 hr.)
(Internship Experience Required)
FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)
FAS 498: Post Internship Seminar (2 hrs.)

Required Mass Media Courses:

(Mass Media)
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for the Mass Media (3 hrs.)
MCO 205: Public Relations: Principles and Practices (3 hrs.)
MCO 207: Print Writing and Reporting (3 hrs.)
MCO 208: Digital Photography (3 hrs.)
MCO 231: Print Journalism Production (3 hrs.)
MCO 333: Media Ethics (3 hrs.)
MCO 403: PR Writing: Form and Style (3 hrs.)
MCO 431: Advertising Copywriting (3 hrs.)

Required Entrepreneurship and Business Management Courses:

(Business Courses)
BUS 250: Principles of Marketing (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
BUS 354: Consumer Behavior (3 hrs.)

Required Capstone
FAS/MCO 498: Senior Capstone (3 hrs.)

Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed by the student who wishes to investigate a subject not otherwise available. All independent studies are subject to approval of design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Fashion Design and Product Development

Department Chair: Monica McMurry, M.S.

**Fashion Faculty:**
Julie Bennett, M.B.A.
Kirsteen Buchanan, M.A.
Maureen Lowary, B.F.A.
Monica McMurry, M.S.
Mary Ruppert, M.S.

Fashion is one of America's leading industries. Stephens College offers excellent fashion programs that prepare students to become professionals in the industry. In addition, a major in fashion at Stephens is further distinguished and enriched by a liberal arts foundation. Our graduates comprise a group of alumnae working world-wide. Women studying at Stephens prepare themselves for a wide variety of positions in fashion design. The Department of Design and Fashion offers the bachelor of fine arts in fashion design and product development.

Students at Stephens gain a thorough understanding of the technical and creative skills necessary for a career in fashion design and product development. Computerization is incorporated into several design and illustration courses as computer technology is an integral part of the fashion industry's future. The program at Stephens includes guest critics who are actively involved in the industry and requires an internship in the student's chosen field. Students are encouraged to participate in one of our study abroad programs either during the summer or school year.

In addition during the sophomore year, students may elect to develop a self-initiated major that combines fashion with at least one other discipline, such as theatre, art or mass media.

**Requirements for the B.F.A. Major in Fashion Design and Product Development**

The bachelor of fine arts major in fashion design and product development requires the completion of liberal arts requirements and 77 semester hours of FAS classes, including a fashion-related internship. In addition, 9 hours of ART classes and 3 hours of BUS are required. Students must earn a C- or better in all required courses within the bachelor of fine arts in fashion design and product development program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

**Required Courses**

- ART 105: Beginning Drawing (3 hrs.)
- ART 201: Life Drawing (3 hrs.)
- ART 203: Painting/Color (3 hrs.)
- BUS 250: Marketing (3 hrs.)
- FAS 111: Clothing Construction I (3 hrs.)
- FAS 170: Survey of the Fashion Industry (3 hrs.)
- FAS 192: Introduction to Apparel Manufacturing (3 hrs.)
- FAS 201: Product Analysis (3 hrs.)
- FAS 203: Textiles (3 hrs.)
- FAS 214: Draping and Patternmaking I (5 hrs.)
- FAS 220: Computer-Aided Patternmaking (2 hrs.)
- FAS 246: Fashion Drawing (3 hrs.)
- FAS 248: Advanced Fashion Drawing and Illustration (3 hrs.)
- FAS 303: Product Development (3 hrs.)
- FAS 310: Fashion Show Production (3 hrs.)
- FAS 315: Pre-20th Century Costume (3 hrs.)
- FAS 316: Draping and Patternmaking II (5 hrs.)
- FAS 320: Computer-Aided Design (3 hrs.)
- FAS 325: Advanced Computer Aided Design (2 hrs.)
- FAS 330: Sportswear and Dresses (3 hrs.)
FAS 340: Sportswear: Active, Swim and Casual (3 hrs.)
FAS 375: 20th Century Costume (3 hrs.)
FAS 394: Pre-Internship Seminar (1 hr.)
FAS 403: Tailored Design: Suits and Outerwear (2 hrs.)
FAS 404: Tailored Design: Suits and Outerwear (2 hrs.)
FAS 405: Senior Collection: Line Development (4 hrs.)
FAS 420: Computer-Aided Manufacturing (2 hrs.)
FAS 466: Senior Collection: Studio (3 hrs.)
FAS 468: Portfolio Development (2 hrs.)
FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)
FAS 496: Post-Internship Seminar (2 hrs.)

Fashion Courses

**FAS 105: Fashion Presentation: Modeling**
(1 hr.)
(Open to all students; required for first-time Modeling Group members)
A modeling course that benefits anyone interested in good carriage and an ability to move with assurance and poise. A “performance” class in which students learn runway modeling.

**FAS 111: Clothing Construction**
(3 hrs.)
(Open to all students; lab fee charged)
A laboratory course in basic clothing construction techniques and skills. Students learn types of silhouettes and garment details by completing samples then constructing at least three garments. Emphasis is placed on developing analytical and critical-thinking skills.

**FAS 170: Survey of the Fashion Industry**
(3 hrs.)
(Open to all students)
Survey course that explores careers in the apparel industry. Topics include: the fashion cycle, production, distribution, marketing and merchandising fashion to the consumer.

**FAS 192: Introduction to Apparel Manufacturing**
(3 hrs.)
(Prerequisites: FAS 111 with a C or better; lab fee charged)
A laboratory course exploring techniques of clothing construction for mass production. Emphases include sewing on a variety of fabrics, learning the function and operation of different sewing machines (including industrial models), costing and quality control. The operations of an apparel plant are studied from receipt of raw materials through shipping of finished goods. Students complete samples, then construct a fully lined jacket and garment of their choice that fulfill class requirements.

**FAS 201: Product Analysis**
(3 hrs.)
(Prerequisite: FAS 170 with a C or better.)
An introductory course to acquaint the fashion student with foundational skills needed for the product developer. Topics covered will include the principles and elements of design, color theory, trend and market research, garment styles and parts, flat and mechanical drawings, an overview of fabric types and uses, developing a line of garments, and industry sewing techniques.

**FAS 203: Textiles**
(3 hrs.)
(Prerequisite: FAS 170 with a C or better; lab fee charged)
A study of textiles with emphasis on the interrelationships of fibers, yarn structures, fabric construction and finishes. Application of this knowledge to an understanding of textile behavior and how the fabric determines the character, performance and care of a garment. Students research new fibers and government legislation related to textiles.

**FAS 214: Draping & Patternmaking I**
(5 hrs.)
(Prerequisites: FAS 192 or permission of instructor; lab fee charged)
Basic principles of draping and flat pattern making: bodice, skirt and dress. A visual understanding of garments will be provided by draping muslins and making paper patterns. Original student design may be critiqued for eligibility to Jury of Selection.

**FAS 220: Computer-Aided Patternmaking**
(2 hrs.)
(Prerequisite: FAS 214; lab fee charged)
Basic principles of computer patternmaking explored through a series of exercises. The student will develop the problem-solving and technical skills necessary to develop patterns on the computer.

**FAS 230: Pre-Studies Abroad in Fashion**
(3 hrs.)
(Prerequisites: completion of one or more courses of the following prefix(es) with a C or better: FAS, HUM, ARH and ART and overall GPA of 3.0 or higher.)
A tour preparation course for the fashion study abroad programs. Designed to provide the student with a cultural, historical and practical background that supports an international educational experience.
FAS 246: Fashion Drawing
(3 hrs.)
(Prerequisite: ART 201, FAS 192; lab fee charged)
Learn the fashion figure's proportions and the effect of
different fabrics on the body by drawing from a live model.
Croquis are developed, as are techniques of rendering
floats and mechanical drawings to illustrate garment
details. Fabrics are rendered with a variety of media.
Exercises involve designing women's wear for different
categories of dress including designer and better
sportswear.

FAS 248: Advanced Fashion Drawing and
Illustration
(3 hrs.)
(Prerequisite: FAS 246; lab fee charged)
Focuses on fashion illustration and may include study
of proportions as well as fabrics and designs
appropriate for men's and children's wear. Live models
used extensively to gain better understanding of
fashion figures. Exploration of graphic design
principles, layout and different media for advertising,
promotion and fashion presentation.

FAS 270: Foundations of Fashion Marketing
Management
(3 hrs.)
(Prerequisite: FAS 170 with a C or better grade)
An introductory course that provides a basic
foundation for marketing today's fashion. Study
includes the principles involved in the management of
the functional areas of retail, such as procurement of
merchandise, sales, promotions, merchandising and
personnel. Includes an overview of the analysis and
identification of quality garment construction fashion
trends within the industry.

FAS 275: Fashion Communication
(3 hrs.)
(Prerequisite: FAS 170, MCO 101, and BUS 250 with
a C or better grade)
A study of the marketing and promotional strategies used
within the fashion communication field. Students will study
the purposes, procedures, methods and techniques used
in various fashion promotional activities. Special attention
will be given to the unique language of fashion advertising
and its specific applications.

FAS 280: Topics in Fashion
(1-3 hrs.)
(Prerequisite: dependent on topic being offered; taught at
irregular intervals; lab fee may be charged)
Courses developed to fit current trends in fashion design,
product development, marketing and management.

FAS 285: Concepts of Retail Control
(3 hrs.)
(Prerequisites: FAS 270, BUS 250 and ACC 210 with
a C or better grade or permission of instructor)
A study of the principles involved in the management
of the functional areas of any retail organization:
planning, management, merchandising, promotion,
sales and personnel with special emphasis on
merchandise operation and control functions including
the six-month buying plan.

FAS 290: Fashion Tours
(3 hrs.)
(Prerequisite: completion of one FAS course, an
overall 2.0 gpa or higher, or permission of tour
instructors)
New York Tour (spring break). Study and research in the
New York fashion market, theaters, museums and more.
Fee charged.

FAS 303: Product Development
(3 hrs.)
(Prerequisites: BUS 250 and FAS 203)
Focus on utilizing fashion skills to develop and market
branded lifestyle products. A variety of fashion-related
goods are analyzed from conception to distribution.
Domestic and foreign markets are explored and global
trade issues are discussed. Group projects involve role
playing and problem solving.

FAS 310: Fashion Show Production and
Coordination
(3 hrs.)
(Prerequisites: FAS 170, with a C or better, BUS 250
and junior standing)
The examination of fashion promotion includes faculty
lectures and student projects. A detailed study of the
processes involved with staging a successful fashion
show. Knowledge applied to production of several
events and the annual spring fashion show.

FAS 314: Fashion Industry Strategies and Decision
Making
(3 hrs.)
(Prerequisites: BUS 250, FAS 285 or FAS 303 with a
C or better grade and junior standing)
A course designed to interpret fashion marketing and
management principles through the case analysis
method. Students encouraged to analyze and develop
alternative courses of action for a variety of situations.
Includes discussion of moral and ethical issues in the
fashion industry.

FAS 315: Pre-20th Century Costume
(3 hrs.)
(Prerequisite: LBA 108 or equivalent course, and FAS
170 for fashion majors.)
A study of social history and the resulting costumes
worn by men, women and children from primitive times
through the 1800s. Emphasis on how politics,
economics, and technology affect the changing
silhouettes of each period. Writing intensive.
FAS 316: Draping & Patternmaking II
(5 hrs.)
(Prerequisites: FAS 214, FAS 203 and FAS 246 with a C or better or concurrent enrollment; lab fee charged)
Students strengthen and broaden draping and patternmaking skills by applying acquired techniques to a wide variety of garment silhouettes. Tailored, loose-fitting and bias-cut garments will be studied. Original student design may be critiqued for eligibility to Jury of Design.

FAS 320: Computer-Aided Design
(3 hrs.)
(Prerequisite: FAS 248 with a C or better and computer proficiency; lab fee charged)
Using various Macintosh and PC-based programs, students learn to create mechanicals, scan and manipulate fabrics and visuals, and design textiles.

FAS 325: Advanced Computer Aided Design
(2 hrs.)
(Prerequisite: FAS 320 with a C or better; lab fee charged)
Computer course in which students utilize Lectra U4ia to create textile designs. Students will also be exposed to texture mapping and storyboards. Color modes, color matching and printing considerations will be discussed. Class time divided between instructor demonstrations, student exercises and arranged laboratory time for independent work.

FAS 330: Career Sportswear and Dresses
(3 hrs.)
(Prerequisite: FAS 248 and FAS 340 with a C or better; lab fee charged)
Better sportswear and dress class in which students develop a portfolio of original designs, which are critiqued by a professional designer. Two ensembles are constructed by the student, using a variety of fabrics. Manual pattern grading, markers, cutters musts, spec sheets, and costing follow the design work.

FAS 340: Sportswear: Active, Swim and Casual
(3 hrs.)
(Prerequisite: FAS 316 with a C or better; lab fee charged)
Students develop a portfolio of original designs, including designs necessitating two- and four-way stretch fabrics. A professional designer critiques work, and the student constructs three ensembles.

FAS 375: 20th Century Costume
(3 hrs.)
(Prerequisite: LBA 108 or equivalent course, and FAS 170 for fashion majors.)
Focus on the impact of cultural, political and social changes in 20th century. Explores fashion and the psychology of dress in culturally diverse settings. Final research project includes in-depth study of history of dress using an assigned methodological approach. Writing intensive.

FAS 380: Topics in Fashion
(1-3 hrs.)
(Prerequisite: dependent upon topic being offered; lab fee may be charged)
Taught at irregular intervals. Includes courses developed to fit current trends in fashion design, marketing and management. Topics may include: children's wear; men's wear; large sizes; eveningwear; advanced illustration; knitwear design; visual merchandising; ethnic costume and wholesale distribution.

FAS 385: Visual Merchandising and Display
(3 hrs.)
(Prerequisite: FAS 170 and FAS 275 with a C or better.)
The study of display techniques and visual merchandising employed by the fashion industry. This course will examine the tools, techniques, principles and elements of display that sell merchandise. An important component of this course will be "hands-on" activities. Individual creativity will be strongly encouraged.

FAS 390: Fashion Study Abroad Summer Tour
(1-3 hrs.)
(Prerequisite: FAS 170 and cumulative GPA of 3.0 or better.)
Overseas study tour with emphasis on the international fashion industry. Previous tours have been to France and Italy.

FAS 394: Pre-Internship Seminar
(1 hr.)
(Prerequisites: completion of at least three upper-level courses in fashion; junior or senior standing; or permission of instructor.)
Course to prepare students for the internship experience and the job search. Seminar topics include: networking; constructing a letter of application and résumé; and interviewing and applying internship requirements to specific employers. Students must plan to complete 140 hours of substantive work at an approved fashion-oriented firm.

FAS 401: Applied Fashion Marketing Management Project
(3 hrs.)
(Prerequisites: FAS 285, FAS 314 and ACC 220 with a C or better and senior standing)
This in-depth capstone course for the F.M.M. degree is designed to give students the opportunity to integrate the various functional areas of the industry into one retail organization. This could include resource and merchandise planning, financial and organizational development, marketing and promotion planning into a viable and cogent merchandising unit.
FAS 403/404: Tailored Design: Suits and Outerwear
(4 hrs.)
(Prerequisite: FAS 330 or concurrent enrollment with a C or better; lab fee charged)
Students develop portfolio of original designs of suits and coats appropriate for the bridge/designer market. A professional designer selects designs for construction. Students will use a combination of couture and industrial tailoring techniques.

FAS 405: Senior Collection: Design Research and Line Development
(3 hrs.)
(Prerequisite: FAS 330 with a C or better and senior standing; lab fee charged)
Students choose a garment classification and target market, then conduct research through interviews with vendors, buyers and consumers. After designing a collection appropriate for the chosen market, a student creates production and merchandising plans to complete the product development process. A portfolio of the student's original designs is critiqued by a professional designer who selects a collection of three or more complete ensembles for the student to construct in FAS 466.

FAS 420: Computer-Aided Manufacturing
(2 hrs.)
(Prerequisites: FAS 220 and FAS 466 with a C or better; lab fee charged)
Creation and manipulation of patterns using apparel industry-specific computer software. Includes digitizing, pattern grading and marker making. Technical design and production information is generated. Class time divided between instructor demonstrations, student exercises and arranged laboratory time for independent work.

FAS 466: Senior Collection Studio
(3 hrs.)
(Prerequisite: FAS 405 with a C or better; lab fee charged)
During an intense seven weeks, a student produces a senior collection as chosen in FAS 405. A minimum of three complete ensembles must be constructed. In this capstone course, a student must evaluate her work and make a formal presentation before the Jury of Selection.

FAS 468: Portfolio Development
(2 hrs.)
(Prerequisite: FAS 466 with a C or better; lab fee charged)

Emphasis on finished work of original designs for the final portfolio, which include a résumé and letter of application. May be critiqued by a fashion industry professional at formal presentation.

FAS 480: Topics in Fashion
(1-3 hrs.)
(Prerequisite: dependent upon topic being offered)
Previous topic offered: retail entrepreneurship.

FAS 493: Current Issues in the Global Fashion Industry
(3 hrs.)
(Prerequisites: FAS 303 with C or better and junior or senior standing)
Research and analysis of current issues in fashion design, product development, manufacturing and merchandising for both foreign and domestic markets. Final project involves study of fashion in another country.

FAS 494: Internship
(2 hrs.)
(Prerequisites: FAS 394, senior status and/or permission of the department)
Students must complete 140 hours of substantive work in an approved internship with a fashion-oriented firm and complete an internship portfolio.

FAS 496: Post-Internship Seminar
(2 hrs.)
(Prerequisites: FAS 394, and student must have completed 140 hours of substantive work at an approved fashion-oriented firm.)
Examination of case studies on the internship experience. A seven-week course in which the student reflects on her personal internship experience and shares the internship experiences of fellow learners. Emphasis is placed on the student's assessment of her own work performance, the employment environment and the internship employer. Critical thinking through effective problem solving is encouraged through the analysis and development of case studies based on the internship experience. Additionally, moral and ethical issues confronted in the work environment are examined. The student will explore post-graduation opportunities for employment that build on her internship experience.

Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed to the fashion faculty by a student who wishes to investigate a subject not otherwise available. All independent studies are subject to the approval of the design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Fashion Marketing and Management

Department Chair: Monica McMurry, M.S.

**Fashion Faculty:**
Julie Bennett, M.B.A.
Kirsteen Buchanan, M.A.
Maureen Lowary, B.F.A.
Monica McMurry, M.S.
Mary Ruppert, M.S.

**Entrepreneurship and Business Management Faculty:**
Pamela Shackelford, M.B.A.
William Keene, M.B.A.

The interdepartmental program in fashion marketing and management provides a unique opportunity for students wishing to prepare for a career in that field. The program is significant in its emphasis on necessary specialized skills, within the larger context of the liberal arts offerings of the College. Planned cooperatively by the Fashion and Entrepreneurship and Business Management departments, the fashion marketing and management program allows students to master the skills necessary for professional success through the application of those skills to instances of critical decision-making and holistic problem-solving in classroom and internship experiences.

Fashion marketing and management at Stephens College gives the student many career options. Depending on individual life goals, students may wish to consider a minor in one of the following areas: Graphic Design, Public Relations or Journalism. These combinations increase the student’s competitive edge when seeking employment at managerial levels. Career options for our graduates have included: manufacturer’s representative, visual merchandiser, store manager, merchandise buyer, stylist, fashion editor/journalist, public relations director, product developer and planner, to name a few. Stephens encourages a student to consider entrepreneurial goals as well. The Fashion department also allows the student to change directions in her education if she finds newly examined options are better suited to her goals with the option of a Student Initiated Major. Students who maintain a commitment to fashion marketing and management throughout their education at Stephens will be among the most well-prepared undergraduates in the country.

