

Stephens College 2011-2012 Verification Worksheet

Your student aid application was selected for review in a process called "Verification." We are required by federal law to compare your application with information on this form and with signed copies of your 2010 federal tax forms. This includes spouse's information if you are married, or parents' information if you are considered dependent for federal aid purposes. If any items have to be corrected, Stephens College will electronically correct your file and you will receive updated application information, which allows you to see the changes and results.

If any of the required signatures are missing on this form or the family's tax documents, the document will be returned to you. The financial aid process will be delayed and the student will not receive financial aid until all documents have been signed, fully completed, and returned to the Financial Aid Office. Documentation submitted late (after April 15, 2012, or after withdrawal from the school) will not be reviewed.

What you should do:

1. Complete and sign this Verification Worksheet.
2. Attach signed copies of 2010 federal income tax returns, pages 1 & 2 only.
(for student/spouse if independent, or for student/parent(s) if dependent for federal purposes).
3. Attach copies of W-2 forms for all wages earned in 2010.
4. Don't skip sections; put N/A or "0" if it doesn't apply.
5. Send all forms to the Stephens College Financial Aid Office, 1200 E. Broadway, Campus Box 2124, Columbia, MO 65215 or by fax to 573-876-2320.
6. **Return documents by June 1 if you expect aid to be ready at the start of classes in August.**
7. Respond promptly to requests for additional information.

A. Student Information

Last Name	First Name	M.I.	X X X - X X -
			Last 4 digits of Social Security Number
Street Address (Include Apartment Number)			Date of Birth
City	State	Zip	Permanent Phone Number (include area code)

B. Family Information

Dependent Student: List the people in your parents' household, including:

- yourself and your parent(s), using "parent" as defined on the FAFSA (including stepparent), even if you don't live with your parents.
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for federal student aid, and
- other people if they now live with your parents, and your parents provide more than half of their support, and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2011, and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Independent Student: List the people in your household, including:

- yourself, and your spouse, if you are married, and
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and;
- other people if they now live with you and you provide more than half of their support, and will continue to provide more than half of their support from July 1, 2011, through June 30, 2012.

Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2011, and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
1.		<i>SELF</i>	<i>Stephens College</i>
2.			
3.			
4.			
5.			
6.			

