Non-Tenure Track Faculty Position
Physician Assistant Program, School of Health Sciences

Position Summary: Stephens College is in the development of a new PA program scheduled to matriculate its inaugural class in fall of 2016. The 27-month curriculum culminates in the conferral of a Master of Physician Assistant Studies. The clinical phase will be comprised of eight, six-week rotations.

Principal faculty for the Stephens PA program will oversee the development, content delivery and assessment of didactic curriculum. The successful candidate will teach, evaluate and advise didactic and clinical phase students. All principal faculty will participate in the continuous review, analysis and evaluation of the program’s success. Other duties include scholarship, academic advising, service and professional activities.

Type: 12-month faculty position with .20 release time to maintain clinical practice.

Responsibilities:
1. Teach the equivalent of at least three courses per term (fall, spring, summer)
2. Demonstrate leadership and advising abilities
3. Demonstrate strong interpersonal skills
4. Apply strong verbal/written communications skills
5. Collect and manage data to track performance outcomes
6. Demonstrate strong collaboration, team building and mediation skills
7. Facilitate effective communication among clinical and PhD or non-PA faculty
8. Coordinate, review and revise academic policies and procedures as needed
9. Assist the program director with the continuous development, review, planning, outcomes evaluation and general effectiveness of the PA program
10. Assist the program director with the monitoring of ongoing program quality assurance
11. Assist the program director with continuous program review and evaluation, curriculum revision, evaluation of course syllabi and lesson plans for the didactic curriculum
12. Provide academic advising for PA students
13. Provide proctoring and remediation as necessary
14. Assist in organizing and structuring the academic program in accordance with established educational standards and practices
15. Participate in program meetings, college committees, and state and national organizations

Qualifications:
- Masters or PhD, Graduate of an ARC accredited PA Program
- Minimum three years of clinical practice experience
- Current NCCPA certification with eligibility for licensure in the State of Missouri

Qualifications Preferred:
Preference will be given to applicant with prior experience in clinical education as well as demonstrated teaching experience in a University–based PA Program.

Reports to: Director, Physician Assistant Program

Stephens College is the second oldest women’s college in the country. Since our founding in 1833, we’ve been offering innovative, career-focused programs sound in the liberal arts with a focus on creative arts and sciences. Stephens prepares students to become leaders and innovators in a
rapidly changing world. Graduate, online and certificate programs are open to women and men as part of our commitment to lifelong learning.

Stephens College is located in downtown Columbia, Mo., home to the University of Missouri and two private colleges with a total student population of about 36,000. Columbia has a total population of approximately 115,000 and is consistently rated as a top city in which to live and one of the best college towns in the country.

The College prides itself on fostering a close-knit, welcoming, student-centered environment.

Stephens College offers excellent benefits, including vacation/holiday/sick pay, health/dental/life insurance, tuition waiver and College-paid retirement plan.

To apply: Submit a current curriculum vitae, a list of five references with contact information and a cover letter that describes how the applicant’s qualifications and experience align with the job description to humanresources@stephens.com.

Must also complete the Stephens College online application form.

Review of applicants will begin immediately and will continue until the position is filled. Employment will require a criminal background check.

EOE  A diverse community on campus is valued, so women, minorities, veterans, and individuals with disabilities are encouraged to apply.

Smoke-free campus