**Requirements for the Fashion Marketing and Management Major**

The bachelor of science major in fashion marketing and management requires completion of liberal arts requirements, 33 semester hours in FAS, 21 hours in ACC/BUS, 3 hours in CIS, 3 hours in ECO and 3 hours in MAT. A grade of C- or better must be earned in each required course. BUS 350: Principles of Finance is not a required course, but it is strongly recommended for the student considering graduate school.

*Course descriptions for Fashion, Entrepreneurship and Business Management, and Math courses will be found under those program headings.*

**Required Courses**

*(Fashion Courses) (Business Courses)*

ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)
CIS 206: Introduction to Information Systems (3 hrs.)
ECO 202: Microeconomics (3 hrs.)
FAS 170: Survey of the Fashion Industry (3 hrs.)
FAS 203: Textiles (3 hrs.)
FAS 270: Foundations of Fashion Marketing Management (3 hrs.)
FAS 285: Concepts of Retail Control (3 hrs.)
FAS 303: Product Development (3 hrs.)
FAS 310: Fashion Show Production and Coordination (3 hrs.)
FAS 314: Fashion Industry Strategies and Decision Making (3 hrs.)

FAS 315: Pre-20th Century Costume (3 hrs.) or
FAS 375: 20th Century Costume (3 hrs.)

FAS 394: Pre-Internship Seminar (1 hr.)
FAS 401: Applied Fashion Marketing Management Project (3 hrs.)
FAS 493: Current Issues in the Global Fashion Industry (3 hrs.)
FAS 496: Post Internship Seminar (2 hrs.)
MAT 207: Introduction to Statistics (3 hrs.)

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by the student who wishes to investigate a subject not otherwise available. All independent studies are subject to the approval of design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Human Development/Child Study

Coordinators: Linda Allen, Ph.D., LPC
Michael Bowling, Ph.D.

Psychology Faculty:
Deanna Pledge, Ph.D.
Elizabeth Gold, Ph.D.

Education Faculty:
Leslie Willey, Ph.D.
Sharon Schneeeberger, Ph.D.

The bachelor of arts major in Human Development/Child Study is intended to prepare students for work in a wide range of settings: from working with infants to the elderly. Graduates may be employed at day care centers, nursing homes, hospice facilities, parks and recreation departments, hospitals, fine arts or equine-assisted therapy centers. The Human Development/Child Study major is offered jointly by the Psychology Department and the Education Department.

Requirements for B.A. in Human Development/Child Study

Beyond completion of general degree requirements, the major requires 36 semester hours; 24 hours are required, 12 are elective. A grade of C- or better must be earned in each of the required courses.

Course descriptions for CHS/EDU and PSY courses will be found under those program headings.

Required Courses

- PSY 111: Introduction to Psychology (3 hrs.)
- CHS 114: The Child: Lifespan and Cross-Cultural Perspective (3 hrs.)
- PSY 211: Educational Psychology (3 hrs.)
- CHS 214: Child Development: Infancy (3 hrs.)
- CHS 311: Advanced Child Development: Cross-Cultural Perspective (3 hrs.)
- EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
- HDE 340: Practicum (3 hrs.)
- HDE 493: Senior Project (3 hrs.)

Elective courses (at least 12 hours) may be drawn from any PSY, EDU or CHS courses. These should be selected by the student in consultation with her advisor from either the Psychology or Education Department to help prepare her for career goals. At least 6 hours of elective credit must be at or above the 300 level.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent studies may be obtained by contacting a faculty member to sponsor the study and in the Office of the Registrar.
Interdisciplinary Studies

Interdisciplinary courses provide students with special opportunities to enhance their academic program. Faculty are drawn from sponsoring programs.

Interdisciplinary Studies Courses

INT 100: Stephens Success
(2 hrs.)
This course is designed to assist students in their transition to Stephens and to aid a student in understanding where and how to solve any issues that might arise in their college career. This course is required of all students the first semester they enter Stephens.

INT 101: Learning Strategies Seminar
(1 hr.)
(Open to all students)
This course is designed for students who are interested in acquiring the study skills, self-management skills, and critical-thinking skills needed to be successful in college. Topics included are time management, academic goal setting, reading, memory, note-taking, test preparation and writing. Students will receive instruction in applying the skills acquired in this seminar to other classes they are taking at Stephens College.

INT 210: Internship Development
(1 hr.)
(Open to all students)
Prepares the student for locating, securing, completing and evaluating an internship experience. Topics covered include: clarifying goals and objectives, networking, locating and researching employment sites, writing résumés and business letters, and developing interview skills and appropriate business behavior.

INT 370: Business Seminar Abroad
(1-3 hrs.)
(Prerequisite: permission of faculty sponsor; see also FAS 290: European Fashion Tour; credit will not count toward BUS major or minor; offered occasionally in the summer)
A five-week summer travel-study seminar conducted by Stephens business administration faculty in business centers in Europe.
Interior Design

Department Chair: Monica McMurry, M.S.

Design Faculty:

James Dahm, M.F.A.
Lee Ann Fields, M.S.
Robert Friedman, M.F.A.
Ann Giddens, B.F.A.

Interdepartmental Faculty:
Pamela Shackleford, M.B.A.
James Terry, Ph.D.

As part of the Department of Design and Fashion, interior design students learn that good design balances creative expression and marketable function. Students will work with instructors who are practicing interior designers to develop their own creative styles while exploring all facets of the interior design industry. Coursework is a strong mix of expert knowledge and hands-on projects. In addition, this BFA is enriched through a strong grounding in the liberal arts along with the possibility for student chosen minors.

Advancing through this program allows students to become more familiar with the industry and delve into concepts of sustainability, ergonomics and special populations. Along the way, students employ greater use of technology and gain real-world experience. The culmination of the program is a Senior Capstone course that provides the student with the opportunity to work hand-in-hand with a mentor on a design project reflecting her specific area of interest.

Graduates of our program prepare themselves for positions such as consultants, project managers, owning their own home furnishing business, a manufactures representative or designing their own furniture or fabric. All students will be given the education, experience and examination to enhance the function and quality of interior spaces.

Requirements for the B.F.A. in Interior Design

The bachelor of fine arts major in interior design requires the completion of liberal arts requirements and 85 semester hours of coursework in the major, including an internship. Students must earn a C- or better in all required courses within the bachelor of fine arts in interior design program. Students may not continue to the next level class until the prerequisite class is passed with a C- or better.

Required Courses

ARH 101: The History of Art (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
GDE 110: Principles of Design (3 hrs.)
BUS 250: Marketing (3 hrs.)
IDS 101: Interior Design Survey I: Residential and Retail (3 hrs.)
IDS 102: Interior Design Survey II: Commercial and Healthcare (3 hrs.)
IDS 200: Drawing for Interiors (3 hrs.)
IDS 201: Interior Design Studio I: Residential Design (3 hrs.)
IDS 202: Interior Design Studio II: Retail Design (3 hrs.)
IDS 203: Textiles (3 hrs.)
IDS 204: Codes and Building & Interior Systems (3 hrs.)
IDS 205: Interior Materials: Furniture/Finishes/Fixtures (3 hrs.)
IDS 206: Lighting/Acoustics/Human Factors (3 hrs.)
IDS 207: Computer-Aided Design and Drafting (3 hrs.)
IDS 215: History of Interiors & Architecture I (3 hrs.)
IDS 301: Interior Design Studio III: Commercial Design (3 hrs.)
IDS 302: Interior Design Studio IV: Healthcare Design (3 hrs.)
IDS 303: Advanced Lighting/Acoustics/Human Factors/Textiles (3 hrs.)
IDS 307: Advanced CADD and Presentation Techniques (3 hrs.)
IDS 375: History of Interiors & Architecture II (3 hrs.)
IDS 394: Pre-Internship Seminar (1 hr.)
IDS 401: Applied Interior Design Project Research (5 hrs.)
IDS 402: Applied Interior Design Project Studio/BFA Senior Exhibition (5 hrs.)
IDS 468: Portfolio Development (2 hrs.)
IDS 496: Post-Internship Seminar (2 hrs.)
IDS 497: Senior Practicum (2 hrs.)
IDS 499: Senior Practicum/Professional Practice and Ethics (3 hrs.)
LGS 302: Professional Communication (3 hrs.)

Interior Design Courses

IDS 101: Interior Design Survey I: Residential and Retail
(3 hrs.)
(Open to all students)
Survey course that overviews the interior design profession and its history, industry and related career areas. The residential and retail design specialties are explored through hands-on projects working with practicing interior designers, contractors and developers. Basic space planning, color development, furnishings, and materials selections are addressed.

IDS 102: Interior Design Survey II: Commercial and Healthcare
(3 hrs.)
(Prerequisite: IDS 101 or permission of instructor.)
Introduction to the commercial and health care segments of the interior design field. Hands-on and field work projects are utilized to further students' knowledge of materials and space planning of large scale, public spaces.

IDS 200: Drawing for Interiors
(3 hrs.)
(Prerequisite: ART 105 or permission of instructor.)
Students practice a variety of visual communication techniques including orthographic, isometric, axonometric and perspective drawings and quick sketching. Rendering skills are developed as student's practice rendering interior elements in detail, including finishes, fabrics and accessories. A variety of media is used to represent light, texture, color, value and form. 3-D design theory is discussed.

IDS 201: Interior Design Studio I: Residential Design
(3 hrs.)
(Prerequisite: IDS 101 with a C- or better, or permission of instructor.)
Study of the concepts and requirements in residential interior design. Appropriate research methods and programming of client requirements are introduced as well as techniques of diagramming space to provide proper circulation and activity relationships. Design concept, image, color and finishes are emphasized in hands-on projects. Students will consider environmental concerns in their designs. Practicing professionals will critique final projects.

IDS 202: Interior Design Studio II: Retail Design
(3 hrs.)
(Prerequisite: IDS 101 with a C- or better, or permission of instructor.)
Study of the concepts, programming, space planning and functional and aesthetic aspects of retail environments. Design concept, image, color and finishes are emphasized in hands-on projects. Practicing professions will critique final projects.

IDS 203: Textiles
(3 hrs.) (Student attends FAS 203 the first 7 weeks, then continues with IDS 203.)
(Prerequisite: IDS 101 with a C- or better, or permission of instructor.)
First section is a study of textiles with emphasis on the interrelationships of fibers, yarn structures, fabric construction, dyeing, printing, and finishes. Application of this knowledge to an understanding of textile behavior and how the fabric determines the character, performance and care of a garment. Students research new fibers and government legislation related to textiles.
Second section covers properties of residential, contract fabrics, and their application. Fabric resources, typical sampling, specifying, estimating yardage, maintenance and manufacturing processes are researched and discussed.

IDS 204: Codes and Building & Interior Systems
(3 hrs.)
(Open to all students.)
Studies the various regulations that govern the design, construction, and occupancy of building interiors relative to public health, safety, and welfare. Discussions of the responsibilities of interior designers to incorporate code requirements into their work. Administrative provisions, testing standards, occupancy requirements, fire detection and suppression, zoning ordinances, state building codes, egress and barrier-free accessibility (ADA) are covered. Field trips to actual construction locations will occur.
IDS 205: Interior Materials: Furniture/Finishes/Fixtures
(3 hrs.)
(Prerequisite: FAS 203/IDS 203 with a C– or better, or permission of instructor.)
Study of the interior finish materials and component systems used in the design profession; their properties, performance, application, limitations and installation techniques, plus presentation methods including sample boards, as well as the appropriate trade sources. Methods of learning how to locate, evaluate, and modify such items as upholstered furniture, kitchen and bath equipment, hardware, floor and wall finishes, window treatments, and office systems are studied. Emphasis is placed on the preparation and development of specifications.

IDS 206: Lighting/Acoustics/Human Factors
(3 hrs.)
(Open to all students.)
Focus on principles of lighting and acoustics in the interior environment. Lighting design basics will be studied, including criteria, calculations, planning and layout. Human factors, including ergonomics, anthropometrics and psychological and social influences are addressed. Students will visit and work alongside a variety of professional interior specialists, project managers and technicians.

IDS 207: Computer-Aided Design and Drafting
(3 hrs.)
(Prerequisite: IDS 200 with a C– or better)
Students study general concepts of 2-dimensional drafting applications such as floor plans, furniture plans, reflected ceiling plans, and elevations. Using Vector-works/CADD, students create, store, modify, and plot drawings.

IDS 215: History of Interiors & Architecture I
(3 hrs.)
(Prerequisite: LBA 108.)
Study of the history and theory of architecture, furniture, interiors and decorative arts from ancient times through mid-1800's. Emphasis on the major design periods such as Archaeological, Classic Revival, Baroque, Rococo and Neo-Classical in Middle and Western Europe, Britain and the United States. Examination of the significance and application to current design problems. Writing intensive, includes scholarship by and about women and ethnic minorities, plus the history and traditions of the major.

IDS 301: Interior Design Studio III: Commercial Design
(3 hrs.)
(Prerequisite: IDS 102 with a C– or better, or permission of instructor.)
Students engage in more complex projects emphasizing in-depth research and design analysis methods and advanced programming for large-scale commercial environments. Hands-on projects result in functional and aesthetic design solutions. Application and knowledge of building codes and ADA compliance are further developed in design project assignments. Practicing professionals will critique final projects.

IDS 302: Interior Design Studio IV: Healthcare Design
(3 hrs.)
(Prerequisite: IDS 102 with a C– or better, or permission of instructor.)
Advanced design course in which students use in-depth research and design analysis methods to explore specific user-group requirements which address cultural, behavioral, and quality-of-life issues. Hands-on projects will result in functional and aesthetic design solutions. Practicing interior designers and architects will critique final projects.

IDS 303: Advanced Lighting/Acoustics/Human Factors/Textiles
(3 hrs.)
(Prerequisite: FAS 203/IDS 205 with a C– or better.)
Advanced study of lighting design expands students' skills by solving creative and technical design problems. Students are familiarized with lighting design strategies, graphics and circuiting techniques, creation of specification booklets and basic dimming systems, as well as specialty topics such as decorative luminaries and energy efficiency. The influence of lighting on color phenomena and related psychological effects is explored.

IDS 307: Advanced CADD and Presentation Techniques
(3 hrs.)
(Prerequisite: IDS 200 with a C– or better.)
Emphasis on graphic communication as part of the design and communication process for interior designers. Integration of drawing skills and color usage employed in graphic representational methods used to analyze and describe interiors and conceptual ideas.

IDS 375: History of Interiors & Architecture II
(3 hrs.)
(Prerequisite: IDS 215 with a C– or better.)
Study of the history and theory of architecture, furniture, interiors and decorative arts from the mid-1800's to present day. Emphasis on the major design periods in Middle and Western Europe and the United States, including the Machine Age, Arts and Crafts, Deco, Innovations and the rise of Modernism. Examination of the significance and application to current design problems, as well as the evolution of the practice and role of the design professional in society. Writing intensive, includes scholarship by and about women and ethnic minorities, plus the history and traditions of the major.
IDS 394: Pre-Internship Seminar
(1 hr.)
(Prerequisite: completion of at least three upper-level courses in interior design; junior or senior standing; or permission of instructor; cross-listed as FAS 394)
A seven-week course to prepare students for the internship experience and the job search. Seminar topics include: networking; constructing a letter of application and résumé; and interviewing and applying internship requirements to specific employers. Qualified internship must take place in a qualified design office, industry showroom or trade/workroom/fabricate or, comprise 140 hours of substantive work and be approved by the ID department.

IDS 401: Applied Interior Design Project Research
(5 hrs.)
(Prerequisite: IDS 302 with a C– or better, senior standing.)
This in-depth capstone course for the I.D. degree is designed to give students the opportunity to integrate all aspects of interior design into one major project reflecting the student's chosen design interest. Students will obtain, develop and analyze data and design criteria and devise a creative concept specific to their selected areas of study. Faculty and a professional mentor will guide design development. Capstone class.

IDS 402: Applied Interior Design Project Studio/BFA Senior Exhibition
(5 hrs.)
(Prerequisite: IDS 401 with a C– or better, or permission of instructor.)
Based on the research completed the previous semester, students prepare a capstone project in interior design which synthesizes space planning, building regulations, accessibility, lighting, furniture layouts, color finishes and materials, furniture and furnishings selections, details, and their selected methods of presentation/communication. Project will culminate with a presentation/exhibit to an audience of invited professional designers, faculty and peers. Capstone course.

IDS 468: Portfolio Development
(2 hrs.)
(Prerequisite: IDS 497 with a C– or better, concurrent enrollment in IDS 402, and senior standing.)
Emphasis on finished group of original designs for the final portfolio, which includes a résumé, letter of application and self-promotion piece. May be critiqued by an industry professional at formal presentation. Advanced look at common situations associated with professional interior design practice, including contracts, procurement and billing procedures, fees, marketing and sales efforts, public relations, professional ethics, office organization, estimating, and progress scheduling. Capstone class.

IDS 496: Post-Internship Seminar
(2 hrs.)
(Prerequisites: IDS 394 with a C– or better; cross-listed as FAS 496.)
Examination of case studies on the internship experience. A seven-week course in which the student reflects on her personal internship experience and shares the internship experiences of fellow learners. Emphasis is placed on the student's assessment of her own work performance, the employment environment and the internship employer. Critical thinking through effective problem solving is encouraged through the analysis and development of case studies based on the internship experience. Additionally, moral and ethical issues confronted in the work environment are examined. The student will explore post-graduation opportunities for employment that build on her internship experience.

IDS 497: Senior Practicum
(2 hrs.)
(Prerequisite: concurrent enrollment in IDS 401.)
This course offers an opportunity for students to actively work in the interior design field by working on a school-sponsored project in the local community. Possible projects include: working with Habitat for Humanity, the Public Housing Authority, the Department of Housing and Urban Development or local contractors and developers.

IDS 499: Senior Practicum/Professional Practice and Ethics
(3 hrs.)
(Prerequisite: LPR 302, IDS 497 with a C– or better, concurrent enrollment IDS 402, and senior standing.)
Students will continue to work on school-sponsored projects, such as building a home or public building. In addition, students take a practice NCDIQ exam. Examination of the profession of interior design including professional standards and practices as well as history, documents, organizations, trade resources, certification, management and ethics. Business methods, developing client relationships and client record-keeping techniques are discussed. Students will write project proposals. Ethics course.

Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed to the fashion faculty by a student who wishes to investigate a subject not otherwise available. All independent studies are subject to the approval of the design and fashion faculty. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Legal Studies
Coordinator: Alexandria Zylstra, J.D.

Minor in Legal Studies
Students who successfully complete the following courses will receive a Minor in Legal Studies.

Required Courses:
LGS/WST 110: Women, Law and Justice (3 hrs.)
LGS 220: Legal Analysis and Problem Solving (3 hrs.)
PHL 201: Logic and Critical Thinking (3 hrs.)
LGS 302: Professional Communication (3 hrs.)

One of the following courses:
LGS 360: Supreme Court and Constitutional Law (3 hrs.) or
BUS 352: Business Law (3 hrs.)

Legal Studies and Philosophy Courses

LGS 110: Women, Law and Justice
(3 hrs.)
(Open to all students; cross-listed as WST 110)
An introduction to the system and practice of law by focusing on areas of law impacting women’s lives: family law, employment law and criminal law. Legal reasoning and research, text analysis and lawyers' lives are explored. Class panels and field trips.

PHL 201: Logic and Critical Thinking
(3 hrs.)
(Open to all students)
The course teaches the basic strategies for critical thinking, focusing on the structures of arguments as analyzed by traditional logic and analysis for fallacies. Topics include deductive and inductive reasoning, immediate inference, and argument proofs.

LGS 220: Legal Analysis and Problem Solving
(3 hrs.)
(Prerequisite: LGS 110 or permission of the instructor)
This course explores legal research and writing. The course emphasizes effective writing methods and teaches students to analyze successfully various legal problems. Students will learn the skills and technology to be effective in today’s legal environment, especially strategies for research and modes of legal writing.

LGS 250: Conflict Resolution: Personal and Community Negotiation
(3 hrs.)
(Prerequisite: sophomore standing)
This course explores a variety of conflict resolution methods including: negotiation, mediation, arbitration, and judicial processes. By examining personal, community, and world conflicts, students will learn how to analyze, select and apply an appropriate conflict resolution.

LGS 280: Topics in LGS
(1-3 hrs.)
(Prerequisite: dependent on topic)
Check semester course schedule for current information. Taught at irregular intervals in response to current issues, student requests, themes, availability of key personnel or other special needs. Investigates content related to one of the interdisciplinary areas comprising the major.

LGS 301: Internship
(1-3 hrs.)
(May be taken twice for credit but counts only once in electives category)
(Prerequisite: permission of program chair)
Students will intern in a local law office, public interest group, or other agency under professional supervision.

LGS 302: Professional Communication
(3 hrs.)
(Prerequisites: BUS 225 or permission of instructor.)
This course teaches the theory and skills necessary for understanding and practicing effective professional communication. It emphasizes effective oral communication in professional settings and provides students opportunities to practice skills that allow them to communicate successfully in their professional careers.
BUS 352: Business Law  
(3 hrs.)  
(Prerequisite: junior standing or permission of instructor)  
A study of the basic concepts of law as they relate to legal rights and remedies, with an emphasis on contracts and other facets of law relevant to business practice.

LGS 360: The Supreme Court and Constitutional Law  
(3 hrs.)  
(Prerequisites: LGS 110 or PSC 101, sophomore standing; or permission of instructor; cross-listed as PSC 360.)  
Course explores the basic principles of American constitutional law through an examination of the United States Supreme Court. Focuses on the history of the Court, civil liberties and individual rights and the development of social policy as understood through landmark Supreme Court decisions.

LGS 380: Topics in LGS  
(3 hrs.)  
(Prerequisite: dependent on topic)  
Check semester course schedule for current information. Taught at irregular intervals in response to current issues, student requests, themes, availability of key personnel or other special interdisciplinary areas comprising the major.

LGS 492: Senior Essay and Defense  
(3 hrs.)  
(Prerequisite: third-year standing; must be taken in the fall semester)  
The student will write an essay that integrates and demonstrates competence in the fields of study that comprise the major. In addition, an oral defense of the essay is required, which will occur before an invited audience. A student may not write or defend the senior essay before the third year.

Independent Study  
Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Liberal Arts Classes

LBA 107/207: Composition I / Honors Composition I
(3 hrs.)
(Required of all students.)
The first semester of a two-semester sequence, this course provides students with a wide range of opportunities to sharpen their reading, writing, research, reasoning, and digital medial skills. At the same time, the course also encourages students to develop, in both their writing and their speaking, their own distinct and identifiable voice. The format of the course will include guest speakers, class discussions, small group presentations, individual presentations, formal and informal papers, writing exercises, and peer reviewing.

LBA 108/208: Composition and Research II / Honors Composition and Research II
(3 hrs.)
(Prerequisite: LBA 107 or LBA 108.) (Required of all students.)
Students continue to sharpen their skills in critical reading, writing, researching, reasoning, and digital-film making with an additional focus on learning to make good use their speaking voices. Composition and Research II links closely with the other Liberal Arts course offered in the student's Learning Community, supporting and enriching the reading, research, and writing required in the linked course.

LBA 151: Cultural Studies: Seven Pleasures
(3 hrs.)
This course provides an opportunity for students to study art as aesthetic experience across cultures and time. Specifically, the course explores seven basic ways of enjoying works of art: the pleasures of illusion, narrative, pattern, emotion, form, the unconscious and the intellect.

LBA 161: Historical Studies: American Culture and Nature
(3 hrs.)
An environmental history of what now is the United States, from the arrival of the first Asian peoples to populate North America to the present. In this course human interaction with the natural environment includes epidemic disease (specifically the 1918 influenza epidemic) as well as agricultural use and misuse of the land, solid waste disposal, the capitalist consumption ethic, and environmental degradation, and many other topics.

LBA 171: Historical Studies: The American Dream
(3 hrs.)
This course studies the diverse history of America through an analysis of the changing hopes, dreams, aspirations, and expectations of its citizens.

LBA 181: Social Science: Psychology of Creativity
(3 hrs.)
This course provides the student with an introduction to the psychological foundations of creativity, including biological, social, familial, and cognitive factors. Basic psychological principles will be studied to expand the student's understanding of the creative process.

LBA 214: Honors - Literary Studies: Contemporary International Fiction
(3 hrs.)
This course will investigate the elements of fiction by reading six contemporary novels from around the world - the United States, Canada/Japan, Colombia, Zimbabwe, Iran, and India. Students will examine the historical, cultural, socio-political, and economic context of the literary readings and explore themes common to contemporary literature.

LBA 218: Social Science Core 1: Government and Economics
(3 hrs.)
This course focuses on the national and trans-national relationships between governments, especially the United States government, and economic systems, corporations, institutions, and agreements. As the first of the two Social Science Core Courses offered in the second year of the LBA program, this course helps students learn about some of the most powerful forces in the world at the same time as it gives them opportunities to sharpen their reading, writing, researching, reasoning, and speaking skills.
LBA 228: Literary Studies: Southwestern Border Literature
(3 hrs.)
Focusing on Chicano/a fiction, poetry, and memoir, this course offers an introduction to contemporary literature emerging from the Mexico/U.S. border. Students will examine the historical, cultural, socio-political, and economic contexts of the literary readings and explore themes of La Casa/El Barrio/La Lucha: Home/Neighborhood/The Struggle.

LBA 238: Literary Studies: Coming-of-Age Literature
(3 hrs.)
This class focuses on coming-of-age narratives, a specific and well-documented genre of literature representing the transition between childhood and adulthood, an intense and memorable time filled with conflict: first love, lost love, rebellion against authority. Readings will include a variety of novels, short stories, essays, and scholarly and popular articles on developmental theory.
Liberal Studies

The liberal studies major in a bachelor of arts degree program provides a flexible learning path for students who find their interests and talents met by combining study in two concentrations or two minors, or one concentration and one minor, selected by the student from concentrations and minors made available by the academic programs. Only one minor or concentration in a discipline may be included in a liberal studies major.

The degree program for a liberal studies major requires completion of liberal arts requirements and 30 to 45 semester hours in the major. Depending upon the concentrations or minors selected, a student's liberal studies major will have 18 to 24 hours at or above the 300 level. Residential students who elect the liberal studies major will complete a senior requirement (project, essay or internship). Students in continuing education programs will complete two capstone courses in the major.

A residential student who elects a liberal studies major selects concentrations or minors from those listed below. Continuing education students will find the concentrations and minors available to them in the catalog supplement issued by the School of Graduate and Continuing Education. A form for declaring a liberal studies major is available in the registrar's office or in department offices. The major is expected to be declared by the end of the sophomore year (completion of 60 semester hours).

Concentration in Child Development

Michael Bowling, Ph.D., Coordinator

Required Concentration Courses (21 hrs.)

CHS 114: Child Development: Lifespan (3 hrs.)
CHS 214: Child Development: Infancy (3 hrs.)
CHS 311: Adv. Child Development: Cross-Cultural (3 hrs.)
CHS 355: Literature for Children (3 hrs.)
EDU 363: Education/Psychology of the Exceptional Child (3 hrs.)
HDE 493: Senior Project (3 hrs.)
PSY 111: Intro to Psychology (3 hrs.)

Concentration in Commercial Media Writing

John S. Blakemore, M.A., Coordinator

Required Concentration Courses (21 hrs.)

GDE 110: Principles of Design (3 hrs.)
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for Mass Media (3 hrs.)
MCO 207: Print Writing and Reporting (3 hrs.)
MCO 403: Public Relations Writing: Form/Style (3 hrs.)
MCO 431: Advertising Copywriting (3 hrs.)
MCO 493: Senior Project (3 hrs.)

Concentration in Early Childhood Education

Michael Bowling, Ph.D., Coordinator

Required Concentration Courses (21 hrs.)

CHS 114: Child Development: Lifespan (3 hrs.)
CHS 214: Child Development: Infancy (3 hrs.)
CHS 311: Adv. Child Development: Cross-Cultural (3 hrs.)
CHS 355: Literature for Children (3 hrs.)
EDU 276: Teaching-Learning Process (6 hrs.)
EDU 493: Senior Project (3 hrs.)

Concentration in English and Women's Studies

Judith Clark, Ph.D., Coordinator

Required Concentration Courses (24 hrs.)

ENG 269 or 270: American Literatures I or II (3 hrs.)
ENG 271 or 272: English Literary Traditions I or II (3 hrs.)
ENG/WST 308: Women Writers (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)
INT 498: Senior Essay (3 hrs.) (Register by independent study.)
WST 310: Gender Across Cultures (3 hrs.)
WST 311: Development/Feminist Thought (3 hrs.)
WST 312: Contemporary Feminist Thought (3 hrs.)

Concentration in Studio Art

Monica McMurry, M.S., Coordinator

Required Concentration Courses (24 hrs.)

ARH 101: Intro to History of Art (3 hrs.)
ART 105: Beginning Drawing (3 hrs.)
ART 203: Painting/Color (3 hrs.)
ART 205: Printmaking (3 hrs.)
ART 494: Senior Project (3 hrs.)
GDE 110: Principles of Design (3 hrs.)

Two of the following:

ART 301: Advanced Drawing (3 hrs.)
ART 303: Advanced Painting (3 hrs.)
ART 305: Advanced Printmaking (3 hrs.)
Any 300-level graphic design course

Concentration in Writing and Language

Judith Clark, Ph.D., coordinator

Required Concentration Courses (21 hrs.)

ENG 210: Intro to Creative Writing (3 hrs.)
ENG 240: Writing Creative Non-Fiction (3 hrs.)

ENG 212: Introduction to Writing for Performance (3 hrs.) or
ENG 242: Intermediate Creative Writing (3 hrs.)

ENG 340: Language: Uses and Abuses (3 hrs.)
ENG 372: Criticism and Culture (3 hrs.)
A 300-level creative writing workshop (3 hrs.) and
ENG 490: Senior Essay/Project (3 hrs.)

NOTE: Only the English or Creative Writing minor or one of the concentrations with ENG prefixes may be included in a liberal studies major. Students including English or Creative Writing in a Liberal Studies major also participate in the departmental assessment of majors.
Minors That May Be Included in a Liberal Studies Major

Only the minors listed below are available for inclusion in a liberal studies major by students in the residential program. The requirements for each minor listed below are fully described in the appropriate academic discipline section of the catalog. Only one minor or concentration in a discipline may be included in a liberal studies major.

When a minor becomes part of the liberal studies major, none of the courses in the minor may also count as liberal arts courses.

**NOTE:** Minors available to continuing education students are listed in the catalog supplement published by the School of Graduate and Continuing Education.

- Art History
- Biology
- Entrepreneurship & Business Mgmt:
  - Finance
  - Marketing
  - Management
- Chemistry
- *Creative Writing
- Dance
- Education
- *English
- Equestrian
- Graphic Design
- History
- Mass Media:
  - Broadcast Media Production
  - Print Media Production
  - Public Relations
- Mathematics
- Music
- Psychology
- Theatre
- Visual Arts
- Women's Studies

*English or Creative Writing minors may be included as concentrations in a liberal studies major provided that the student also takes a capstone course: ENG 490: Senior Essay or Project.*
Marketing: Public Relations and Advertising

Coordinator: John Blakemore, M.A.

Faculty:
Mass Media and Business Faculty

This interdisciplinary major is designed to prepare students for a career in the increasingly complex communication field by integrating marketing, advertising and public relations as well as management and other marketing communication-related areas. Employment of marketing, advertising and public relations managers continues to increase faster than the average for all occupations. The increasingly intense domestic and foreign competition in products and services offered consumers requires greater marketing and promotional efforts.

The major is significant in its emphasis on developing necessary specialized skills to compete in the marketplace. Skill courses include advertising, copywriting, public relations writing, graphic design, account management, business speaking and presenting, and business and media law.

This major will increase the student's competitive edge when seeking employment at managerial levels in integrated marketing communication. Career options for our graduates in a wide range of industries include: advertising agency account management, public relations account management, marketing management, communication specialist in virtually any business or organization, self-employment in the marketing communication field.

Requirements for the Marketing: Public Relations and Advertising Major

This bachelor of science major requires completion of liberal arts requirements and the required core courses listed below. A grade of C- or better must be earned in required BUS/ACC and MCO courses and an overall GPA of 2.0 must be maintained to graduate.

The required internship experience includes the successful completion of the pre-internship course INT 210: Internship Development, of the performance of an industry internship, and of the post-internship debriefing course MCO 483: Advanced Internship Case Study and Report.

Students are strongly urged to take BUS 171 and MCO 101 in the fall of their freshman year or first semester of their sophomore year. A checklist for this major, which will help keep the student on track, may be obtained in either the Entrepreneurship and Business Management or Mass Media offices.

NOTE: Descriptions for GDE, BUS, MCO and INT courses will be found under those programs' headings.

Required Courses

| BUS 171: Introduction to Entrepreneurship (3 hrs.) | MCO 240: Nuts and Bolts of Meeting and Convention Planning (3 hrs.) |
| BUS 225: Principles of Management (3 hrs.) | MCO 270: Media Sales (3 hrs.) |
| BUS 250: Principles of Marketing (3 hrs.) | MCO 333: Media Ethics (3 hrs.) |
| BUS 331: Integrated Marketing Communications (3 hrs.) | MCO 335: Case Studies in Marketing and Public Relations (3 hrs.) |
| BUS 345: e-Commerce (3 hrs.) | MCO 362: Media Law (3 hrs.) |
| BUS 354: Consumer Behavior (3 hrs.) | MCO 403: Public Relations Writing (3 hrs.) |
| GDE 110: Principles of Design (3 hrs.) | MCO 431: Advertising Copywriting (3 hrs.) |
| GDE 120: Digital Typography (3 hrs.) | MCO 483: Advanced Internship: Case Study and Report (2 hrs.) |
| INT 210: Internship Development (1 hr.) | MCO 493: Senior Project or Thesis (3 hrs.) |
| MCO 101: Media and Culture (3 hrs.) |  |
| MCO 205: Public Relations Principles and Practices (3 hrs.) |  |
Mass Media
Department Chair: John S. Blakemore, M.A.

Mass Media Faculty:
Olga Missiri, M.A.
Kerri Yost, M.A.

The Department of Mass Media offers a Bachelor of Science major and minors in Mass Media, Digital Film Making and interdisciplinary majors in Marketing: Public Relations and Advertising and Fashion Communication. In recognition of the steady convergence of media technology such as print, television, personal computer and the Internet, the program prepares students for rapidly growing employment opportunities in mass media through a strong focus on experiential learning as well as an introduction to the theoretical and critical principles of the discipline. All majors are required to complete an industry internship.

The faculty encourages and advises majors to complement in-depth study of mass media with courses that provide breadth to their total education. Many students decide to complete minors in disciplines such as digital graphic design, business, or psychology. Students are also encouraged to participate in one of our study abroad programs.

Requirements for the B.S. Major in Mass Media

The bachelor of science major in mass media requires completion of liberal arts requirements, core and emphasis area hours in the major and an industry internship specified below.

Required Courses

GDE 110: Principles of Design (3 hrs.)
INT 210: Internship Development (1 hr.)
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for the Mass Media (3 hrs.)
MCO 104: Studio Production (3 hrs.)
MCO 205: Public Relations: Principles and Practices (3 hrs.)
MCO 290: Creating Online Media (3 hrs.)
MCO 333: Media Ethics (3 hrs.)
MCO 362: Media Law (3 hrs.)
MCO 464: Women and Media (3 hrs.)
MCO 483: Advanced Internship: Case Study and Report (2 hrs.)
MCO 493: Senior Project (3 hrs.)

One of the following three areas of emphasis:

Broadcast Media Emphasis:
MCO 201: Presentation/Performance (3 hrs.)
MCO 211: Digital Film/Video Production (3 hrs.)
MCO 310: Advanced Radio Production (3 hrs.)
MCO 311: Advanced Digital Film/Video Production (3 hrs.)
MCO 360: Television Programming (3 hrs.)

Print Media Emphasis:
MCO 207: Print Writing and Reporting (3 hrs.)
MCO 208: Digital Photography (3 hrs.)
MCO 231: Print Production (3 hrs.)
MCO 307: Advanced Print Writing and Reporting (3 hrs.)
BUS 331: Integrated Marketing Communications (3 hrs.)

Public Relations Emphasis:
MCO 207: Print Writing and Reporting (3 hrs.)
MCO 231: Print Production (3 hrs.)
MCO 240: Nuts & Bolts of Meeting and Convention Planning (3 hrs.)
MCO 307: Advanced Print Writing and Reporting (3 hrs.)
MCO/BUS 335: Case Studies in Marketing and Public Relations (3 hrs.)
MCO 403: Public Relations Writing: Form & Style (3 hrs.)

Mass Media Electives:
The following courses may be added to the major.
MCO 208: Digital Photography (3 hrs.)
MCO 212: Mass Media Practicum (1 hr.)
MCO 270: Media Sales (3 hrs.)
MCO 280: Topics in Mass Media (3 hrs.)
MCO 310: Advanced Radio Production (3 hrs.)
MCO 321: Broadcast Writing: Drama and Documentary (3 hrs.)
MCO 380: Topics in Mass Media (3 hrs.)
MCO 412: Advanced Mass Media Practicum (1 hr.)
MCO 431: Advertising Copywriting (3 hrs.)

Requirements for a Minor in Mass Media

The minor in Mass Media with emphases in broadcast media, print media or public relations requires completion of a minimum of 18 MCO hours, including at least 6 hours at or above the 300 level. An overall GPA of at least 2.0 in all mass media courses listed in the minor is required. Refer to the course descriptions for prerequisites and grade requirements.

Broadcast Media Emphasis:
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for the Mass Media (3 hrs.)
MCO 104: Studio Production (3 hrs.)
MCO 362: Media Law (3 hrs.)

and
One of the following courses:
MCO 211: Digital Film/Video Production (3 hrs.)
or
MCO 201: Presentation/Performance (3 hrs.)

and
One of the following courses:
MCO 310: Advanced Radio Production (3 hrs.)
or
MCO 360: Television Programming (3 hrs.)
or
MCO 380: Topics in Mass Media (3 hrs.)

Print Media Emphasis:
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for the Mass Media (3 hrs.)
MCO 207: Print Writing and Reporting (3 hrs.)
MCO 231: Print Production (3 hrs.)
MCO 307: Advanced Print Writing and Reporting (3 hrs.)
Plus three (3) additional hours in Print Media area at or above 300 level.

Public Relations Emphasis:
MCO 101: Media and Culture (3 hrs.)
MCO 103: Writing for the Mass Media (3 hrs.)
MCO 205: Public Relations: Principles and Practices (3 hrs.)
MCO 207: Print Writing and Reporting (3 hrs.)
MCO/BUS 335: Case Studies in Marketing and Public Relations (3 hrs.)
MCO 403: Public Relations Writing: Form & Style (3 hrs.)

Requirements for a Minor in Special Events Planning and Management
Required Courses (15 hrs.)

MCO 240: The Nuts & Bolts of Event Planning (3 hrs.)
MCO 330: Advanced Events Planning and Management (3 hrs.)
MCO 401: Marketing and Promoting Your Event (3 hrs.)
MCO 403: Public Relations Writing Form and Style (3 hrs.)
MCO 431: Advertising Copywriting (3 hrs.)

Mass Media and the Liberal Studies Major

In the residential program, the three mass media minors—broadcast media, print media, and public relations—are available as options to include in the Liberal Studies major. A concentration in commercial media writing is also available. Only one concentration or minor from the Mass Media Department can be included in the Liberal Studies major. See the Liberal Studies section of the catalog for complete information about the major.

Mass Media Courses

MCO 101: Media and Culture
(3 hrs.)
(Open to all students)
A study of the interplay of influences between mass media and culture, including an understanding of the workings of media organizations, the changes brought about by new technology and the media's legal and ethical responsibilities. Offered fall semester only.

MCO 103: Writing for the Mass Media
(3 hrs.)
(Prerequisite: grade of C- or better in MCO 101 or permission of instructor; lab fee charged)
An introduction to the different styles of writing demanded by the various media, the array of techniques and methods used to find information and present it accurately and appropriately for the medium, and the different forms information may take in the mass media. Areas of study include public relations writing and advertising copywriting, with particular emphasis on print news writing Associated Press style and broadcast writing. Offered spring semester only.

MCO 104: Studio Production
(3 hrs.)
(Prerequisite: MCO 101 or MCO 103 or permission of instructor and CIS 160 or equivalent skills; lab fee charged)
An introduction to basic equipment and techniques of television and radio production through lectures, demonstrations and crew participation. Elements and skills covered include operation of audio consoles, microphones, audio tape editing, television cameras, switches, lighting and studio procedures. Students are responsible for some materials required. Offered spring semester only.

MCO 201: Presentation/Performance
(3 hrs.)
(Prerequisite: MCO 104 or permission of instructor; lab fee charged)
Practice in performance skills with particular emphasis on many styles of radio and television announcing, including use of microphones and teleprompters. Opportunity for extensive work on individual vocal and physical performance through the use of specially tailored assignments and audio-video tape production and evaluation. Offered fall semester only.

MCO 205: Public Relations: Principles and Practices
(3 hrs.)
(Prerequisites: MCO 103 and sophomore standing)
A survey course of public relations principles and theories practiced today in business, nonprofit organizations, associations, government and education. The historical, legal, organizational and social context of public relations. Offered fall semester only.

MCO 207: Print Writing and Reporting
(3 hrs.)
(Prerequisites: ENG 102, ENG 206 or LBA 108 and grade of C- or better in MCO 103; lab fee charged)
An introduction to news and feature writing and reporting for the print media. Students learn news gathering, interviewing, organizing, writing and editing skills for basic types of articles and also write for and assist in producing the campus newspaper, Stephens Life. Students also review Associated Press style. Offered fall semester only.

MCO 208: Digital Photography
(3 hrs.)
(Open to all students; lab fee charged)
This class introduces students to artistic and practical aspects of photography. The class nature is flexible and is designed to accommodate students with various majors, interests and prior photographic experiences. Weekly assignments will introduce students to the typical challenges photographers face from day to day. You will shoot photo assignments for Stephens Life and work on building your personal portfolios. The class mostly involves electronic equipment that doesn't require studio processing.
MCO 211: Digital Film/Video Production  
(3 hrs.)  
(Prerequisite: grade of C- or better in MCO 104; lab fee charged)  
Introduces the student to the planning, execution and editing of video/television programming involving field and studio production. Includes practical experience in operating a variety of audio and video field equipment, as well as additional experience in operating studio and post-production editing equipment. Students are also involved in production of a weekly video magazine. Offered every other year - fall semester only.

MCO 212: Mass Media Practicum  
(1 hr.)  
(May be taken two times for credit)  
(Prerequisite: permission of department faculty; can be taken for either S/U or A–F credit; lab fee charged)  
Open to all majors and minors working at KWWC-FM, in SCMCom Production, PR Prose or Stephens Life. Work to be evaluated by appropriate faculty adviser. Offered every semester.

MCO 231: Print Production  
(3 hrs.)  
(Prerequisite: grade of C- or better in MCO 207 or permission of instructor; lab fee charged)  
Gathering information, reporting and writing articles for publication in Stephens Life, selling and designing advertisements and page production of the newspaper. Offered every semester.

MCO 240: The Nuts & Bolts of Event Planning  
(3 hrs.)  
(Open to all students.)  
An introduction to the special events, meeting and convention industry. Students will be exposed to functions such as planning, budgeting, negotiating, registering and the scheduling of an event.

MCO 270: Media Sales  
(3 hrs.)  
(Open to all students)  
An introduction to media sales including newspaper, radio, magazine, television, outdoor, internet and other media. Students will explore the advertising potential of these media and learn how each medium is sold. Students will also learn and practice sales skills and techniques, including prospecting clients, making sales calls and closing a sale. As part of a working sales team, students will gain practical experience in media sales by servicing local accounts and selling advertising for campus-owned media outlets, such as Stephens Life and KWWC-FM.

MCO 280: Topics in Mass Media  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

MCO 283: Internship: Case Study & Report  
(1 hr., may be repeated once for credit)  
(Prerequisites: INT 210, permission of instructor and completion of industry internship approved by instructor)  
NOTE: All appropriate agreement and approval forms must be on file with the faculty supervisor prior to beginning the internship.  
This course will serve as a preliminary experience for those students who wish to gain some familiarization with an industry internship prior to undertaking their required internship for the major. The course brings together students who have completed summer industry internships in order to formally evaluate their internship experience and discuss relevant workplace issues. Students share information about their internships, including their interaction with supervisors, co-workers and clients; their position and responsibilities; and the relationship between their expectations and the realities of their internship. Students use the information they compiled during their internship to create a multimedia presentation of their internship case study. Offered fall semester only.

MCO 290: Creating Online Media  
(3 hrs.)  
(Open to all students)  
Students will learn HTML "nuts and bolts" of building web documents. As well as how to use specialized software for completing web projects. The goal of this course is to build students understanding of the Internet and multimedia as a learning tool and a consumable product. During the labs students will conceptualize and implement online projects and work on the individual assignments.

MCO 307: Advanced Print Writing and Reporting  
(3 hrs.)  
(Prerequisite: grade of C- or better in MCO 207 or permission of instructor; lab fee charged)  
An advanced course in writing in-depth news stories, features, editorials and columns with emphasis on strengthening interviewing, reporting and writing skills. Students learn about public documents for all areas of government. Students also write for and help produce Stephens Life. Offered spring semester only.

MCO 310: Advanced Radio Production  
(3 hrs.)  
(Prerequisite: permission of instructor; lab fee charged)  
The planning, writing and execution of radio programming, including news and public affairs, continuity, public service and specialty music programs. Class activities include practical experience through participation in the operation of KWWC-FM. Offered every other year - spring semester only.
MCO 311: Advanced Digital Film/Video Production
(3 hrs.)
(Prerequisite: grade of C- or better in MCO/DFM 211 or permission of instructor, cross-listed as DFM 311; lab fee charged)
Continuing practical experience in field and studio production. Focuses on the planning, pre-production, production and post-production of television programs with emphasis on the separate roles of the producer and director. Students are involved in producing programming to air on cable access. Offered spring semester only.

MCO 321: Broadcast Writing: Drama and Documentary
(3 hrs.)
(Prerequisites: MCO 103 and ENG 102, 206 or LBA 108)
Advanced course in developing and writing documentaries, teleplays, adaptations and/or other programs. Principles and practice in research and program presentation.

MCO 330: Advanced Events Planning and Management
(3 hrs.)
(Prerequisites: BUS 171, MCO 205)
The purpose of this course is to acquire an in-depth knowledge about the specialized field of event management and to become familiar with management techniques and strategies required for successful planning, promotion, implementation and evaluation for special events within any context.

MCO 333: Media Ethics
(3 hrs.)
(Prerequisites: ENG 102, 206 or LBA108 and junior standing)
This course introduces a variety of ethical theories that are applied by students to specific cases and issues addressed daily by professionals in the news media and in advertising, public relations and entertainment fields. Offered spring semester only. Writing intensive.

MCO 335: Case Studies in Marketing and Public Relations
(3 hrs.)
(Prerequisites: grade of C- or better in MCO 205 or BUS 250 and junior standing or permission of instructor; cross-listed as BUS 335)
A combination case study and hands-on course designed to increase research, writing and assessment skills in marketing and public relations. Cases will focus on research, planning, strategies, tactics and evaluation. Course culminates in researching and writing a marketing and public relations case history. Offered every other year.

MCO 360: Television Programming
(3 hrs.)
(Prerequisite: junior standing or permission of instructor)
A study of the creation of television programming from the viewpoints of networks, affiliates, syndicators, cable systems and public broadcasting. Includes programming strategies and ratings along with their impact on commercial, public and cable television, as well as new media. Offered every other year - fall semester only.

MCO 362: Media Law
(3 hrs.)
(Prerequisite: junior standing or permission of instructor)
A study of the legal issues concerning media and individuals, organizations and the mass media. Reviews the development of such areas as First Amendment freedoms: free speech, free press, fair trial; privacy and access; libel, defamation, obscenity and indecency; advertising, copyright and trademark; and new media regulation. Offered fall semester only.

MCO 375: Politics and the Press
(3 hrs.)
(Prerequisites: ENG 102, 206 and LBA 108, and junior standing; or permission of instructor)
Course focuses on relationship of electoral politics and mass media. Topics include historical look at media in campaigns, negative and positive influence of media on campaigns, impact of political ads and debates, political communication theories, campaign reform and election/media laws, and improvements in political coverage. Course also relevant to those interested in political science or public policy. Offered every other year.

MCO 380: Topics in Mass Media
(3 hrs.)
Topics may include such areas as Children & Television, Women & Film, The Art of Film. Topics offered in rotation and in response to interest. Course may be repeated with different topic.

MCO 401: Marketing and Promoting Your Event
(3 hrs.)
(Prerequisites: MCO 240 and MCO 330.)
The primary focus of this course will be to plan and manage an event during the semester. Additionally, students will learn how to market and promote the event.

MCO 403: Public Relations Writing: Form and Style
(3 hrs.)
(Prerequisites: grade of C- or better in MCO 205 and senior standing or permission of instructor)
An advanced-writing course concentrating on the forms and styles used by public relations practitioners when communicating with general and specialized
audiences. Includes news releases for print and broadcast, advertising copy, speeches, film and slide presentation scripts, annual reports, newsletters, brochures, backgrounds and position papers. Offered every other year - fall semester only.

MCO 412: Advanced Mass Media Practicum  
(1 hr.)  
(May be taken two times for credit)  
(Prerequisites: junior standing and permission of department faculty; can be taken either for S/U or A–F credit; lab fee charged.)  
Open to all majors and minors working in an executive/management position at KVWC-FM, in SCMC Production, PRProse, Stephens Life or other organization or working on an independent project approved by the faculty. Work to be evaluated by appropriate faculty adviser. Offered every semester.

MCO 431: Advertising Copywriting  
(3 hrs.)  
(Prerequisite: BUS 331 or permission of instructor)  
This writing-intensive course covers the craft of writing copy and creating advertising for print, broadcast, outdoor, Internet and other media. Students learn how to capture their creative potential, how to use creative ideas strategically in order to solve advertising problems, how to execute those ideas in ads that have stopping power, and how to present their work in a professional manner. Students explore the different style of the great ad copywriters and learn to critically analyze the ads they see every day. The course culminates in the creation of a multimedia campaign. Offered spring semester only.

MCO 464: Women and Media  
(3 hrs.)  
(Prerequisites: MCO 101 or WST 210 and senior  
standing; cross-listed as WST 464)  
This course examines the complex relationship between women and the mass media. Topics include the contributions of women to the growth; popularity and power of the various mass media; the individual and social issues that arise from the portrayal of women in mass media, both past and present; and the roles and responsibilities of women as producers, consumers and targets of mass media.

MCO 483: Advanced Internship: Case Study and Report  
(3 hrs.)  
(Prerequisites: INT 210, senior standing and completion of industry internship required by Department)  
NOTE: All appropriate agreement and approval forms must be on file with the faculty supervisor prior to beginning the internship.

This course brings together students who have completed summer industry advanced internships in order to evaluate their internship experience and discuss relevant workplace issues. Students share information about their internships, including their interaction with supervisors, co-workers and clients; their position and responsibilities; and the relationship between their expectations and the realities of their internship. Students use the information they compiled during their internship to create a multimedia presentation of their internship case study. Offered fall semester only.

MCO 493: Senior Project  
(3 hrs.)  
(Prerequisites: senior standing and permission of department faculty; lab fee charged)  
This is the senior capstone experience of the major. This course requires the application of various media writing and production tasks to a specific project. All the skills from their course of study are applied to the creation and execution of a "real-life" broadcast production, news or public relations project. Broadcast projects are evaluated by jury and premiered before a public audience. A grade of C- or better is required for graduation.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.

Stephens College Mass Media Internship Program

The Mass Media department at Stephens College requires all of its Bachelor of Science students participate in the Internship Program and allows all Bachelor of Arts and Mass Media minors to participate. The program provides mass media students the opportunity to experience ways the theories, concepts and principles they learned in the classroom are translated into practice in the industry. The department assists students in identifying and acquiring intern positions with sponsoring organizations approved by the program. These sponsors are expected to treat the
student as a regular member of their organization and to provide the intern with a significant project for which they are responsible. Students can derive a number of personal, academic and career benefits from their internship experience.

Personal Value

- **Confidence Building**
  Project responsibility and other on-the-job experiences and duties help students develop more confidence, self-esteem and maturity.

- **Interpersonal Skills**
  The importance of and specific techniques for workplace interpersonal skills are generally not addressed directly in the classroom, however, such skills can be crucial in determining career success or failure. Professional association with people in the industry helps students become aware of and to develop effective interpersonal skills for the professional environment.

- **Personal Improvement**
  Feedback from sponsoring supervisors, faculty sponsors, and periodic evaluations, based actual work experiences, assist students in identifying personal performance strengths and weak points. Students can then work to further develop their strengths and to address their weaknesses.

Academic Value

- **Academic Growth**
  Students can use the internship as an opportunity to apply the principles and theories presented in the classroom. This experiential learning enhances their retention of the information and, therefore, their learning, which improves their understanding and increases their academic motivation.

- **Academic Credit**
  Students obtain course credit for an internship by successfully completing the three components of the internship experience. The student prepares for the internship by completing INT 210: Internship Development. Once the student has been offered an internship and the sponsoring organization and internship has been approved by the program, the student performs the industry internship. After the internship, the student must successfully complete the appropriate debriefing course, MCO 283: Internship Case Study and Report or MCO 483: Advanced Internship Case Study and Report.

Career Value

- **Career Clarification**
  By learning firsthand the actual responsibilities of a particular industry job, students can explore, confirm, modify or change their career choices based on practical experience. Students often have idealistic expectations when choosing a career. Actual work experience of the internship provides them the opportunity to test the reality of their career choices, their interests and their abilities in light of real world expectations.

- **Career Skill Building**
  By having a project for which they are responsible, students apply knowledge and skills from their classroom experience, acquire new industry skills and experiences, and identify industry skill needs for the future. Internship organization sponsors understand that the internship is a learning experience and are responsible for assigning projects at appropriate levels and with sufficient supervision.

- **Competitive Edge**
  Student interns gain an employment advantage by acquiring the experience and job skills that employers want and expect while they are still in college.

- **Career Contacts**
  The people interns meet while on an internship can be an excellent resource for networking to identify and secure jobs after graduation either with the sponsoring organization or other industry organizations. Organization contacts have the opportunity to observe students in the professional setting and to reference their capabilities to potential employers.
Mathematics

Coordinator: Michael Bowling, Ph.D.

The mathematics curriculum serves the College by offering courses which help meet general education requirements, or are required/recommended by major programs; and by offering a minor in mathematics. The mathematics minor may be included as part of the liberal studies major.

Requirements for the Mathematics Minor

(18 semester hours)

- MAT211: Calculus I (3 hrs.)
- MAT212: Calculus II (3 hrs.)
- MAT213: Calculus III (3 hrs.)
- 9 hours of additional MAT courses numbered 200 or above; 6 hours at 300 level or above.

Mathematics Courses

MAT 105: Mathematics for Elementary Teachers
(3 hrs.)
(Prerequisite: one year of high school algebra)
Course designed to provide prospective elementary teachers with an understanding of the foundations of elementary mathematics. Topics include whole numbers and place value, fractions, integers, geometry and measurement.

MAT 111: College Algebra
(3 hrs.)
(Prerequisite: one year of high school algebra)
Study of functions, equations and graphs with emphasis on linear, quadratic and exponential functions.

MAT 207: Introduction to Statistics
(3 hrs.)
(Prerequisite: two years high school algebra)
Introductory course in statistical methods used in business, psychology, education and natural or social sciences. Topics include data organization, descriptive statistics, elementary probability, binomial and normal distributions, sampling distributions, statistical inference, chi-square, correlation and linear regression.

MAT 211, MAT 212, MAT 213: Calculus I, II, III
(3 hrs. each)
(Prerequisites: for MAT 211: three years of high school mathematics; for MAT 212: MAT 211; for MAT 213: MAT 212)
Study of the concepts and applications of derivatives and integrals, developed numerically, graphically and algebraically.

MAT 305: Multivariate Calculus
(3 hrs.)
(Prerequisite: MAT 213)
The calculus of functions of more than one variable, including vector geometry, partial differentiation, multiple integration and applications.

MAT 311: History of Mathematics
(3 hrs.)
(Prerequisites: a grade of "B" or better in MAT 111; or "C" or better in MAT 211; or three years high school mathematics with a "B" average, and junior standing or permission of instructor.)
An introduction to the growth and development of mathematics through the centuries with emphasis on the pre-18th century cultures involved, the contributions of women, and the evolution of problem-solving techniques. Writing Intensive.

MAT 326: Linear Algebra
(3 hrs.)
(Prerequisite: MAT 213)
A study of fundamental concepts and techniques of linear algebra, including vector spaces, matrices, and linear transformations.

MAT 338: Differential Equations
(3 hrs.)
(Prerequisite: MAT 213)
Mathematical modeling applications with differential equations. Topics include first-order equations, second-order linear equations and systems of equations.

MAT 380: Topics in Mathematics
(1-3 hrs.)
(Prerequisite: dependent on topic)
Taught to meet special interests of faculty and students. Offered at irregular intervals.

MAT 410: Abstract Algebra
(3 hrs.)
(Prerequisite: MAT 213 or permission of program)
An introduction to the fundamental concepts of modern abstract algebra, including groups, rings and fields.
Music

Coordinator, Music Program: Pamela Ellsworth-Smith, M.Mus.

Music Faculty:
Kelly Archer, B.A., B.S.
Rusty Elder, B.S.
and visiting guest artists

The music area serves students on several levels by offering opportunities for performance and for study leading to a fuller appreciation of the meanings and systems of expression which musical works involve. A vital part of the Performing Arts Program at Stephens, the music area enriches the academic and residential environment of the campus.

Music is an essential part of the B.F.A. in theatre arts. The music curriculum is designed to develop a foundation of intellectual, physical and artistic skills that are a necessary basis for students interested in emphasizing musical theatre. Solo and ensemble performance opportunities are available in formal and informal recitals, workshops and stage productions.

Music Minor

The minor in music requires completion of 18 semester hours, including at least 6 hours at or above the 300 level. All courses must be enrolled for graded credit to count in the minor.

Required Courses

- MUS 110: Music Theory I (3 hrs.)
- MUS 210: Music Theory II (3 hrs.)
- MUS 321: Music History I (3 hrs.)
  or
- MUS 322: Music History II (3 hrs.)
- 3 additional semester hours of upper-level courses from the following:
- MUS 321: Music History I (3 hrs.)
- MUS 322: Music History II (3 hrs.)
- MUS 324: Sight Singing/Vocalise (3 hrs.)
- APM 302: Applied Music (1 hr.)

Plus a minimum of 6 semester hours of additional courses at any level, including applied music and performance ensembles.

Music Courses

MUS 105: Fundamentals of Music
(3 hrs.)
(Open to all students)
Study of the basic techniques of music of the 18th and 19th centuries dealing with such musical materials as notation, pitch, scales, rhythm, intervals and keys. Approached through lecture, discussion, demonstration, performance, written and aural analysis, and written exercises.

MUS 110: Music Theory I
(3 hrs.)
(Open to all students)
Study of basic techniques and vocabulary of music of the 18th and 19th centuries, including melody, rhythm, harmony and texture. Students will work with scales, modes, keys, intervals, triads, basic harmonic progressions and part-writing techniques, standard notational practices, melodic structures and rhythmic patterns. Approached through lecture, discussion, performance, written and aural analysis, and written compositional exercises. Laboratory portion of course includes exercises and drill in ear training, sight-singing and basic keyboard skills.

MUS 210: Music Theory II
(3 hrs.)
(Prerequisite: MUS 110)
A continuation of Music Theory I with an emphasis on chromaticism variation and counterpoint. Introduces the student to structural perception and a study of traditional forms in instrumental, vocal and choral compositions.
Laboratory portion of course includes exercises and drills in ear training, sight singing and basic keyboard skills.

**MUS 321: Music History I**
(3 hrs.)
A study of the history of music of the Western World. An exploration of historical, social and artistic changes throughout the centuries. Medieval, Renaissance, Baroque and Classical periods will be covered.

**MUS 322: Music History II**
(3 hrs.)
(Prerequisite: MUS 321)
A continuation of Music History I. Includes music history of the Romantic and Contemporary periods. Course will provide an understanding of the role of music in various societies throughout the ages.

**MUS 324: Sight Singing/Vocalise**
(3 hrs.)
(Prerequisite: MUS 110 or permission of instructor)
Study of sight singing (solfege), intervallic recognition and rhythm reading. Application of sight-singing skills and vocalises to strengthen vocal technique.

**Applied Music Courses**

**APM 100: Voice or Piano (summer study)**
(1 hr.)
(Prerequisite: permission of instructor)
Private instruction in piano or voice. Offered summers only in the Summer Theatre Institute and Stephens Summer Dance programs.

**APM 101: Voice Class or Piano Class**
(1 hr.)
(Prerequisite: permission of instructor)
Group instruction at the beginning level. Group and individual performance, observation and some teacher modeling. Covers fundamentals, technical and practice skills, musical terminology and musical and textural analysis.

**APM 102: Voice or Piano**
(1 hr.)
(Prerequisite: permission of instructor)
One half-hour private lesson per week. Regular practice required of student as assigned by instructor. Fee: $90.

**APM 110: Stephens Concert Choir**
(1-3 hrs.)
(May be repeated for up to 6 semester hours)
Designed to provide an experience in choral singing for cultural enrichment and personal fulfillment. Several public performances are planned. Works from a cross-selection of styles are performed. A simple, non-rigorous audition is required.

**APM 202: Voice or Piano**
(1 hr.)
(Prerequisite: permission of instructor)
Continuation of study. One half-hour private lesson per week. Regular practice required of student as assigned by instructor. Fee $90.

**APM 225: Vocal Jazz Ensemble**
(1-3 hrs.)
(May be repeated up to 6 semester hours)
Provides intensive training in the development of aural and sight-singing skills, vocal jazz techniques and stage presence. A highly performance-oriented group for which students are selected based on strong musical and vocal ability, strong work ethic and positive attitude. Audition required.

**APM 302: Voice or Piano**
(1 hr.)
(Prerequisite: permission of instructor)
Advanced study. One half-hour private lesson per week. Regular practice required of student as assigned by instructor. Fee: $90.

**APM 402: Voice or Piano**
(3 hrs.)
(Prerequisite: permission of instructor)
Continuation of advanced study. One hour lesson per week. Regular practice required for student as assigned by instructor. Fee: $180.

**Independent Study**

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or in the Office of the Registrar.
Natural Sciences

Natural Sciences Faculty:

Lois Bichler, Ph.D.
Karla Bier, Ph.D.
Tara Giblin, Ph.D.
Jeffrey Phillips, Ph.D.

The program in the natural sciences is designed to bring together students with diverse backgrounds and provide them with a solid foundation and the skills essential for successful professional careers in the health and related sciences. This program is built upon a cross-discipline approach involving explorations and experimentation in biology, chemistry, mathematics and physics. It provides excellent preparation for women pursuing postgraduate training for medical and dental schools, veterinary schools, occupational and physical therapy programs, and graduate school.

The curriculum is designed to introduce students to various disciplines within the sciences by focusing on principles, methods of experimentation, and critical-thinking skills. Our curriculum engages students in collaborative and investigative activities with faculty to develop research and critical-thinking skills, and to learn principles and theories within scientific disciplines concurrently, by working on complex real-world problems. We foster higher-order thinking skills, leadership skills and intellectual maturity. Starting with their first year in the program, students are engaged in conducting their own research projects, interpreting data and presenting their results. All students learn the most advanced computer techniques for presenting scientific information and the results of their research.

The culmination of the natural science experience is the completion of an internship and senior project in the student’s field of interest. Internships provide students with firsthand experience in a wide variety of areas including human and veterinary medicine, research in medicine, chemistry, behavior, commercial laboratory experiences, and government policy. Our internship program grants students a competitive advantage over others in their postgraduate careers. For many, these internships have created important postgraduate opportunities for jobs, graduate schools and professional schools. Internships are generally available locally at medical and veterinary hospitals and clinics, physical and occupational therapists, and midwives. Some students prefer to do internships in the summer close to home or at other nationally recognized institutions providing grants and funding for student research. The senior project is a synthesis of the student’s four years at Stephens. Students are provided a problem in their field of interest, and they must provide an in-depth research paper to solve the problem and present their findings to their peers.

Academic partnerships include a three-year/two-year program with Washington University in St. Louis, MO in Occupational Therapy (OT) where a student earns a Bachelor of Arts degree from Stephens College and a Master’s degree in Occupational Therapy from Washington University.

Two academic articulation agreements currently exist with Chatham College, PA. One is a three-year/two-year program in Physician Assistant Studies. The other is a Doctor of Physical Therapy Program in which a Stephens College student must graduate from Stephens College prior to entry.

Students are actively involved in collaborative research with faculty in the Department of Natural Sciences. The faculty maintains academic excellence by publishing papers (often with student co-authors), writing research grant proposals, attending professional meetings and soliciting seminars from outside professionals and colleagues. Well-equipped facilities for research exist in chemistry, microbiology, and molecular biology. Additional research facilities include the Johnson Plant Science Laboratory/Greenhouse for botanical research and the Reis Biological Station in the Missouri Ozark Mountains for behavioral, ecological and environmental research.

Stephens offers a Bachelor of Arts in Biology, and a Bachelor of Science in Biology.
Requirements for the B.A. Major in Biology

The bachelor of arts major in biology requires completion of liberal arts requirements and a minimum of 51 semester hours in the major. A grade of C- or better must be earned in all required natural science courses (BIO, CHM, NSC, PHY) to graduate.

This major, Bachelor of Arts in Biology, may be modified to meet all the requirements for our agreements with Washington University Occupational Therapy program, and for the Physicians Assistant Studies Program at Chatham College by following the course outline below.

Required Courses (32 semester hours)

BIO153: Research Methods (3)
BIO181: Investigations in Biological Concepts I (4)
BIO182: Investigations in Biological Concepts II (4)
BIO496: Research/Clinical Internship (3)
BIO497: Senior Project (3)
CHM111: Gen College Chemistry I (4)
CHM112: Gen College Chemistry II (4)
MAT207: Statistics (3)
PHY211: Physics I (4)

and

BA four year Biology degree (Stephens College only) (17-19 semester hrs.)
Six to eight hours from the 200 level category (6-8)
Eleven hours from the 300 level category. (11)

or

3:2 Masters in Physician Assistant Studies (Chatham College, PA) (27 semester hrs.)

BIO290: Genetics (3)
BIO311: Microbiology (5)
BIO343: Human Anatomy (5)
BIO349: Human Physiology (4)
CHM341: Organic Chemistry I (4)
CHS114: The Child: Life Span/Cross-Cultural Perspective (3)
PSY111: Introduction to Psychology (3)

or

3:2 Master in Occupational Therapy (Washington University, MO) (18 semester hrs.)

BIO343: Human Anatomy (5)
BIO349: Human Physiology (4)
CHS114: The Child: Life Span/Cross-Cultural Perspective (3)
PSY111: Introduction to Psychology (3)
PSY320: Abnormal Psychology (3)

and

Must be able to show competency in the following:

CIS206: Computer Information Systems
BIO195: Medical Terminology

or

Doctoral program in Physical Therapy (Chatham College, PA)

To be eligible to enter this program your degree program must include:
CHS114: The Child: Life Span/Cross-Cultural Perspective (3)
BIO343: Human Anatomy (5)
BIO349: Human Physiology (4)
Requirements for the B.S. Major in Biology

The bachelor of science major in biology requires completion of liberal arts requirements and 36 semester hours of required courses, plus 28-31 semester hours of electives in the natural sciences (BIO, CHM, NSC, PHY), including 18 at or above the 300 level. A grade of C- or better must be earned in required natural science courses (BIO, CHM, NSC, PHY) to graduate. All pre-professional studies (pre-med, pre-vet, pre-dental, etc.) are strongly advised to complete the chemistry sequence through organic chemistry (CHM432) even though it is not a requirement of the major. A student wishing to earn a B.S. degree in Biology and proceed to Chatham's Doctoral Program in Physical Therapy, must include CHS114, BIO343 and BIO349.

Required Courses

- BIO 153: Research Methods in Biology (3 hrs.)
- BIO 181: Investigations in Biological Concepts I (4 hrs.)
- BIO 182: Investigations in Biological Concepts II (4 hrs.)
- BIO 496: Research/Clinical Internship (3 hrs.)
- BIO 497: Senior Project (3 hrs.)
- CHM 111: General College Chemistry I (4 hrs.)
- CHM 112: General College Chemistry II (4 hrs.)
- MAT 207: Statistics (3 hrs.) or
- MAT 211: Calculus and Analytical Geometry I (3 hrs.)
- PHY 211: College Physics I (4 hrs.)
- PHY 212: College Physics II (4 hrs.)

10 hours from the following cluster:

- BIO 200: Introduction to Crime Scene Analysis (3 hrs.)
- BIO 231: Botany (4 hrs.)
- BIO 283: Invertebrate Zoology (4 hrs.)
- BIO 284: Vertebrate Zoology (4 hrs.)
- BIO 290: Genetics (4 hrs.)
- BIO 292: Cell Biology (3 hrs.)
- NSC 211: Earth and Environmental Science (3 hrs.)

18 hours from the following cluster:

- BIO 311: Microbiology (5 hrs.)
- BIO 315: Immunology (3 hrs.)
- BIO 343: Human Anatomy (5 hrs.)
- BIO 349: Human Physiology (4 hrs.)
- BIO 370: Evolutionary Biology (4 hrs.)
- BIO 377: Molecular Biology Techniques (2 hrs.)
- BIO 382: Ecology (4 hrs.)
- BIO 410: Biochemistry (3 hrs.)
- NSC 333: Practicum (with lab) (1-3 hrs.)

Requirements for Natural Sciences Minors

A natural sciences minor requires completion of BIO 181, 182, 153, and at least 6 additional hours in the natural sciences (BIO, CHM, NSC, PHY) at or above the 300 level.

Requirements for Chemistry Minors

A chemistry minor, for a biology major, requires the completion of CHM 341–CHM342 and at least two of the following electives: CHM 345, CHM 410/BIO 410, and CHM 496. This is in addition to the chemistry courses required within the biology major. For non-biology majors wishing to earn a chemistry minor, the minor requires completion of CHM111–112, CHM 341–342, plus one of the following electives: CHM 345 or CHM 410/BIO 410. A chemistry minor is strongly recommended for all students considering graduate school or professional programs.
Natural Sciences Courses

**NSC 115: Introduction to Physical Science**
(3 hrs.)
(Open to all students)
Liberal arts class for non-science majors and education majors. Introductory physical science with complementary laboratory experiences covering the mechanics of motion, including Newton's law of motion, gravity, work and energy, simple machines, chemistry, thermodynamics, magnetism, electricity and astronomy. Includes scholarship by and about women and ethnic minorities. Writing intensive.

**NSC 211: Earth and Environmental Science**
(3 hrs.)
(Open to all students; lab fee charged)
An overview of scientific principles relating to the study of the environment. Provides a basic understanding of the process of science, the physical and chemical properties of the earth and its various environments, and the ecological principles associated with understanding the way organisms, including humans, interact and impact the environment. Includes scholarship by and about women and ethnic minorities. Writing intensive.

**NSC 280: Topics in Natural Science**
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

**NSC 333: Practicum (with lab)**
(1-3 hrs.)
(May be repeated for credit)
(Prerequisites: BIO 182 and permission of instructor; junior and senior standing preferred)
Practical work experiences related directly to courses and/or program operations in the natural sciences, supervised by an instructor of the student's choice.

**NSC 365: Women, Science and Society**
(3 hrs.)
(Prerequisite: junior or senior standing or permission of instructor; cross-listed as WST 365)
This course will broaden the student's understanding of the far-reaching impact that feminist analysis has had on all fields of knowledge, including the field of science. Students will learn that contemporary women in science are changing the way people think about science and practice it. Students in the course will benefit from exposure to cross-cultural analysis of science and some of the ways people from various cultures understand the human relationship to the world.

**NSC 380: Advanced Topics in Natural Science**
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

Biology Courses

**BIO 111: Biological Concepts (with lab)**
(3 hrs.)
(Open to all students)
An introduction to the science of biology. The following biological topics may be addressed: biology as a science, the scientific method, basic biochemistry, organ systems, ecology and human biology. Laboratory exercises are designed to illustrate and clarify concepts presented in lecture. Includes scholarship by and about women and ethnic minorities.

**BIO 121: Introduction to Horticulture**
(3 hrs.)
(Open to all students. Lab fee charged.)
Writing Intensive
A lab oriented study of factors affecting plant growth and care. Equal time will be given to indoor and outdoor plants and the latter will include flower and vegetable gardens and landscape design. Topics covered include light requirements, pest control, organic gardening and the use of native plants.

**BIO 153: Research Methods in Biology**
(3 hrs.)
This course will introduce important research and writing skills for biological science majors. Content includes methods for searching and evaluating primary research literature, writing science specific materials and analyzing graphical data. In addition, students will be introduced to effective experimental design, statistical analysis, and oral presentation techniques. Use of a computer is required. This course is writing intensive.

**BIO 181: Investigations in Biological Concepts I (with lab)**
(4 hrs.)
(Lab fee charged)
This course integrates the ideas and disciplines of biochemistry, cell biology and genetics. Important topics include basic biochemistry, cell structure, metabolic activity, molecular genetics and Mendelian inheritance. Considerable emphasis is placed on the process of scientific investigation. The laboratory emphasizes proper lab technique, the process of science and investigation into cellular and genetic processes. Includes scholarship by and about women and ethnic minorities. Writing intensive.

**BIO 182: Investigations in Biological Concepts II (with lab)**
(4 hrs.)
(Prerequisite: BIO 111, BIO 181 or permission of instructor; lab fee charged)
A continuation of BIO 181. This course emphasizes the
philosophy of science, evolution, diversity, systematics and ecology. The course emphasizes the mechanisms of evolution, evolutionary history, surveys of organismal diversity and adaptation, ecology, and the relationship between ecology and evolution. Students prepare one major diversity and adaptation presentation and perform one major ecological experiment.

BIO 200: Introduction to Crime Scene Analysis
(3 hrs.)
(Prerequisite: Open to all students with 2 years of high school science)
The course will introduce a number of specialized fields in forensic science. Through the analysis of hair, fluid samples, DNA evidence, drugs and alcohol, we will learn basic principles of biology and chemistry and how they can be applied to solve crimes.

BIO 231: Botany (with lab)
(4 hrs.)
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)
Botany will emphasize the evolution, ecology, anatomy, physiology and taxonomy of extant and extinct plants. The laboratory emphasizes plant anatomy, systematics and evolutionary history. There is a field component to the lab and field collections are required. Herbarium specimens, local plants and greenhouse material will be used to study plant taxonomy. Writing intensive. Offered periodically.

BIO 280: Topics in Biology
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

BIO 283: Invertebrate Zoology (with lab)
(4 hrs.)
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)
An introduction to the systematic study of the invertebrates. Using a taxonomic approach, this course will emphasize the structures, physiology, life history and evolution of invertebrates. The lab portion of this course will present students with living and preserved examples of animals for each phylum and will emphasize characteristics that distinguish various groups.

BIO 284: Vertebrate Zoology (with lab)
(4 hrs.)
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)
A survey of the anatomy, physiology, zoogeography, evolution and ecology of vertebrate animals. In a mixed laboratory, discussion, and presentation format, students will investigate the major evolutionary changes that have occurred in fish, amphibians, reptiles, birds and mammals.

BIO 290: Genetics (with lab)
(4 hrs.)
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)
An examination of the transmission, structure and function of genetic material in plants and animals. Course content progresses from classical Mendelian genetics, including the chromosome theory of inheritance, structure and replication, organization and regulation of genetic information of bacterial, eukaryotic and viral genes, to current topics and techniques in molecular biology. Writing intensive.

BIO 292: Cell Biology
(3 hrs.)
(Prerequisite: BIO 182 or permission of instructor)
A study of the cell as the unit of structure and function of living things. The molecular, metabolic and ultrastructural systems emphasized together with bioenergetics, communication, heredity and gene expression.

BIO 311: Microbiology (with lab)
(5 hrs.)
(Prerequisites: BIO 182, BIO 292, or permission of instructor; lab fee charged)
The study of the morphology, physiology, genetics and ecology of important microorganisms of human health and disease, and of environmental concern. Emphasis on bacteria and viruses. Writing intensive.

BIO 315: Immunology
(3 hrs.)
(Prerequisite: BIO 311 or permission of instructor)
An advanced introductory course in a rapidly advancing field, using experimental design as a tool to elucidate immunological principles. Includes (1) an introduction to the cells and tissues of the immune system; (2) the molecular mechanisms used by the immune system to recognize antigens and the process of activation of the immune system that results from antigen recognition; (3) a description of the means by which the stimulated immune system eliminates foreign molecules, cells and organisms; and (4) an examination of clinical problems that are primarily immunologic. Writing intensive. Offered periodically.

BIO 343: Human Anatomy (with lab)
(5 hrs.)
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)
An advanced course in anatomy. Examines the organization of the human body, human embryology, gross and microscopic anatomy of tissues and organ systems and pathology, diseases and developmental abnormalities of the human body. Instruction includes the use of prepared slides, actual mammalian dissections and computer-based human dissection.
BIO 349: Human Physiology (with lab)  
(4 hrs.)  
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)  
An advanced course in human physiology. Examines the function of the human body, including basic cellular processes, regulation and homeostasis of the body, control of body movement, cardiovascular and respiratory physiology, metabolism, reproduction, development, aging and pathology. Instruction will include laboratory experiments and computer-based simulations.

BIO 370: Evolutionary Biology (with lab)  
(4 hrs.)  
(Prerequisite: BIO 290 or BIO 182 with permission of instructor; lab fee charged)  
Evolutionary biology will emphasize the following topics: the synthesis of evolutionary theory and genetics, population genetics, molecular evolution, mechanisms of evolution, speciation, phylogeny reconstruction and evolutionary history. The laboratory will involve computer simulations, phylogeny reconstruction, readings and a selection experiment. Writing intensive.

BIO 377: Molecular Biology Techniques  
(2 hrs.)  
(Prerequisite: BIO 292 or permission of instructor)  
This course will focus on examination of current molecular biology research techniques. The class will be laboratory based and writing intensive. Special emphasis will be placed on methodology and application of specific molecular techniques and essays commonly used in research and clinical environments. Additionally, this course will serve to develop critical analysis skills of current research and provide opportunity to expand in scientific writing, presentation and discussion. Writing intensive.

BIO 380 Topics in Biology  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

BIO 382: Ecology (with lab)  
(4 hrs.)  
(Prerequisite: BIO 182 or permission of instructor; lab fee charged)  
Study of interactions between organisms and their physical, chemical and biological environment. Students analyze the regulatory and evolutionary factors that affect organisms at the population, community and ecosystem level. The laboratory component emphasizes an experimental approach to understanding ecological interactions and develops skills useful for ecological or environmental research. Writing intensive.

BIO 410: Biochemistry  
(3 hrs.)  
(Prerequisite: BIO 182, CHM 341; cross-listed as CHM 410)  
This course blends complex biological and chemical concepts. Advanced problem-solving skills are used to investigate amino acids/proteins, enzymes, protein purification, nucleic acids, flow of genetic information, analysis and cloning of genes, membranes, carbohydrates, and metabolic pathways. Offered periodically.

BIO 496: Research/Clinical Internship  
(3 hrs.)  
(Prerequisite: permission of instructor)  
Provides opportunities for select junior and senior science majors to participate in a research program in biology under the supervision of a full-time professional scientific investigator in industry or shadow professionals in the student’s chosen occupational field. Interns become familiar with all aspects of the research project, including the design, carrying out the research plan and analyzing and reporting the research results. Interns have opportunities to present papers at the Missouri Academy of Science and the Tri-Beta Biological Society meetings. Graded on Pass/Fail basis.

BIO 497: Senior Project  
(3 hrs.)  
(Prerequisite: senior standing or permission of instructor)  
This course assesses the ability of graduating students to assimilate diverse biological information into a meaningful synthesis. Course projects will be tailored to the interests and training of the student. Students work independently during the semester to develop written and oral synthesizes of scientific literature to be presented in an open seminar at the end of the semester. Writing intensive.

Chemistry Courses

CHM 111: General College Chemistry I (with lab)  
(4 hrs.)  
(Prerequisite: two years of high school algebra or concurrent enrollment in MAT 111: College Algebra; approved eye protection required; lab fee charged)  
First semester of the sequence covering the fundamental principles of chemistry. Topics include matter, chemical compounds and reactions, stoichiometry, thermodynamics, atomic structure, bonding and molecular geometry. Also emphasized are the accomplishments and contributions of women within the chemical sciences. The laboratory introduces students to basic skills and techniques.
CHM 112: General College Chemistry II (with lab)  
(4 hrs.)  
(Prerequisite: CHM 111; approved eye protection required; lab fee charged)  
Second semester of the sequence covering the fundamental principles of chemistry. Topics include chemical kinetics and equilibriums, properties of gases, liquids, solids and solutions, acid-base chemistry, electrochemistry and nuclear chemistry.

CHM 280: Topics in Chemistry  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

CHM 341: Organic Chemistry I (with lab)  
(4 hrs.)  
(Prerequisite: CHM 112; approved eye protection required; lab fee charged)  
First semester of the sequence covering the chemistry of carbon-containing compounds. Topics include orbitals and bonding, the nomenclature and physical properties of functional groups, conformations and stereochemistry, substitution and elimination reactions at sp3-hybridized carbon, additional reactions to carbon-carbon multiple bonds and spectroscopy. The laboratory introduces basic skills and techniques.

CHM 342: Organic Chemistry II (with lab)  
(4 hrs.)  
(Prerequisite: CHM 341; approved eye protection required; lab fee charged)  
Second semester of the sequence covering the chemistry of carbon-containing compounds. Topics include spectroscopy, addition and substitution reactions at the carbonyl group, enolates, aromatic compounds, radicals and pericyclic reactions. Studies in biochemical compounds such as amino acids, peptides and proteins may be included. Laboratory will focus on the investigations of important organic reactions.

CHM 345: Quantitative Instrumental Analysis  
(4 hrs.)  
(Prerequisite: CHM112)  
This quantitative analysis courses the principles of instrumental analysis. Instruments such as gas chromatograph (GC), ultraviolet/visible spectrometer (UV/Vis) Fourier transform spectrometer (FTIR) and high performance liquid chromatograph (HPLC) will be utilized. The complimentary laboratory experience allows hands-on experience conducting quantitative analysis. Students will learn calibration techniques and method development. The laboratory will also include an individualized research component.

CHM 380: Advanced Topics in Chemistry  
(3 hrs.)  
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

CHM 410: Biochemistry  
(3 hrs.)  
(Prerequisites: BIO 182, CHM 341. Cross- listed as BIO 410)  
This course blends complex biological and chemical concepts. Advanced problem-solving skills are used to investigate amino acids/proteins, enzymes, protein purification, nucleic acids, flow of genetic information, analysis and cloning of genes, membranes, carbohydrates and metabolic pathways. Offered periodically.

CHM 496: Research Internship  
(3 hrs.)  
(Prerequisite: permission of instructor)  
Select junior and senior science majors are able to participate in a research project in chemistry under the supervision of a professional scientific investigator. Interns become familiar with all aspects of the research process, including project design, planning, experimentation, analysis and presentation. Opportunities to present data and results at meetings of professional societies, such as the American Chemical Society, are available.

Physics Courses

PHY 211: College Physics I (with lab)  
(4 hrs.)  
(Prerequisite: MAT 111 or MAT 211 or the equivalent, or permission of instructor; lab fee charged)  
Topics include statics, kinematics, dynamics, oscillations, work, energy, gravitation, thermodynamics and sound. Includes scholarship by and about women and ethnic minorities.

PHY 212: College Physics II (with lab)  
(4 hrs.)  
(Prerequisite: PHY 211 or permission of instructor; lab fee charged)  
Continuation of PHY 211. Includes electricity and magnetism, optics, matter, waves and particles.
Physical Education
Deborah Duren, M.Ed.
The physical education department offers opportunities for every student to select activities and pursue skill development in ways that will provide a productive use of leisure time. Physical education activity classes may be repeated for credit.

Physical Education Courses

PED 107: Basketball Team
(1 hr.)
(Open to all students selected for team membership.) Students will compete in NAIA athletics.

PED 150: Soccer Team
(1 hr.)
(Open to all students selected for team membership.) The soccer team will compete in NAIA athletics.

PED 155: Swim Team
(1 hr.)
(Open to all students selected for team membership.) The swim team will compete in NAIA athletics.

PED 170: Tennis Team
(1 hr.)
(Open to all students selected for team membership.) The tennis team will compete in NAIA athletics.

PED 174: Volleyball Team
(2 hrs.)
(Open to all students selected for team membership.) The volleyball team will compete in NAIA athletics.

PED 110 Cross Country
Required Courses

- Three (3.0) PSC courses at the 200 level.
- Two (2.0) PSC courses at or above the 300 level.

**PSC 101: Introduction to Political Science**
(3 hrs.)
(Open to all students)
Introduces the student to study of political systems.
Provides an introduction to the five dominant subfields
in the study of politics: American Government, Political
Theory, Comparative Politics, Public Policy and
International Relations.

**PSC 201: American Government: Structure and
Process**
(3 hrs.)
(Open to all students)
Introduces the student to the basic structures and
processes of the American political system. The focus
of the course is on national government, public
opinion, interest groups and elections. Particular
attention given to the ways in which the American
political system enhances or hinders full participation
by women and ethnic minorities.

**PSC 210: International Politics**
(3 hrs.)
(Open to all students)
The study of international relations involves describing
historical and contemporary international events and
attempts to explain these events. With these goals in
mind, the class will be presented some of the
dominant concepts and theories used to explain
relations among states. These tools then will be used
to analyze selected international relations.

**PSC 223: Introduction to the United Nations**
(1 hr.)
(Open to all students)
This course provides an introduction to the United
Nations as an international organization. Students will
learn the demands upon an international diplomat,
including parliamentary procedure, caucusing
techniques, the UN's specific Committee Rules of
Procedure and roles of committee chairs and
rapporteurs. This course is a prerequisite to United
Nations Politics I or II.

**PSC 225: United Nations Politics I**
(2 hrs.)
(Prerequisite: PSC 223; may be repeated for credit)
Study of the foreign policy of the country to be
represented by Stephens College students in the
National Model United Nations during the year of
enrollment. Attendance at the Model UN in New York
City is mandatory. A participation fee is charged.

**PSC 230: World Order and Developing Nations**
(3 hrs.)
(Open to all students)
The purpose of this course is to introduce students to
academic treatments of world order and developing
countries. The areas to be covered will include
traditional and transitional societies, poverty,
colonialism, schools of political development,
nationalism, urbanization and migration. The ultimate
goal is to equip students with the ability to understand
how developing states choose to govern themselves,
what challenges they face and how well these
challenges are met.

**PSC 240: Research Methods in Political Science**
(3 hrs.)
(Open to all students)
Helps students learn the skills necessary to conduct
research in political science and other social sciences.
The topics include the definition of political science,
research design, data analysis and statistical software.

**PSC 242: Introduction to Comparative Politics**
(3 hrs.)
(Prerequisite: PSC 101)
The purpose of this course is to acquaint students with
a variety of political structures and processes. Specific
countries will be presented in order to conduct a
systematic comparative study. In doing so, we can
have a better understanding of various political
systems, including our own, in terms of strengths,
weaknesses, and potential for positive change.

**PSC 245: Gender Integration and Civil-Military
Relations**
(3 hrs.)
(Prerequisite: PSC 101, PSC 210 or PSC 242)
In the United States, the military is under strict civilian control. At the other extreme, some states have governments controlled by the military. In this class students will learn about the mix of politics known as "civil-military relations". This course also introduces the characteristics of civil-military relations to better understand why, when and how conflicts occur. Emphasis is placed on the role of women.

**PSC 280: Topics in Politics**  
(1-3 hrs.)  
(Open to all students)  
Course will focus on a timely political issue about which concerned student citizens should be informed.

**PSC 285: Islam, Politics and Gender**  
(3 hrs.)  
(Open to all students)  
This course will introduce Islam as a religion, a framework for community and a way of governance. The various strains of Islam will be presented, including the Sunni/Shi'a split and Islamic fundamentalism. Gender issues are introduced as a debate characteristic of modern Islam domestically, within other cultures and across cultures. The goal is to develop a student's ability to analyze an eclectic religion and its concomitant political systems.

**PSC 325: United Nations Politics II**  
(3 hrs.)  
(Prerequisites: PSC 223; may be repeated for credit.)  
Advanced study of the foreign policy of the country to be represented by Stephens College students in the National Model United Nations during the year of enrollment. Attendance at the Model UN in New York City is mandatory. A participation fee is charged.

**PSC 340: American Foreign Policy**  
(3 hrs.)  
(Prerequisites: PSC 101 or PSC 201 or PSC 210, or PSC 215; junior standing or permission of instructor.)  
This course introduces the conduct and formulation of American foreign policy. American national interests, values, history and form of government all contribute to the manner in which this country conducts interstate relations. Various issues of foreign policy are covered, with an emphasis on cross-cultural considerations when dealing with other nation-states.

**PSC 350: Political Theory**  
(3 hrs.)  
(Prerequisites: PSC 101 or PSC 201; junior or senior standing)  
A study of the history of political thought prevalent in the United States and other modern democracies. Provides an overview of prominent political theories in general as well as unique strains of political thought as manifested by African-American, Hispanic-American, Aboriginals and women.

**PSC 354: American Urban and Minority Politics**  
(3 hrs.)  
(Prerequisites: PSC 201 and junior or senior standing)  
Course will focus on the structural aspect of the urban political system. Furthermore, the urban/suburban governance concerning the most important issues, such as the concentration of poverty, women/minorities' equal rights and interracial relationships will also be systematically examined.

**PSC 356: International Peace and Security**  
(3 hrs.)  
(Prerequisites: PSC 201 or PSC 210.)  
This course will examine the causes, effects, and array of strategies for addressing problems related to peace and war in world politics. Students will consider topics such as theories about the nature and origins of war, international cooperation, arms control, ethnic conflict and crisis decision-making. The course will consider both historical and current events.

**PSC 360: The Supreme Court and Constitutional Law**  
(3 hrs.)  
(Prerequisites: LPR 110 or PSC 101 sophomore standing; or permission of instructor; cross-listed as LPR 360.)  
Course explores the basic principles of American constitutional law through an examination of the United States Supreme Court. Focuses on the history of the Court, civil liberties and individual rights and the development of social policy as understood through landmark Supreme Court decisions.

**PSC 363: The American Presidency**  
(3 hrs.)  
(Prerequisites: PSC 101 and PSC 201; junior standing or permission of instructor)  

**PSC 366: The American Legislative Process**  
(3 hrs.)  
(Prerequisites: PSC 101 and PSC 201; junior standing or permission of instructor)  
Study of American national and state legislatures, legislators and public policy interest groups. Special attention is given to the theory of representation, to federalism and to legislative/executive relationships.

**PSC 368: Summer Off-Campus Internship**  
(3-6 hrs.)  
(Prerequisite: Three upper level PSC courses, major or minor in PSC and approval of department.)  
This is an opportunity for a summer off-campus internship within government, an organized political interest group or international organization. Students must complete 240 hours of substantive work in an
approved internship for one course credit.

**PSC 370: Challenges to Peace: The Middle East**  
(3 hrs.)  
(Prerequisites: PSC 101 or PSC 210 or PSC 242 or permission of instructor.)  
This course provides an overview to domestic politics within Israel and the Palestinian Authority and interstate relations with Israel's Middle Eastern neighbors. There is a long and confusing history to Middle East unrest; students will be guided through this maze to a better understanding of the issues at hand and challenges to peace. Modern emphasis will be placed on relations with the Palestinian Authority, Jordan, Lebanon and Syria.

**PSC 371: Politics in the Third World**  
(3 hrs.)  
(Prerequisites: PSC 101 and 210; junior or senior standing, or permission of instructor)  
Study of selected less-developed nations. Emphasizes the role of nationalism, conflict and institution building in political processes. Various countries studied.

**PSC 375: Politics and the Press**  
(3 hrs.)  
(Prerequisites: ENG 102, 206 or LBA 108, and one liberal arts course in the Social Science area and junior standing; cross-listed as MCO 375)  
Course focuses on relationship of electoral politics and mass media. Topics include historical look at media in campaigns, negative and positive influence of media on campaigns, impact of political ads and debates, political communication theories, campaign reform and election/media laws, and improvements in political coverage. Course also relevant to those interested in political science or public policy. Offered each semester.

**PSC 378: Study Abroad**  
(3 hrs.)  
(Prerequisite: Major/minor in PSC, three upper level PSC courses and approval of department.)  
Students study at a foreign college or university and have the opportunity to test what they have learned in the places where politics differ dramatically, thereby improving their learning experience. May be taken for a full year at 2.0 course credits.

**PSC 380: Topics in Politics**  
(3 hrs.)  
(Prerequisites: PSC 101 and PSC 201; may be repeated for credit.)  
Deals with a central issue, theory, institution, policy or process in politics. Consult course schedule for current topic.

**PSC 493: Senior Practicum**  
(3 hrs.)  
(Prerequisites: senior standing in PSC major.)  
The senior practicum course reinforces the internship/study abroad requirement, benefiting from first-hand experience at a professional academic conference. Prior to the conference, students will acquaint themselves with professional political science papers. At the conference, students will attend panels that present these papers and have an opportunity for exchanges with the authors.

**PSC 494: Senior Seminar**  
(3 hrs.)  
(Prerequisites: senior standing in PSC major.)  
Capstone experience.

**Independent Study**

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or the Office of the Registrar.
Psychology

Department Chair: Linda Allen, Ph.D., LPC

Psychology Faculty:

Deanna Pledge, Ph.D.
Elizabeth Gold, Ph.D.
Mark Kuhnert, Ph.D.

The psychology curriculum ensures that students receive training in each major area of psychological inquiry. Required courses give students grounding in the basic sub-fields of psychology. Electives are then taken to complement the individual student's career and life plans. Majors may choose to pursue the Bachelor of Science (B.S.) in Psychology or the Bachelor of Arts (B.A.) in Human Development/Child Study degree (see Human Development/Child Study for more details). The B.S. in Psychology prepares students for graduate school. These students are primarily interested in careers that require an M.A. or Ph.D. (such as clinical psychology). Entry to graduate school in psychology is competitive. The B.S. degree ensures that students get the experiences necessary to successfully compete for graduate school admission. The B.A. in Human Development/Child Study prepares students for entry-level employment into occupations where training in psychology and child development is an advantage. Both degree programs allow students the flexibility to meet personal and professional goals while building an awareness of and appreciation for the role and contributions of women in society.

A minor in psychology is an alternative route to utilize the many facets of the discipline of psychology. A minor combined with a major, or concentration in other disciplines like business administration, communication, social sciences, art, dance or theatre prepares a student for her chosen career. Examples of such combinations are preparation for graduate degrees in art therapy or public relations.

The Stephens College Department of Psychology requires of its students:

- academic discipline and integrity
- ethical behavior, including: professionalism and confidentiality
- sensitivity to individual and cultural differences
- research, writing and library skills
- group participation
- critical-thinking skills

**NOTE:** Course descriptions for the CHS/EDU and MAT may be found under the program headings of Education and Mathematics.

Requirements for the B.S. Major in Psychology

The B.S. in Psychology is designed primarily for the student who is interested in applying to graduate school. The required courses draw from each of the major areas of psychology. Electives allow students to specialize in their areas of interest. A strong foundation in math and science will help students prepare for the Graduate Record Examination (GRE). A senior research capstone experience ensures that students will gain the research experience they need to compete for graduate school admission.

The Bachelor of Science Major in Psychology requires the completion of at least 33 semester hours of psychology courses (21 required courses and 12 elective), 6 semester hours of math (statistics and one other course), and at least 6 semester hours of natural science (biology, chemistry or physics). Students must have at least 21 semester hours of Psychology at the 300 or 400 level to graduate. A grade of C- or better must be earned in each of the required Psychology courses.

**Required Courses for the BS degree**

PSY 111: Introduction to Psychology (3 hrs.)
PSY 203: Psychological Research Methods (3 hrs.)
PSY 315: Social Psychology (3 hrs.)

127
PSY 320: Abnormal Psychology (3 hrs.)
PSY 331: Learning and Cognition (3 hrs.)
PSY 430: Physiological Psychology (3 hrs.)
PSY 441: Senior Research Capstone (3 hrs.)
MAT 207: Introduction to Statistics (3 hrs.)

and

One math course (any course except MAT 105; 3 hrs.)
Two laboratory-based natural science (BIO, CHM, PHY) courses (at least 6 hrs.)

and

Twelve semester hours from the following list of electives including at least 6 hours at the 300 level or above.

Electives

CHS 114: The Child: Lifespan (3 hrs.)
PSY 121: Psychology of Adjustment (3 hrs.)
PSY 211: Educational Psychology (3 hrs.)
CHS 214: Child Development: Infancy (3 hrs.)
PSY 271: Human Sexuality (3 hrs.)
PSY 301: Psychology of Women (3 hrs.)
CHS 311: Advanced Child Development: Cross Cultural Perspective (3 hrs.)
PSY 317: Psychology of Personality (3 hrs.)
PSY 333: Sensation and Perception (3 hrs.)
PSY 355/PSY 530G: Counseling I (3 hrs.)
EDU 363: Education and Psychology of the Exceptional Child (3 hrs.)
PSY 380: Topics in Psychology (3 hrs.)
PSY 390: History and Systems of Psychology (3 hrs.)
PSY 404/PSY 575G: Group Procedures (3 hrs.)
PSY 481: Internship (1-6 hrs.)

Students who major in Psychology or Human Development/Child Study will participate in an assessment program in their senior year.

Requirements for the 5-year M.Ed. Degree in Psychology

Students who are interested in a career as a School Counselor can enroll in this program as undergraduates. If students complete four years at Stephens College, maintain a B- average in all undergraduate and cross-listed courses and score over 400 on verbal and math sections of the G.R.E., they will receive a fellowship that will fund their fifth year as a graduate student. This fellowship represents a savings of $8640.00 (the cost of Stephens College 2-year graduate program). If students are ineligible for the fellowship, they may still apply for admission to the graduate program in order to finish their fifth year. Students would finish with a Bachelor's of Arts in Psychology and a Master's of Education in Counseling.

Students who finish this program are eligible to apply for certification as a Missouri School Counselor. During their fifth year of the program, students can become temporarily certified as a school counselor and work in the field since all of the graduate classes are held in the evening. Given the shortage of school counselors in Missouri, the local job market currently favors this degree. School Counselors must renew their certification every five years.

A student who wishes to become a Licensed Professional Counselor (e.g., private practice, agency, hospital or treatment center) could extend his/her graduate study by taking an additional 12 credit hours. This would allow the student to become eligible for Missouri licensure. A student who wishes to become an Advanced School Counselor (specialist's degree) may elect to take an additional 30 hours of graduate credit. Missouri Advanced School Counselors need only to renew their certification every 10 years.

Students in this program will take Liberal Arts Core Requirements, undergraduate requirements, cross-listed requirements, and graduate requirements. Cross-listed courses will be offered as dual (undergraduate and graduate) credit. Undergraduate tuition will cover the costs of cross-listed courses. In addition to Liberal Arts Core Requirements, students in the 5-year M.Ed. in Counseling program will take the following 63 credit hours. A grade of C- or better must be earned in each of the required Psychology courses.
Required Courses for the 5 year M.Ed. degree

**Freshman/Sophomore level undergraduate courses**
- PSY 111: Introduction to Psychology
- PSY 315: Social Psychology
- PSY 331: Learning and Cognition
- PSY 430: Physiological Psychology
- EDU 276: Foundations of the Teaching-Learning Process
- EDC 363: Education and Psychology of the Exceptional Child
- MAT 207: Statistics

**Senior/Junior Level Cross Listed Courses**
- PSY 310: Developmental Psychology / EDU 545G: Advanced Human Development
- PSY 320: Abnormal Psychology / EDC 555G: Abnormal Psychology
- PSY 359: Counseling / PSY 505G Counselor as a Professional (Summer)
- PSY 355: Psychological Testing and Personality Assessment/ PSY 540G: Assessment (Summer)
- PSY 404: Group Procedures/ PSY 575G Group Procedures
- EDU 413: Family and Community: Partners in Education/ PSY 463G: Family and Community

**Graduate Courses**
- PSY 530G: Foundations of Counseling
- PSY 565G: Theories and Techniques
- PSY 580G: Practicum I
- PSY 570G: Career Development
- PSY 605G: Advanced Research Methods
- PSY 620G: Practicum II

Requirements for a Minor in Psychology

The minor in psychology requires completion of a minimum of 15 semester hours in PSY, including the required course listed below and at least 6 semester hours at or above the 300 level.

**Required Course**

PSY 111: Introduction to Psychology (3 cr)

**Psychology Courses**

**PSY 111: Introduction to Psychology**
(3 hrs.)
(Open to all students)
An introduction to the major sub-fields of contemporary psychology. Emphasizes on the diversity of psychology as a discipline and how psychological principles pertain to everyday life.

**PSY 121: Psychology of Adjustment**
(3 hrs.)
(Open to all students)
Students in the course develop an informed perspective on their psychological adjustment. Relationships, values, health and personal history are studied.

**PSY 203: Psychological Research Methods**
(3 hrs.)
(Open to all students)
This course is designed to introduce students to the research methods used in psychology. Students incorporate class materials into research of their own, guided by the instructor. This course is a "hands-on" research design course.

**PSY 211: Educational Psychology**
(3 hrs.)
(Prerequisite: PSY 111)
This course surveys the nature and conditions of human learning. We examine methods of assessing intellectual and personality characteristics as well as social dynamics, as pupils enter into the learning process.

**PSY 271: Human Sexuality**
(3 hrs.)
(Prerequisite: PSY 111 or sophomore standing)
Course examines human sexuality from several
perspectives (biological, social, cultural, ethical). Topics include anatomy and reproduction, gender roles, love, varieties of sexual expression, birth control, the development of sexuality over the life span, diseases, dysfunction and treatment.

PSY 280: Topics in Psychology
(3 hrs.)
Topics courses are devoted to special subjects that may not be covered in depth in other courses. Topics previously offered include Health Psychology.

PSY 301: Psychology of Women
(3 hrs.)
(Open to all students)
This course includes a survey and an evaluation of research and theory on the psychology of women and sex differences. Physiological, developmental, personality, and social aspects of women's experiences will be studied. Writing intensive.

PSY 310: Developmental Psychology
(3 hrs.)
(Prerequisite: PSY 111 or permission of instructor)
This course uses major psychological theories to explore the normal stages of development from birth until death. Selected controversial issues and case studies relating to development will also be discussed.

PSY 315: Social Psychology
(3 hrs.)
(Prerequisites: PSY 111; or permission of instructor)
A survey of major topics in social psychology, including social perception, social interaction and social influence, will form the core of this course, with attention to stereotypes, aggression, conformity and persuasion.

PSY 317: Psychology of Personality
(3 hrs.)
(Prerequisites: PSY 111; or permission of instructor)
An introduction to the general subject of personality. Emphasis upon the development of personality in the normal individual with special attention to personality development in women. Offered every other year.

PSY 320: Abnormal Psychology
(3 hrs.)
(Prerequisites: PSY 111; cross-listed with EDU 555G)
Survey of basic areas of abnormal psychology, history of mental disorders, survey of extent and severity of problems today. Emphases in biological, psychological and social approaches to explaining mental disorders.

PSY 331: Learning and Cognition
(3 hrs.)
(Prerequisite: PSY 111.)
Provides an introduction to the study of learning and cognition through an examination of the basic learning paradigms of classical and instrumental conditioning and issues fundamental to the structure and function of cognitive theory. Emphases on applied and theoretical findings.

PSY 333: Sensation and Perception
(3 hrs.)
(Prerequisites: PSY 111; BIO 111 recommended)
Surveys (1) the anatomy and physiology of the various sensory organs, neural processing and brain centers for the different sensory systems; and (2) psychological studies of the various aspects of perception and brain anatomy and sense organs.

PSY 355: Psychological Testing and Personality Assessment
(3 hrs.)
(Prerequisites: 9 hours of PSY and MAT 207; cross-listed with PSY 540G)
This course covers the basic concepts for describing and evaluating standardized tests, including reliability, validity, norms and standard scores. These concepts are then used to evaluate a number of representative tests in different areas: intelligence, interests, aptitude and personality. Students also take and score some of these standard tests.

PSY 359: Counseling I
(3 hrs.)
(Prerequisites: PSY 111; cross-listed with PSY 530G)
Introductory course in clinical counseling psychology. Discussion and assessment of a variety of counseling and therapeutic approaches for adjustment problems and mental disorders. Review of taped practice interviews under supervision of instructor.

PSY 380: Topics in Psychology
(1.0 course)
Topics courses are devoted to special subjects that may not be covered in depth in other courses.

PSY 390: History and Systems of Psychology
(3 hrs.)
(Prerequisite: PSY 111.)
This course is designed to give the student a broad background in the history of the development of different theories of psychology. Specifically, this course gives a student perspective into science, a deeper understanding of the field of psychology, and greater knowledge about the directions psychology might take in the future. This course covers the history of psychology from Aristotle to the present. Writing intensive.

PSY 404: Group Procedures
(3 hrs.)
(Prerequisite: PSY 359 or permission of instructor; cross-listed with PSY 575G)
An in-depth exposure to experiential learning through small group experiences. For trainees in psychology
who want to develop skills in facilitating groups for persons in therapy or work settings. Review of taped practice groups under supervision of instructor.

**PSY 430: Physiological Psychology**
(3 hrs.)
(Prerequisites: at least 9 hrs in PSY; or permission of instructor.)
This course uses current knowledge of the brain, nervous system and endocrine system to explore the roles of physiological factors in health, disease, behavior, emotions, and mental disorders.

**PSY 441: Senior Research**
(3 hrs.)
(Prerequisites: 15 hours in PSY; senior standing and PSY major recommended)
In-depth original research of topics not covered in other courses. Check semester course schedule for topic offered. This is the required senior capstone course for psychology majors. The course uses both research writing skills and seminar discussion as learning tools.

**PSY 481: Internship**
(1-6 hrs.)
(Prerequisites: psychology major and at least sophomore standing.)
Students complete 126 hours of work in an agency or institution as a contributing member of the staff for each 3 semester hours of credit earned. Student carries on as wide a range of duties as she is qualified to execute under the direct supervision of a professional in the agency or institution.

**Independent Study**
Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent studies may be obtained by contacting a faculty member to sponsor the study and in the Office of the Registrar.
Social Sciences
History, Sociology Faculty:

Alan Havig, Ph.D.
Andrew Walker, Ph.D.

History Minor
Required Courses
- Three (3.0) HIS courses at the 200 level.
- Two (2.0) HIS courses at or above the 300 level.

History Courses

**HIS 204: 19th Century America**
(3 hrs.)
(Open to all students)
An overview of important themes in 19th century American history, including changing race, gender and class relations; federal-state governmental relationship; and economic growth and the role of government in the economy. This course includes study of the causes and results of the Civil War. It draws upon American history prior to 1800 to lay a foundation of understanding for such matters as Constitutional evolution.

**HIS 205: 20th Century America**
(3 hrs.)
(Open to all students)
An overview of important themes in 20th century American history, including changing race, gender and class relations; economic expansion and recession; the changing role of government in the economy; political party history and the growth of the presidency; the emergence of mass culture; and the development of American foreign policy.

**HIS 220: American Business and Labor History**
(3 hrs.)
(Open to all students)
The development of American corporate capitalism and industrial technology since the early 19th century, the evolution of labor organizations, working class life and the relationship between the federal government and both business and labor.

**HIS 230: Early Modern Europe: 1485–1789**
(3 hrs.)
(Open to all students)
Introduces students to the beginnings of modern institutions that have shaped our world, including capitalism, nationalism, religion, humanism, science and revolution.

**HIS 258: Readings in History**
(3 hrs.)
(Open to all students)
Important, well-written and interesting examples of recent research and writing (monographs and biographies) introduce students to the nature of historical study.

**HIS 280: Topics in History**
(3 hrs.)
(Prerequisite: dependent upon topic; may be repeated for credit with different topic)
A study of the history of a particular phenomenon or epoch. Topics change; consult course schedule for current topic.

**HIS 303: 19th Century Europe**
(3 hrs.)
(Prerequisite: HIS 230 or HIS 231 and junior or senior standing or permission of instructor)
Examines in depth the massive changes that laid the foundations of our own time, from the restoration of Europe after the defeat of Napoleon to the disastrous collapse into World War I.

**HIS 304: 20th Century Europe**
(3 hrs.)
(Prerequisite: HIS 230 or 231 and junior or senior standing, or permission of instructor)
Covers the period from the end of World War I to the present, focusing on social- political history as well as diplomatic history.

**HIS 380: Topics in History**
(3 hrs.)
(Prerequisite: dependent upon topic; may be repeated for credit with different topic)
A study of the history of a particular phenomenon or epoch. Topics change; consult course schedule for current topic.
Social Sciences Courses

SSC 220: Introduction to Law
(3 hrs.)
(Open to all students)
Introduction to the American jurisprudence system and to law as a field of study.

SSC 310: Modern Japan Seminar
(3 hrs.)
(Prerequisite: junior or senior standing or permission of instructor)
Study of modern Japan's cultural and social transformations in a comparative analysis with the United States. Special topics include the modernization process, business and economic practices, education, the roles and status of women, "groupism" and individualism, and value structures.

Sociology Courses

SOC 201: General Sociology: Socialization
(1.0 course)
(Open to all students)
Analysis of the process by which the individual acquires membership in a group or society. Study of group characteristics and their influence on human behavior.

SOC 240: Drugs and Society
(1.0 course)
(Prerequisite: one SOC course)
The use of substances to alter consciousness is a very common practice in societies everywhere. In this course, we shall examine those practices from a cross-cultural perspective. Our focus shall be on the social processes that promote and control their usage and the cultural meanings attached to their usage.

Independent Study

Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in department offices or the Office of the Registrar.
Spanish

Stephens College offers a minor in Spanish. Students interested in international business are encouraged to develop a student-initiated major by combining Spanish with Entrepreneurship and Business Management. The Spanish minor is also available to include in the Liberal Studies major.

Requirements for the Minor in Spanish

The minor in Spanish requires the completion of 15 semester hours including at least 6 hours at or above the 300 level. Students who demonstrate proficiency at the intermediate level will substitute advanced-level Spanish language courses to fulfill the 15 semester hours required for the minor.

Required Courses (15 hours)

- SPN 251: Intermediate Spanish Review (3 hrs.)
- SPN 252: Intermediate Reading and Writing (3 hrs.)
- SPN 325: Advanced Reading and Writing (3 hrs.)
- SPN 338: Topics in Hispanic Civilization and Culture (3 hrs.)
- SPN 356: Survey of Spanish Literature (3 hrs.)

or

- SPN 357: Topics in Hispanic Literature (3 hrs.)

Spanish Courses

**SPN 101: Intensive Elementary Spanish**
(4 hrs.)
(Open to all students with little or no previous study of Spanish; ordinarily not more than two units of high school Spanish)
Objectives: basic structures, acquisition of vocabulary, simple reading and writing, and development of basic conversational skills. Introduction to Spanish-speaking peoples and cultures.

**SPN 102: Elementary Spanish II**
(4 hrs.)
(Prerequisite: SPN 101 or at least two units of high school Spanish)
Continuation of SPN 101.

**SPN 251: Intermediate Spanish Review**
(3 hrs.)
(Prerequisite: SPN 102 or at least two units of high school Spanish)
Designed to strengthen four language skills: comprehension, speaking, reading and writing. The study of structure and grammar complemented by intermediate readings and conversation; emphasizes the culture of the Spanish-speaking world.

**SPN 252: Intermediate Reading and Writing**
(3 hrs.)
(Prerequisite: SPN 251 or at least three units of high school Spanish)
Designed to teach students to write correct Spanish with an increasing degree of authenticity and style. Written work complemented by literary readings and oral discussions; an introduction to the cultural and intellectual heritage of the Spanish-speaking world.

**SPN 325: Advanced Reading and Writing**
(3 hrs.)
(Prerequisites: SPN 252 or permission of instructor)
This course is designed for students with considerable background in Spanish who wish to continue to improve the four fundamental skills involved in second language acquisition (reading, writing, listening and speaking). Although some grammatical review will be included, a good deal of the content of the class focuses on the most advanced grammatical structures that require additional practice, exercises and guided compositions. The class will be conducted entirely in Spanish.

**SPN 338: Topics in Hispanic Civilization and Culture**
(3 hrs.)
(Prerequisites: ARH 101; or HIS 230; or SPN 101, 102, 251 or 252)
(Taught in English; may be repeated for credit with different topic and with permission of instructor; some topics are cross-listed as HIS 380)
The development through the ages of Spanish and Latin American civilizations as reflected in historical and political events, colonization, social institutions, women’s contributions, economics, literature and the arts. Recent topics have included Mexico, Central America and the Caribbean, Latin American Civilization through Literature, Contemporary Latin American Politics and Society, Latin America and the United States.
SPN 356: Survey of Spanish Literature
(3 hrs.)
(Prerequisites: SPN 252, four years of high school Spanish or permission of instructor) (Course may be repeated for credit with different content and permission of instructor)
The course introduces students to the background and analysis of Spanish American and Hispanic literature of the modern period. The class is conducted in Spanish.

SPN 357: Topics in Hispanic Literature
(3 hrs.)
(Prerequisites: SPN 252, four years of high school Spanish or permission of instructor) (Course may be repeated for credit with different content and permission of instructor)
This course is organized around a topic or literary genre, and may also be taught in translation in order to accommodate all students interested in Hispanic literature. Recent offerings have included Spanish American Poetry, Latin American Drama, Latin American Women Writers and the Spanish American Short Story.
Theatre Arts

Department Chair: Robert Doyen, M.A.

Theatre Arts Faculty:

Kelly Archer, B.A., B.S.
Peter Beiger, M.F.A.
Mary Alice Doyle, M.A.
Lamby Hedge, M.F.A.
Mimi Hedges-Fagre, M.F.A.
Beth Leonard, M.F.A.
Adam Mendelson, M.F.A.
Brett Prentiss, M.F.A.
Prudence Wehnert-Skinner, M.F.A.
and visiting guest artists.

Theatre Arts area offers intensive training in all aspects of theatre. A student may choose any of the following emphases:

- ACTING
- MUSICAL THEATRE
- DIRECTING
- SCENE DESIGN
- STAGE MANAGEMENT
- LIGHT DESIGN
- THEATRE MANAGEMENT
- COSTUME DESIGN

The faculty includes professional actor-teachers, designers and management staff. Theatre Arts operates three production facilities on campus, the Macklanburg Proscenium Theatre, Warehouse Thrust Theatre and an Arena Theatre, as well as a summer stock 450-seat proscenium theatre in Iowa. The department produces 10 productions on campus during the academic year and nine productions each summer at Lake Okoboji.

The bachelor of fine arts degrees in theatre arts, theatre management or theatrical costume design are earned in three years and two summers and are offered for the student whose primary interest lies in developing pre-professional skills.

Two summer programs afford additional theatre experience with college credit: the on-campus Stephens Summer Theatre Institute and the Okoboji Summer Theatre at Spirit Lake, Iowa. At Okoboji, students work with professional actors, directors and designers in the production of nine plays in weekly stock.

Requirements for B.F.A. Major in Theatre Arts

The bachelor of fine arts major in theatre arts requires completion of liberal arts requirements and courses as specified below. B.F.A. requirements include one summer in the Summer Theatre Institute and one in Okoboji Summer Theatre, six production crew assignments over three years and two strikes per semester. Entrance to the B.F.A. program is based on faculty evaluation of each student's work during the first year and at the end of the Summer Theatre Institute program. Elective work in the B.F.A. major may include advanced acting, stage management, directing, scene design, costume design and general theatre.

Because of the rigorous nature of the performing arts program, students are expected to demonstrate a level of dedication, effort and ethical behavior consistent with that demanded within the profession. Any student who, in the collective judgment of the department faculty in consultation with the department chair, fails at any time to live up to these standards may be required to withdraw from the B.F.A. program.
Required Courses

THA 122: Acting I (3 hrs.)
THA 124: Acting II (3 hrs.)
THA 128: Theatre Speech (3 hrs.) or
THA 211 Drafting (3 hrs.)
THA 227: Stagecraft/Stage Management (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)
THA 420: Senior Acting Seminar (3 hrs.) or
THA 425: Senior Production Seminar (3 hrs.)
ENG 345: Shakespeare (3 hrs.)
a 2nd dramatic literature course or
an Art History Course
8 elective THA courses (24 hrs.)

Plus 6 production crew assignments over 3 years and 2 strikes per semester.

In addition, two summer theatre programs are required:

Summer Theatre Institute (on-campus housing required)
THA 248: Performance Technique (2 hrs.)
THA 258: Stage Movement (3 hrs.)
THA 259: Acting Workshop (3 hrs.)
THA 260: Theatre Production and Management I (3-9 hrs.)

Okoboji Summer Theatre (may be repeated once)
THA 360: Acting Workshop II (6 hrs.)
THA 361: Production Workshop II (3-9 hrs.)
THA 363: Theatre Management II (3 hrs.)

Requirements for B.F.A. in Theatre Management

Required Theatre Courses

THA 122: Acting I (3 hrs.)
THA 124: Acting II (3 hrs.)
THA 216: Theatrical Design I (3 hrs.)
THA 218: Theatrical Lighting I (3 hrs.)
THA 227: Stagecraft/Stage Management (3 hrs.)
THA 232: Directing I (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)
THA 425: Senior Production Seminar (3 hrs.)
2 Arts/Humanities/Literature course (6 hrs.)

Plus 4 production crew assignments and 1 internship in the Playhouse Box Office

Required Business Courses

ACC 210: Accounting I (3 hrs.)
ACC 220: Accounting II (3 hrs.)
BUS 171: Introduction to Entrepreneurship (3 hrs.)
BUS 225: Principles of Management (3 hrs.)
BUS 250: Principles of Marketing (3 hrs.)
BUS 305: Human Resource Management (3 hrs.)

In addition, two summer theatre programs are required:

Summer Theatre Institute (on-campus housing required)
THA 248: Performance Technique (2 hrs.)
THA 258: Stage Movement (3 hrs.)
THA 259: Acting Workshop (3 hrs.)
THA 260: Theatre Production and Management I (3-9 hrs.)
**Okoboji Summer Theatre (may be repeated once)**

THA 360: Acting Workshop II (6 hrs.)
THA 361: Production Workshop II (3-9 hrs.)
THA 363: Theatre Management II (3 hrs.)

---

**Requirements for B.A. in Theatre Arts**

The Bachelor of Arts in Theatre Arts is designed for students who wish to include more intensive work in liberal arts in the degree program as preparation for graduate study or a private teaching career. The Bachelor of Arts major in Theatre Arts requires completion of liberal arts requirements and 33 semester hours as specified below. At least 15 hours must be at or above the 300 level. In addition, students are required to complete two production crew assignments and two strikes. Upper level liberal arts requirements met by requirements of major.

**Required Courses**

- THA 122: Acting I (3 hrs.)
- THA 124: Acting II (3 hrs.)
- THA 128: Theatre Speech (3 hrs.)
- THA 227: Stagecraft/Stage Management (3 hrs.)
- THA 232: Directing I (3 hrs.)
- THA 251: Make-up/Costuming (3 hrs.)
- THA 313: Theatre History I (3 hrs.)
- THA 314: Theatre History II (3 hrs.)
- ENG 345: Shakespeare (3 hrs.)

Plus 2 production crew assignments and 2 strikes

---

**One of the following four:**

- THA 216: Theatrical Design I (3 hrs.)
- THA 218: Theatrical Lighting I (3 hrs.)
- THA 219: Sound Design I (3 hrs.)
- THA 252: Costuming Design I (3 hrs.)

---

**One of the following two:**

- THA 420: Senior Acting Seminar (3 hrs.)
- THA 425: Senior Production Seminar (3 hrs.)

---

**Requirements for B.F.A. in Theatrical Costume Design**

The Bachelor of Fine Arts in Theatrical Costume Design requires completion of liberal arts requirements and courses as specified below. BFA requirements include one summer in the Summer Theatre Institute and one in Okoboji Summer Theatre, six production crew assignments over three years and two strikes per semester. A total of 120 semester hours and a cumulative gpa of 2.0 is required for all degrees.

**Required Theatre Courses**

- THA 215: Rendering for the Theatre (2 hrs.)
- THA 227: Stagecraft/Stage Management (3 hrs.)
- THA 251: Make-up/Costuming (3 hrs.)
- THA 252: Costume Design I (3 hrs.)
- THA 313: Theatre History I (3 hrs.)
- THA 314: Theatre History II (3 hrs.)
- THA 352: Costume Design II (3 hrs.)
- THA 412: Advanced Production Design (3 hrs.)
- THA 425: Senior Production Seminar (3 hrs.)

Plus 6 crew assignments and 2 strikes

---

**Required Fashion Courses**

- FAS 111: Beginning Clothing Construction (3 hrs.)
- FAS 203: Textiles (3 hrs.)
- FAS 214: Draping and Patternmaking I (5 hrs.)
- FAS 316: Draping and Patternmaking II (5 hrs.)
- FAS 375: 20th Century Costume (3 hrs.)
Required Art Courses

ART 105: Beginning Drawing (3 hrs.)
ART 201: Life Drawing (3 hrs.)
ART 203: Painting and Color (3 hrs.)

In addition, two summer theatre programs are required:

Summer Theatre Institute (on-campus housing required)
  THA 280: STI Costume Design (4 hrs.)
  FAS 246: Fashion Drawing (3 hrs.)
  FAS 280: Millinery (3 hrs.)

Okoboji Summer Theatre (may be repeated once)
  THA 361: Production Workshop II (6 hrs.)
  THA 363: Theatre Management II (6 hrs.)

Requirements for Minor in Theatre Arts

Required Courses

THA 122: Acting I (3 hrs.)
THA 227: Stagecraft/Stage Management (3 hrs.)
THA 232: Directing I (3 hrs.)
THA 251: Make-up/Costuming (3 hrs.)
THA 313: Theatre History I (3 hrs.)
THA 314: Theatre History II (3 hrs.)

Theatre Arts Courses

THA 122: Acting I—Mind and Body: The Actor's Preparation
(3 hrs.)
(Open to all students)
A course designed to provide beginning theatre students an understanding of the senses and an awareness of self, others and the world in order to develop basic acting skills.

THA 124: Acting II—Scene Study (Acting emphasis)
(3 hrs.)
(Prerequisite: THA 122)
Provides the tools necessary for breaking down the script, making effective choices and communicating the intent of the scene in a dramatic and effective way.

THA 128: Theatre Speech
(3 hrs.)
(Open to all students)
Designed to give students the tools to develop vocal quality and speech standards for performance in theatre, film, television and radio.

THA 211: Drafting for Technical Theatre
(3 hrs.)
(Open to all students)
Introduction to basic mechanical drawing for theatrical design and construction.

THA 212: Beginning Production Design and Management
(1-3 hrs.)
(Open to all students; may be repeated for credit.)
Lighting Designer, Scenic Designer, Costume Designer, Sound Designer: responsible for designing and supervising the execution of lighting, scenery, costumes or sound for a major on-campus production. Stage Management: Stage Manager for a major on-campus production.

THA 214: Stagecraft II
(1-2 hrs.)
(Prerequisite: THA 227 and permission of instructor)
Lecture, demonstration and practical work assignments to develop more advanced skills in production techniques.

THA 215: Rendering for the Theatre
(2 hrs.)
(Prerequisite: THA 216 or permission of instructor)
Introductory course for scene designers and lighting designers in the techniques of rendering in watercolor, acrylics, pastels and other media. May be repeated one time for credit.

THA 216: Theatrical Design I
(3 hrs.)
(Prerequisite: THA 211 or permission of instructor)
Introduction to the theory and practice of stage design, including drawing of floor plans, elevations, detail
drawings and beginning rendering.

THA 218: Theatrical Lighting I
(3 hrs.)
Introduction to the theory and practice of stage lighting, including light plots, focus charts and schedules, hookups, the creation of lighting cues, and functions and qualities of light.

THA 219: Sound Design I
(3 hrs.) (Open to all students)
Introduces students to the design and technology of sound as it is utilized in the theater and entertainment fields. The class will combine lecture, demonstration and several hands-on projects. Topics will include microphone selection and use, amplification and speakers, multi-track recording, aural aesthetics and the theatricality of sound.

THA 227: Stagecraft/Stage Management
(3 hrs.)
(Open to all students)
Lecture, demonstration and practical work assignments to develop more skills in production techniques. Continuing survey of the functions of various theatre arts in producing a theatrical event. Introduction to the contemporary practice of stage management.

THA 228: Stage Management II
(1-3 hrs.)
(Prerequisite: THA 227)
A course designed to assist the student in developing competency as a stage manager, including the capacity to assemble a complete production prompt script. Fifty (50) hours production work required.

THA 232: Directing I
(3 hrs.)
(Prerequisite: THA 227 or permission of instructor)
A study of the function of the director and basic theories of composition, picturization and movement. Practical staging assignments. Development of practical skills as directors through classroom discussion and the direction of scenes. Assembly of a complete director's script for a final project.

THA 235: Scene Painting
(3 hrs.)
(Open to all students. Lab fee charged)
Introduction to basic techniques used in the painting of stage scenery.

THA 248: Performance Techniques
(2 hrs.)
(May be taken three times for credit)
(Prerequisite: THA 124)
Intensive study of the skills for singing on the stage, practical experience and individual attention concerning performance and singing techniques. Delivery, expression, interpretation of lyrics and stage presence will be studied and developed through individual attention and practical experience.

THA 251: Makeup/Costuming
(3 hrs.) (theatre majors only)
(Open to all students)
Study of basic techniques of designing and applying stage makeup for straight, character and stylized roles continuing with beginning study of costume history, design and construction through class discussions and laboratory work.

THA 252: Costuming Design I
(3 hrs.)
(Prerequisite: THA 251 or permission of instructor)
Continuation of the development of basic competencies in the design and construction of stage costumes.

THA 258: Stage Movement (STI)
(3 hrs.)
(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)
Development of stage movement and dance skills for acting students in the Summer Theatre Institute.

THA 259: Acting Workshop I (STI)
(3 hrs.)
(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)
Application of theories and techniques learned in first-year acting classes through class assignments, rehearsal and public performances in the Summer Theatre Institute.

THA 260: Theatre Production and Management I (STI)
(3 hrs.)
(Prerequisites: THA 124, THA 227, THA 251 and/or program approval)
Development of basic skills in technical theatre through class assignments and crew work and a study of general principles and accepted practices in theatre management. Summer Theatre Institute only.

THA 272: Acting III—Scene Analysis: Character Study
(3 hrs.)
(Prerequisite: THA 124)
Scene analysis to form an approach to discovering the essence of the character—motivation and intention. Scenes used to implement character study, create given circumstance and develop technique for credible characterization and proper execution.

THA 280: Topics in Theatre Arts
(3 hrs.)
(Open to all students)
Topics courses are devoted to special subjects that
may not be covered in depth in other courses, to
issues of current interest or to the newest research
available in a discipline.

THA 300: Theatre Acting Practicum
(0-1 hr.)
Practical application of acting technique learned in the
classroom. Performance experience is developed
while working collaboratively to mount a theatre
production. Students have opportunity to practice the
technique and essentials of their particular interest in a
realized endeavor.

THA 310: Theatre Technical Practicum
(0-1 hr.)
Practical application of technique learned in the
classroom. Technical/Design/Crew experience is
developed while working collaboratively to mount a
theatre production. Students have opportunity to
practice the technique and essentials of their particular
interest in a realized endeavor.

THA 312: Intermediate Production Design and
Management
(1-3 hrs.) Prereq: THA 12
(May be repeated for credit)
Lighting Designer, Scenic Designer, Costume
Designer, Sound Designer: responsible for designing
and supervising the execution of lighting, scenery,
costumes or sound for a major on-campus production.
Stage Management: Stage Manager for a major on-
campus production.

THA 313: Theatre History I
(3 hrs.)
(Open to all students)
A study of the theatre of ancient Greece and Rome,
dealing primarily with the development of the physical
theatre structures, production methods and major
theatrical figures. Continuing with the study of theatre
from 1100 to 1700 dealing primarily with the
development of physical theatre structures, production
methods and major theatrical figures.

THA 314: Theatre History II
(3 hrs.)
(Prerequisite: THA 313 or permission of instructor)
A study of theatre from 1700 to 1875 dealing primarily
with the development of physical theatre structures,
production methods and major theatrical figures.
Continuing with a study of "modern" theatre, from the
emergence of realism (ca. 1875 to the present),
dealing primarily with styles, production methods and
major theatrical figures.

THA 317: Theatrical Design II
(3 hrs.)
(Prerequisite: THA 216 or permission of instructor)
A course designed to assist the student in developing
proficiency as a designer of stage scenery through
research, classroom discussion and design projects.

THA 318: Theatrical Lighting II
(3 hrs.)
(Prerequisite: THA 218 or permission of instructor)
A course designed to assist the student in developing
proficiency as a designer of stage lighting through
research, classroom discussion and design projects.

THA 320: Directing II
(2 hrs.)
(Prerequisite: THA 232 or permission of instructor)
Advanced study in directing techniques, including
theories concerning the director's choices regarding
scenery, lighting and costuming. Each student directs
a one-act play.

THA 332: Acting IV—Scene Study: Styles
(3 hrs.)
(Prerequisite: THA 272)
Introduces different styles and period pieces to
broaden the student's perspective. Scene study is to
be the basic means used to develop the technique
required to create the style and ambiance of a period.

THA 348: Advanced Performance Technique
(2 hrs.)
(Prerequisite: THA 248 and permission of instructor;
may be taken three times for credit)
Advanced techniques for musical comedy
presentation.

THA 352: Costuming Design II
(3 hrs.)
(Prerequisite: THA 252)
Continuation of THA 252.

THA 360: Acting Workshop II (Okoboji)
(6 hrs.)
(Prerequisites: THA 332 and program approval)
Students learn through practical experience,
performing three to six roles during a 10-week summer
stock season at the Okoboji Summer Theatre.

THA 361: Production Workshop II (Okoboji)
(3-9 hrs.)
(Prerequisites: 27 hours in theatre arts and program
approval)
Students learn through practical experience,
participating in crew work for a 10-week summer stock
season at the Okoboji Summer Theatre.

THA 363: Theatre Management II (Okoboji)
(3 hrs.)
(Prerequisites: 27 hours in theatre arts and program
approval)
Students learn more advanced principles and
practices of theatre management through classes and
work assignments during a 10-week summer stock
season at Okoboji Summer Theatre.
THA 380: Topics in Theatre Arts
(3 hrs.)
(Prerequisites: see current course schedule)
Topics courses are devoted to special subjects that may not be covered in depth in other courses, to issues of current interest or to the newest research available in a discipline.

THA 412: Advanced Production Design and Management
(1-3 hrs.)
(May be repeated for credit)
Lighting Designer, Scenic Designer, Costume Designer, Sound Designer: responsible for designing and supervising the execution of lighting, scenery, costumes or sound for a major on-campus production. Stage Management: Stage Manager for a major on-campus production.

THA 413: Stagecraft III
(3 hrs.)
(May be taken four times for credit)
(Prerequisites: THA 214, THA 216, THA 218 and permission of instructor)
Practical work experience designed to aid the student in attaining professional quality skills through completion of a major construction project.

THA 420: Senior Acting Seminar
(3 hrs.)
(Prerequisites: THA 332, senior standing and permission of program)
Actors’ marketplace. Practical and ethical problems faced by the actor seeking work in theatre/television and films. Discussion with actors, agents, casting directors and other theatre professionals in Hollywood and New York City (via amplified telephone) with emphasis on techniques of making rounds, unions, contracts, television commercials, demo tapes, show case productions and more.

THA 421: Advanced Acting I—Shakespeare
(3 hrs.)
(Prerequisite: THA 332 or permission of instructor)
Shakespeare for the actor. Voice, movement and script analysis in classical drama.

THA 422: Advanced Acting II—The Audition
(3 hrs.)
(Prerequisites: THA 421, which may be taken concurrently, or permission of instructor)
Creation of an audition package for presentation at the national URTA auditions for advanced work in graduate schools, summer stock and professional repertory theatre.

THA 423: Advanced Acting III—Acting for Camera
(3 hrs.)
(Prerequisite: THA 332 or permission of instructor)
Acting for camera in TV and film (in conjunction with the Mass Media Program).

THA 424: Advanced Acting IV Comedy
(3 hrs.)
(Prerequisite: THA 332 or permission of instructor)
Comedy: theory and acting techniques. Course includes study in slapstick farce, stand-up monologues, contemporary comic playwrights and "period" plays (Restoration, Wilde, Coward).

THA 425: Senior Production Seminar
(3 hrs.)
(Prerequisites: senior standing and one of the following: THA 312, 317, 318, or 412)
The production seminar is an intensive course to prepare the technical theatre student to enter the working world of theatre. Each student works with a faculty member in his/her specific area of concentration during lab sessions. The core of the course is the development and refinement of a portfolio for presentation/interviews during the semester. The course includes readings and discussions about moral and ethical issues faced in art and the business of technical theatre today.

THA 432: Directing III
(3 hrs.)
(May be taken four times for credit)
(Prerequisite: THA 320 or permission of instructor)
Direction of a major production with the approval of the program chair.

Independent Study
Independent studies (special studies, tutorials, readings, projects) may be proposed by students who wish to investigate a subject not otherwise available. Information about independent study may be obtained in the department offices or in the Office of the Registrar.
Women's Studies

Coordinator: Tina Parke-Sutherland, Ph.D.

Women's studies at Stephens is an interdisciplinary program drawing upon the expertise of faculty and student-life professionals across the campus and focusing on the construction of knowledge about women, both in the United States and in the rest of the world. In women's studies classes students and faculty work together to illuminate women's distinct experiences, perspectives, and concerns, as well as to explore the liberatory strategies women have employed and continue to employ throughout the world. More than 50 faculty members, representing all areas of academic life, have taught in the program since its beginning in the early 1970s when Stephens College first demonstrated national leadership in the field.

The Women's Studies Program offers a minor. But women's studies is also an excellent choice for students who wish to combine study in the discipline with another discipline in a student-initiated major. As well as completing the liberal arts requirements and the courses listed below for the women's studies minor, the student works with her advisor to plan a course of study that combines additional women's studies courses and a sequence of courses from one or more of the academic disciplines complementary to women's studies.

Requirements for a Women's Studies Minor

A minor in women's studies requires the completion of 15 semester hours, including at least 6 hours at or above the 300 level, as listed below.

Required Courses

WST 210: Introduction to Women's Studies (3 hrs.)
WST 311: Development of Feminist Thought (3 hrs.)
WST 312: Contemporary Feminist Thought (3 hrs.)
WST electives (6 hrs.)

Women's Studies and the Liberal Studies Major

In the residential program, the women's studies minor is available as an option to include in the liberal studies major. In addition, the program co-sponsors a concentration in English and women's studies that is also available for the liberal studies major. See the liberal studies section of the catalog for complete information about the major.

Women's Studies Courses

WST 110: Women, Law and Justice
(3 hrs.)
(Open to all students; cross-listed as LGS 110.)
Criminal and civil law, feminist legal theory and jurisprudence, legal reasoning, current issues in the courts, torts and case briefs figure in this introductory course. Legal and allied professionals serve as guest speakers. Students write weekly reaction papers.

WST 210: Introduction to Women's Studies
(3 hrs.)
(Open to all students)
This course introduces the major areas and methods of inquiry in the academic discipline of women's studies. Contemporary issues that impact women's lives are examined in the contexts of work, education, the family, health systems, economics, government, politics, etc. The status of women in many cultures is explored historically and comparatively with emphasis on historical precedents of women's studies and international women's rights movements of the 20th century.

WST 280: Women's Studies Topics
(1-3 hrs.)
(Prerequisite: dependent upon topic)
Study of specific topics that relate to women's issues and women's experience. Topics include: "Addicted Women: Substance Abuse" and "Compulsive Behaviors."

WST 285: Islam, Politics and Gender (1c)
(3 hrs.)
(Open to all students)
This course introduces Islam as a religion, a framework for community and a way of governance. The various strains of Islam will be presented, including the Sunni/Shi'a split and Islamic fundamentalism. Gender issues are introduced as a debate characteristic of modern Islam domestically, within other cultures and across cultures. The goal is to develop a student's ability to analyze an eclectic religion and its concomitant political systems.